

PART - TIME AND SUBSTITUTE PROFESSIONAL STAFF EMPLOYMENT

Part-Time Employment

If a continuing teacher accepts part-time employment, the staff member shall retain all rights, benefits, and privileges granted to tenured staff members in the following sections during part-time employment up to two (2) years and upon their return to full-time employment:

- Just Cause and Due Process
- Legal Provisions
- Leaves of Absence
- Vacancies and Transfers
- Reduction in Force

Nothing in this section implies or grants additional rights or privileges beyond those specified in Arizona Revised Statutes to probationary teachers in the District.

Any part-time teacher employed fifty percent (50%) or more per week, but less than one hundred percent (100%) and who has been employed by the District more than the major portion of six (6) consecutive school years and who is under a contract of employment with the District for the current school year shall be offered a teaching contract for the next ensuing school year unless, on or before April 15, the Governing Board or the Superintendent gives notice to the teacher of the Board's intention not to offer a teaching contract, unless such teacher has been dismissed pursuant to A.R.S. 15-538 or 15-544. Such offer of a teaching contract shall specify that the District is not obligated to provide the same part-time status for the next ensuing school year.

Substitute Teachers

The Board will establish the daily pay rate for substitute teachers.

The Superintendent will screen all applicants for substitute positions and recommend substitute teachers to the Board for approval. The Superintendent will establish regulations to ensure that all substitutes used in the schools are on the Board-approved substitute list.

Substitute Professional Staff Members

The Superintendent may employ, when conditions warrant, temporary or part-time personnel on a per diem or time card basis. This authority is subject to the following conditions:

- Continued employment of any such person shall be subject to confirmation and approval by the Board at its next official meeting.

- The employee shall be hired on a per diem basis and shall be compensated in accordance with the requirements and limitations of existing contracts that cover similar positions or employees.
- In addition to the conditions set forth above, the temporary assignment of a person to a supervisory or administrative position shall be preceded by notification to the Board. The Superintendent will detail the circumstances that created the need for the part-time employment.

Adopted: date of manual adoption

LEGAL REF.: A.R.S. 15-502
 15-503
 A.A.C. R7-2-603