

# AGENDA

**FLAGSTAFF UNIFIED SCHOOL DISTRICT NUMBER ONE**  
**District Administrative Center**  
**Executive Session for Legal Advice – 4:00 p.m.**  
**Public Hearing and Special Meeting of the Governing Board – 5:30 p.m.**  
**July 8, 2008**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board of the Flagstaff Unified School District Number One will hold a Board Meeting. As indicated in the agenda, the Flagstaff Unified School District Number One Governing Board may vote to go into Executive Session, which will not be open to the public, to discuss certain matters. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

## PRELIMINARY

1. Call to Order

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call:

### Board Members

Mr. Paul Kulpinski, President  
Mrs. Beth Heerding, Clerk  
Mr. Christopher J. Bavasi, Member  
Ms. Sara Alemán, Member  
Ms. Deborah Harris, Member

### Administration

Dr. Kevin J. Brown, Superintendent  
Ms. Barbara Hickman, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Ms. Adrienne Sanchez, Director of Budget & Finance  
Ms. Kim Branges, Executive Assistant

5. Reorder Agenda - At the Governing Board's discretion, the agenda may be reordered to accommodate guests who are present to address specific agenda items.

6. Agenda - Adoption of the agenda with addenda items, as submitted, is recommended.

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**If any disabled person needs any type of accommodation,  
please notify the Superintendent's Office at 527-6002  
at least 72 hours before the scheduled meeting time.**

*Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

### GOVERNING BOARD GOALS

1. Create, implement and fully use a guaranteed and viable curriculum.
  - a. Guaranteed means that teachers will instruct the same content in a specific grade or course;
  - b. Viable means that content can be appropriately delivered in the time available;
  - c. Content that is based on the Arizona Standards and 21<sup>st</sup> Century Skills;
  - d. Documented through curriculum maps and lesson plans.

Target completion dates:

Grades 7 – 12	July 2008
Grades K – 6	July 2009
  
2. Provide effective and timely academic feedback to each learner.
  - a. Use data from common, frequent benchmark/formative assessments in all grades and courses throughout the school year to monitor student achievement and provide this feedback to students, parents and teachers for reflective analysis and appropriate intervention;

Target completion dates:

Grades 7 – 12	July 2008
Grades K – 6	July 2009
  
3. Continually implement best-practice instructional strategies and high standards to create rigorous and relevant educational lessons focusing on student learning.
  - a. Ensure student understanding of what the learning goals are for each lesson;
  - b. Utilize differentiated instruction to meet the learning styles of every student;
  - c. Instill in students the need for life long learning required in a world characterized with rapid, significant change.

Target completion dates:

On-going
  
4. Cultivate a district-wide culture of collaboration through:
  - a. Professional development of highly effective teams that foster:
    - i. Clarity of purpose;
    - ii. Collective inquiry into best practice and current reality;
    - iii. Commitment to continuous improvement;
    - iv. Focus on results;
    - v. Commitment to face and overcome adversity, conflict and anxiety;
    - vi. Failure is not an option.

Target completion dates:

June 2008
  
5. Create surveys, implement and fully use feedback from constituents.
  - a. Use data from student, parent and teacher surveys to improve constituent satisfaction.

Target completion dates:

Student Survey:	Spring 2007
Teacher Survey:	Governor's survey
Parent Survey:	On-going

## EXECUTIVE SESSION

1. Legal Advice - Pursuant to A.R.S. Section 38-431.03.A.3, the Board may vote to enter executive session for discussion or consultation for legal advice with the attorney(s) for the School District concerning performance pay and charter school relations.

*\*Instructions Regarding Confidentiality:*

*Pursuant to A.R.S. '38-431.03(B) all are reminded these minutes of or discussions made at executive sessions are confidential by law and that violations of that confidentiality may subject the individuals involved to such penalties as are prescribed by law, including fines, costs, attorneys' fees and removal from office.*

## PUBLIC HEARING ARS 15-905

Maintenance and Operations Budget  
Adjacent Ways Budget  
Insurance Proceeds Budget  
Truth in Taxation

Notice is hereby given to the residents and taxpayers of:

The Flagstaff Unified School District Number One, County of Coconino, State of Arizona, that the Governing Board of this school district will hold a meeting for consideration of the Proposed School Budget for the fiscal year 2008 – 09. In accordance with school law, this hearing will be held at 3285 E. Sparrow Avenue, Flagstaff, in this district, at 5:30 p.m. on July 8, 2008, at which time the Board will adopt the budget for the upcoming school year.

1. Declare the Public Hearing open to discuss the Proposed 2008 – 09 Budget
2. Review Proposed 2008 – 09 Budget (A. Sanchez)
3. Questions from Citizens
4. Questions from Governing Board Members
5. Call for a motion to close the Public Hearing
6. Declare the Special Board Meeting open

**Note:** The members of the Board may propose changes in the proposed budget. The budget, as adopted, may not exceed the aggregate budget limit as contained in the proposed budget. The budget, as proposed, may be reduced, but cannot be increased.

## SPECIAL MEETING

**CALL TO THE PUBLIC** - Any person wishing to address the Board on a non-agenda item will be granted time to make a presentation at the discretion of the presiding chairperson. Action taken as a result of public input will be limited to directing staff to study the matter for consideration or decision at a later time. Individual remarks may be limited to three minutes.

### **Consent Agenda**

1. Minutes – Board approval of the minutes of the Regular Meeting held on June 24, 2008 is recommended. (Ref. A)
2. Acceptance of Gifts to District – Board acceptance of gifts to district is recommended. (Ref. B)
3. Cooperative Purchasing Agreement – Board approval of the Cooperative Purchasing Agreement by and between Flagstaff Unified School District and Coconino County for Nutrition Education is recommended. (Ref. C)
4. Resignations, Terminations, Nonrenewals, and Appointments – Board approval of resignations, terminations, nonrenewals, and appointments is recommended. (Ref. D)
5. Leave of Absence – Board approval of leave of absence requests is recommended. (Ref. E)
6. Release from Contract – Board approval of release from contract requests is recommended. (Ref. F)
7. Retirement – Board approval of retirement requests is recommended. (Ref. G)

### **Student Travel (none)**

### **PRESENTATIONS**

1. Curriculum Report – A report to the Governing Board about actions and observations of the Assistant Superintendent in carrying out her responsibilities in the district and community is included for the Board's information. (none) (B. Hickman)
2. Superintendent's Report – A report to the Governing Board about actions and observations of the Superintendent in carrying out his responsibilities in the district and community is provided for the Board's information. (Ref. H) (K. Brown)
3. Operations Report – A report to the Governing Board about actions and observations of the Assistant Superintendent in carrying out his responsibilities in the district and community is included for the Board's information. (Ref. I) (R. Kuhn)
4. Budget and Finance Report – A report to the Governing Board about actions and observations of the Director of Budget and Finance in carrying out her responsibilities in the district and community is included for the Board's information. (Ref. J) (A. Sanchez)

**ACTION ITEMS** – Items for consideration, discussion, direction, and possible approval**General Administration**

1. Policy Revision: IHB – The Board will consider and may act upon administrative recommendations concerning revisions to Policy IHB Special Instructional Programs. (Ref. K) (B. Hickman)
2. FY 2008 – 09 Adopted Budget – The Board will consider and may act upon administrative recommendations concerning approval of the FY 2008 – 09 Adopted Budget. (Ref. L) (A. Sanchez)

**GOVERNING BOARD MEMBERS PRESENTATIONS**

1. Governing Board Members' Report - This will be a verbal report to the Governing Board about actions and observations of the Governing Board Members in carrying out their responsibilities in the district and community. (Board Members)
  - a. Current Events

**FOR YOUR INFORMATION****EXECUTIVE SESSION**

1. Personnel - Pursuant to A.R.S. 38-431.03.A1, the Board may vote to enter executive session to discuss personnel matters.
2. Student Discipline - The Board may vote to discuss student discipline matters in executive session pursuant to A.R.S. '15-843(F)
3. Legal Advice - The Board may vote to obtain legal advice in executive session pursuant to A.R.S. 38-431.03.A3 or 38-431.03.A4 on any matter set forth in this agenda. This may be conducted by speakerphone.

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**ADJOURNMENT OF PUBLIC MEETING**