

## OFFICIAL MINUTES

October 14, 2008

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on October 14, 2008 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### PRELIMINARY

1. Roll Call:

Board Members

	Mr. Paul Kulpinski, President
	Mrs. Beth Heerding, Clerk
absent	Mr. Christopher Bavasi, Member
absent	Ms. Sara Alemán, Member
	Ms. Deborah Harris, Member

Administrative Staff

Dr. Kevin Brown, Superintendent  
Ms. Barbara Hickman, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Ms. Adrienne Sanchez, Director of Budget & Finance  
Ms. Barbara West, Human Resources Director  
Ms. Kim Branges, Executive Assistant

- Ms. Harris made a motion to reorder the agenda by moving General Administration Item #5, IGA Between FUSD and City of Flagstaff – CHS SRO, to immediately following the Consent Agenda.
- Mrs. Heerding moved to adopt the agenda with addenda items as reordered. Ms. Harris seconded; motion carried.

Six people signed the guest register.

## **CALL TO THE PUBLIC**

Mr. Kulpinski called on the public for comment:

- Jo Miller – is concerned because high school students are not being given the correct information about tuition waivers. She said kids need to get accurate information from their counselors.

## **ACTION ITEMS**

### **Consent Agenda**

The Consent Agenda Items 1 – 8 included the following:

1. Minutes – Worksession held on September 23, 2008 (Ref. A)
2. Minutes – Regular Meeting held on September 23, 2008 (Ref. B)
3. Minutes – Worksession held on October 7, 2008 (Ref. C)
4. Vouchers – (see attached) (Ref. D)
5. Resignations, Terminations, and Appointments (with addenda) – (see attached) (Ref. E)
6. Leave of Absence – (none) (Ref. F)
7. Release from Contract (as addenda) – (N. Hays) (Ref. G)
8. Retirement – (none) (Ref. H)

Mrs. Heerding moved to approve the Consent Agenda as submitted with addenda. Ms. Harris seconded; motion carried.

## **ACTION ITEMS**

### **General Administration**

5. IGA Between FUSD and City of Flagstaff – CHS SRO

Mr. Kuhn recommended that the Board approve the Intergovernmental Agreement between FUSD and the City of Flagstaff for a School Resource Officer at Coconino High School. He then introduced Deputy Chief Josh Copley from the Flagstaff Police Department. Mr. Copley said this is an excellent way to increase services at Coconino with grant dollars. Board questions were answered. (Ref. Q)

Mrs. Heerding moved to approve the IGA between FUSD and the City of Flagstaff for a School Resource Officer at Coconino High School as submitted. Ms. Harris seconded; motion carried.

### **Student Travel**

1. FHS Cross Country – FHS Cross Country Trip to Portland Oregon Invitational on September 27-28, 2008 (Ref. I)

Mr. Kulpinski stressed the need to have trips approved before they are taken. Mrs. Heerding then moved to ratify Student Travel Item #1. Ms. Harris seconded; motion carried.

2. FHS Special Olympics – FHS Special Olympics Student Trip to World Competition Training in Summit County Colorado on December 2-7, 2008 (Ref. J)

Ms. Harris moved to approve Student Travel Item #2 as submitted. Mrs. Heerding seconded; motion carried.

### **PRESENTATIONS**

1. Curriculum Report

- Dave Roth, Coconino High School Principal, and Assistant Principal Crystal Ray provided information about the North Central Association Commission on Accreditation and School Improvement report from the external review team that visited Coconino High School on September 19, 2008. Board questions were answered.

Ms. Hickman answered questions concerning her written report. (Ref. K)

2. Superintendent's Report

With a PowerPoint presentation, Dr. Brown updated the Board on progress being made on public notification of facility utilization. Board members provided feedback about the presentation, meeting dates/times/locations of public forums and on the online opportunity for feedback (wiki). Mr. Kulpinski will write a letter tonight to be sent to all FUSD families. (Ref. L)

Mr. Kulpinski called on the public for comment:

- Bruce Johnson – wants comments on the wiki to be viewed by everyone. Feels it would be better if people could respond to each other's comments.

Mr. Kulpinski and Mrs. Heerding agreed that an ongoing conversation could be useful if monitored and reviewed. Ms. Harris thinks it could be destructive instead of constructive and doesn't want anonymous comments permitted.

Dr. Brown said the community forums will begin next week and be held through mid-November. The facility use committee will review the online and written comments and come up with options as quickly as possible. Mr. Kulpinski feels that one option will surface from the community input. That option will be presented to the Board, ideally before winter break.

3. Operations Report

Mr. Kuhn answered questions about his report. Mr. Kulpinski asked Mr. Kuhn to review the Marshall and Flagstaff Middle schools adjacent ways projects with Mr. Johnson. (Ref. M)

4. Budget and Finance Report

Ms. Sanchez said this is the first monthly report of the 2008 – 09 school year. She then answered questions concerning her report. (Ref. N)

## ACTION ITEMS

### **General Administration** (continued)

1. Career Ladder Handbook Revisions

Steve Larson, Career Ladder Coordinator, explained the clarification in the Career Ladder handbook necessary regarding TECH and SIOP coaches. Mr. Kulpinski said there is no mention that the training must be retaken every five years. Mr. Larson will add that statement and bring this item back at a future meeting. (Ref. O)

Mr. Kulpinski moved to table clarification of revisions to the Career Ladder handbook pending revision of text. Mrs. Heerding seconded; motion carried.

2. Policy Revision: JFAA Admission of Resident Students

Ms. Hickman reviewed the proposed revisions to Policy JFAA Admission of Resident Students. (Ref. P on 09/23/08)

Mrs. Heerding moved to approve the second reading of revisions to Policy JFAA Admission of Resident Students as submitted. Ms. Harris seconded; motion carried.

3. New Policy Addition: JRCE Student Biometric Information

Ms. Hickman reviewed the proposed new Policy JRCE Student Biometric Information. (Ref. Q on 09/23/08)

Ms. Harris moved to approve the second reading of new Policy JRCE Student Biometric Information as submitted. Mrs. Heerding seconded; motion carried.

4. Policy Revisions: GCRD Tutoring for Pay and LDA Student Teaching and Internships

Mrs. West recommended that the Board approve the first reading of revisions as recommended. (Ref. P)

Mrs. Heerding moved to approve the first reading of revisions to Policy GCRD Tutoring for Pay and LDA Student Teaching and Internships. Ms. Harris seconded; motion carried.

6. SHS Cell Tower Lease

Mr. Kuhn reviewed the revisions to the lease between FUSD and AT&T/Cingular Wireless that will allow the addition of 911 capacity and graphics to the existing cell tower at Sinagua High School. (Ref. R)

Ms. Harris moved to approve the lease between FUSD and AT&T/Cingular Wireless for the cell tower at Sinagua High School. Mrs. Heerding seconded; motion carried.

7. Annual Financial Report

Ms. Sanchez reviewed highlights of the Annual Financial Report for year ending June 30, 2008. Board questions were answered. (Ref. S)

Mr. Kulpinski called on the public for comment:

- Bruce Johnson – feels that Arizona State Retirement System contributions will soon skyrocket. He suggested that the district increase their cushion/carryforward. He thinks the district can no longer afford to pay retiree insurance and that the loss in enrollment will affect funding. Based on information he received today, the assessed value of homes in Flagstaff will go up 6% next year because it is based on 2006-07 home sales.

Ms. Harris moved to approve the Annual Financial Report for year ending 06/30/08 as submitted. Mrs. Heerding seconded; motion carried.

**GOVERNING BOARD PRESENTATIONS**

1. Governing Board Members' Report (none)

**FOR YOUR INFORMATION**

1. IBS Loop Out: September 10, 2008

**ADJOURNMENT OF PUBLIC MEETING**

The meeting was adjourned at 7:43 p.m.

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