

PAY	LEAVE
<p><i>It came to our attention at a recent Voice meeting that many current staff may not be fully aware of what the process is when covering someone else's classes or students due to a lack of substitutes. Neither will make you rich, but they are great negotiated benefits that most districts don't provide. There are two main options: pay or leave time. 1/2016</i></p>	
<p>This was negotiated a couple years ago based on the District splitting the \$78/day sub rate amongst those who cover. Please fill out a timesheet at your worksite. Front office staff can assist you.</p>	<p>This is the older process that is still in place, for those who wish to use it. Keep in mind that the leave is only credited to your balance at the end of the year in half- or whole-day increments (in other words, 0.2 of a day would not count, only when it reaches 0.5)</p>
<p>a.) Secondary Period Subbing – You earn \$14/hr as an hourly rate for covering classes</p>	<p>a.) Secondary Period Subbing – You earn 0.2 (20%) of a day for each period covered</p>
<p>b.) Elementary Class Sharing – You split the \$78/day among those who take on extra students</p>	<p>b.) Elementary Class Sharing – You earn 0.5 (50%) of a day for each half a class added to your own class for an entire day</p>
<p>c.) Elementary Specials Coverage – You earn \$14/hr as an hourly rate for the extra time you kept your kids</p>	<p>c.) Elementary Specials Coverage – You earn 0.1 (10%) of a day for each Specials class up to 30 minutes in length. You earn 0.2 (20%) of a day for Specials coverage > 30 min.</p>