

Adding and Pairing Parents and Guardians as Observers in Canvas

Written 01/28/21

Updated 01/28/21

Parents and Guardians can register themselves to be an Observer in Canvas. Observers use their own account to link and view their student's account. This allows them to see information like due dates, announcements, and other content. Being an Observer means they can see the course content, but they cannot participate or submit anything within the course. This guide will go over the three components of adding and pairing parents and guardians as Observers.

Generating a Pairing Code

Pairing Codes are generated through the student's account, and this can be done through the Canvas Student app, or through the Canvas website.

On an iPad:

1. Open the Canvas Student app and have the student sign in
2. Select the three horizontal lines in the upper-left corner, and choose 'Settings'
3. Select 'Pair with Observer'
4. A QR code will appear with the Pairing Code. Save this code.

Through the Canvas Website:

1. Go [here](#) or go to <https://fUSD1.instructure.com/>
2. Click on 'Account' in the upper-left corner
3. Select 'Settings'
4. Select 'Pair with Observer'
5. A window will appear with the Pairing Code. Save this code.

Creating a Canvas Account:

Parents and Guardians need to create a Canvas account to be an Observer.

1. Go [here](#), or to https://canvas.instructure.com/register_from_website to create a Canvas account
2. Select the 'Parents sign up here' option
3. Fill out the information on the 'Parent Signup' screen:
 - a. Your Name
 - b. Your Email
 - c. Your Password
 - d. Re-enter Password
 - e. Student Pairing Code (The code you saved from the Generating a Pairing Code section)
4. Agree to the terms and conditions, and check the reCAPTCHA box
5. Select 'Start Participating'

Adding Additional Students to Observer

If a Parent or Guardian would like to observe more than one student, they can do so through their Canvas account. Additional students need to be added individually.

1. Sign into Canvas [here](#) or at <https://canvas.instructure.com> using the information created during 'Creating a Canvas Account'
2. Click on 'Account' in the upper-left corner
3. Select 'Settings'
4. In the left-side menu, select 'Observing'
5. Enter the Pairing Code for the student you would like to observe
6. Select '+ Student'
7. 'Students Being Observed' will list all students being observed by the Observer account