



928-527-6000

Flagstaff Unified School District, 3285 East Sparrow Avenue, Flagstaff, AZ 86004

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### FUSD Website Accessibility Concerns, Complaints and Grievances Form

To file a complaint or grievance regarding the accessibility of the District's public website content, please submit the following information.

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Date of Complaint \_\_\_\_\_

Description of the problem encountered \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Web address (URL) or location of the problem page \_\_\_\_\_

Solution desired \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please email the completed form to: Karin Eberhard, District Relations Coordinator – [keberhard@fUSD1.org](mailto:keberhard@fUSD1.org) If you prefer, you may mail or deliver it to the FUSD District Office - Attn: Karin Eberhard, District Relations Coordinator, 3285 E. Sparrow Ave., Flagstaff, AZ 86004. The form may also be delivered to a school office.**

Thank you for bringing this matter to the District's attention. The complaint or grievance will be investigated by the District Relations Coordinator or another person designated by the Superintendent. You may be contacted if more information is needed to process your complaint. The investigation process is typically completed within 15 working days from the date the complaint is received.

Revised 2/23/17