

OFFICIAL MINUTES

September 25, 2007

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on September 25, 2007 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 5:30 p.m.
2. Roll Call:

Board Members

	Mr. Paul Kulpinski, President
absent	Ms. Deborah Harris, Clerk
absent	Mr. Christopher Bavasi, Member
	Ms. Sara Alemán, Member
	Mrs. Beth Heerding, Member

Administrative Staff

Dr. Kevin Brown, Superintendent
Ms. Barbara Hickman, Assistant Superintendent
Mr. George Ritchie, Chief Financial Officer
Ms. Kim Branges, Executive Assistant

3. Ms. Alemán requested that Consent Agenda Items #2 and #3 be considered separate from the rest of the Consent Agenda. Mr. Kulpinski asked that Consent Agenda Item #4 also be considered separately.
4. Ms. Alemán moved to adopt the agenda with addenda items as amended. Mrs. Heerding seconded; motion carried.

Ten people signed the guest register.

The Flagstaff High School choir sang the national anthem.

Since this will be Mr. Ritchie's last board meeting, Mr. Kulpinski acknowledged the work he has done in making FUSD financially sound. Board members wished him well in his new job.

CALL TO THE PUBLIC

ACTION ITEMS

Consent Agenda

The Consent Agenda Items 1 – 10 included the following:

1. Minutes – Regular Meeting held on September 11, 2007 (Ref. A)
2. Associated Students Activity Fund – final for year ending 06/30/07 (Ref. B)
3. Associated Students Activity Fund – for month ending 08/31/07 (Ref. C)
4. CAVIAT IGA Amendment (Ref. D)
5. CAVIAT IGA for Culinary Arts Program (Ref. E)
6. Vouchers – (see attached) (Ref. F)
7. Resignations, Terminations, and Appointments (with addenda) – (see attached) (Ref. G)
8. Leave of Absence – (P. Anderson) (Ref. H)
9. Release from Contract – (C. McKenna; G. Ritchie) (Ref. I)
10. Retirement – (none) (Ref. J)

Ms. Alemán moved to approve Consent Agenda Items #1 and 5-10 as submitted with addenda. Mrs. Heerding seconded; motion carried.

Ms. Alemán's questions about Items #2 and #3 and Mr. Kulpinski's question about Item #4 were answered. Ms. Alemán moved to approve Consent Agenda Items 2-4 as submitted. Mrs. Heerding seconded; motion carried.

Student Travel

1. FHS Cross Country – Stanford Invitational in Palo Alto, California: September 28-30, 2007 (Ref. K)
2. CHS Physics Class – Magic Mountain, California on October 29-31, 2007 (Ref. L)
3. FHS Choraliers – Los Angeles, CA/Ensenada, Mexico: May 23-26, 2008 (Ref. M)

Ms. Alemán moved to approve Student Travel Items 1-3 as submitted. Mrs. Heerding seconded; motion carried.

Regular Meeting

PRESENTATIONS

1. School Liaison Report

Dawn Trubakoff, Puente de Hozho Principal, was present along with two of her students that performed a song in Navajo. Ms. Trubakoff distributed information outlining efforts and programs at Puente de Hozho that help address board, district, and school goals. Board questions were answered.

2. Curriculum Report

Ms. Hickman introduced Mary Knight, Director of Management Information Systems (MIS). Ms. Knight and Ted Grudniewski, Assistant Director of MIS, were present to answer questions about E-rate 2007-08 and increasing bandwidth. Diana Laufenberg, MEMS teacher, was present to show Board Members examples of what increased bandwidth would mean to students and teachers.

Diana Shaum, Director of Student Support Services, reviewed her report on the status of contracted services/stipend provision for occupational, physical and speech therapists. Board questions were answered. (Ref. N)

3. Superintendent's Report

Dr. Brown reported on the Medicaid reimbursement meeting he attended in Phoenix on September 20, 2007. He said an estimation of the negative financial impact on FUSD is \$200,000 - \$300,000. Board questions were answered. (Ref. O)

4. Finance and Support Services Report

Mr. Ritchie distributed and reviewed a supplement to his report. Board questions were answered. This will be Mr. Ritchie's final report to the Board. His final day with FUSD will be tomorrow. (Ref. P)

ACTION ITEMS

General Administration

1. Job Description: Certified Occupational Therapist Assistant (COTA)

Ms. Shaum answered questions concerning the proposed COTA job description. Mr. Kulpinski suggested that the first bullet point under Other Expectations, "Is flexible", could be more specific.

Ms. Alemán moved to approve the Job Description for Certified Occupational Therapist Assistant with the understanding that "Is flexible" will be re-written to be more specific. Mrs. Heerding seconded; motion carried. (Ref. Q)

Regular Meeting

2. Job Description: Licensed Practical Nurse (LPN)

Ms. Shaum said the main benefit for having Licensed Practical Nurses would be to students that are medially fragile. She is not sure what LPNs could do in the health offices. Ms. Shaum will report to the Board at the end of this semester what health aides, licensed practical nurses, certified occupational therapist assistants and register nurses can do.

Ms. Alemán moved to approve the Job Description for Licensed Practical Nurse. Mrs. Heerding seconded; motion carried. (Ref. R)

GOVERNING BOARD PRESENTATIONS

1. Governing Board Members' Report

Mr. Kulpinski said he cannot attend the ASBA County Meeting on October 25th in Grand Canyon. Ms. Hickman may attend. Ms. Alemán and Mrs. Heerding will check their schedules to see if they can attend. Mr. Kulpinski made a presentation on safe routes to schools last Thursday.

FOR YOUR INFORMATION

1. ASBA Top Priorities for the 2008 Legislative Session

EXECUTIVE SESSION

Ms. Alemán moved to go into Executive Session to discuss student discipline and personnel matters at 7:09 pm. Mrs. Heerding seconded; motion carried.

ADJOURNMENT OF PUBLIC MEETING

The Executive Session for student discipline and personnel ended at 8:35 p.m., at which time the public meeting was adjourned.

Signature Date Signature Date

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Signature Date