

OFFICIAL MINUTES

January 14, 2014

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on January 14, 2014 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. Ms. Ells called the meeting to order at 5:30 pm.
2. Roll Call:

Board Members

Absent	Ms. Sarah Ells, President
	Ms. Dolores Biggerstaff, Clerk
	Mr. Paul Kulpinski, Member
	Mr. Miguel Vasquez, Member
	Ms. Christine Fredericks

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. Mr. Kulpinski made a motion that Consent Agenda Item #2 be pulled for separate discussion. Ms. Ells seconded; motion carried.
4. Mr. Kulpinski moved to adopt the agenda as amended. Ms. Ells seconded; motion carried.

10 people signed the guest register

ORGANIZATION OF THE BOARD

1. Organization of the Board

Pursuant to A.R.S. 15-321(A) and (B), the Governing Board shall elect a President and pursuant to FUSD Governing Board Policy BDA, the Governing Board shall elect a Clerk to serve for the calendar year 2014.

Ms. Ells called for nominations for the office of President. Mr. Kulpinski moved that Ms. Biggerstaff be elected as President. Ms. Ells seconded; motion carried.

Ms. Ells called for nominations for the office of Clerk. Mr. Kulpinski moved that Ms. Fredericks be elected as Clerk. Mr. Vasquez seconded; motion carried.

Ms. Biggerstaff was declared President and Ms. Fredericks was declared Clerk by a vote of 4-0. Due to Ms. Biggerstaff's absence, Ms. Ells proceeded to conduct the meeting.

2. Appointment of Executive Officer of the Board

It was recommended that the Board approve the annual reappointment of the Superintendent to serve as Chief Executive Officer and Authorized Agent of the District, which allows the Superintendent to take necessary administrative actions on behalf of the Board.

Mr. Kulpinski moved to reaffirm the appointment of the Superintendent as the Chief Executive Officer and Authorized Agent of the District. Mr. Vasquez seconded; motion carried by a vote of 4-0. This authorization is to include: 1) enforcement of Board policies, rules and regulations, and laws related to the operation of the schools; 2) the signing of such documents, contracts, proposals, and applications as may be approved by the Board; and 3) the signing of the following contracts: a) certified contract addendum; b) all special services contracts; c) all classified contracts. The Board further authorized the Superintendent to issue preliminary notices of inadequacy of classroom performance in accordance with A.R.S. 15-536 & 15-538, and to act on behalf of the Board on matters relating to disciplinary action for a teacher or administrator in accordance with A.R.S. 15-431 (A) (25) & (26).

CALL TO THE PUBLIC

CONSENT AGENDA

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on December 10, 2013

2. Resolution for the Signing of Vouchers
3. Payment Vouchers: ADB26A14; ASC04A14; AVB26A14; AXC11B14; ADC09A14; AVC10A14; ASC12A14; ADC16A14; ADC19A14; ASC19A14; AVC19A14; ADC04A14; AXC11A14; AXC11C14; ADC11A14; ADC18A14; 025; 026; 326; and 321 (Detailed information is available upon request.)
4. Associated Student Activity Fund Reports for July 2013 – November 2013

5. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS

Administration:

Certified:

Classified:

Enriquez, Ruth:	Kinsey; Instructional Aide/ALC; Effective 9/30/2013
Fieros, Jaclyn:	Bilingual Education; Program Secretary; Effective 12/31/2013
Chaira, Raymond:	Technical Services; Technician 1; Effective 1/3/2014
Graven, Kala:	Sechrist; Special Education Paraprofessional; Effective 1/6/2014
Isbell, Danna:	CHS; Special Education Paraprofessional; Effective 12/20/2013
Johnson, Ashley:	FHS; Eagle's Crest Instructional Aide; Effective 12/20/2013
Jones, Nicole:	DeMiguel; Kindergarten Instructional Aide; Effective 12/19/2013
Lango, Rebecca:	Cromer; Principal's Secretary; Effective 1/17/2014
LeBlanc, Eunice:	Transportation; Bus Aide; Effective 1/6/2014
Lyons, Ricardo:	TIA; Special Education Paraprofessional; Effective 1/6/2014
Lara, Bianca:	CHS; JV Cheer Coach; Effective 12/20/2013
Mendoza, Rhett:	FACTS Caregiver/District-wide; Effective 12/20/2013
Modrell, Roger:	Transportation; Bus Driver; Effective 1/10/2014
Morgan, Vernon:	SMS; Lil' Ropers Instructional Aide; Effective 12/20/2013
Richards, Brittany:	Killip; Instructional Aide; Effective 1/2014
Stueven, Kara:	Cromer; Health Instructional Aide (Fit Kids); Effective 1/10/2014

Smartschools:

APPOINTMENTS

Administration:

Certified:

Gonzalez, Tracy:	SMS; 6th Grade Teacher; 1.0 FTE; \$21,217.67; Balance of the year contract; Effective 12/9/2013
Lesandrini, Jacob:	FHS; 6th English Teachers; 1.0 FTE; \$18,304.98; Balance of the year contract; Effective 1/6/2014
Stell, Lisa:	CHS; 6th Special Education Teacher; 1.0 FTE; \$16,264.39; Balance of the year contract; Effective 1/6/2014

Classified:

Brazzell, Valerie:	Killip; Special Education Paraprofessional 1:2; \$10.84/hour; 30.5 hours/ week; 9 month calendar; Effective 12/16/2013
Brigman, Lena:	Transportation; Bus Aide; \$9.65/hour; 35 hours/week; 9 month calendar; Effective 12/4/2013
Buckley, Janeille:	Cromer; Kindergarten Aide; \$9.91/hour; 18.5hours/week; 9 month calendar; Effective 12/16/2013
Cruz, Destiny:	DeMiguel; FACTS Caregiver; \$8.90/hour; 9 hours/week; 9 month calendar; Effective 12/2/2013
Dossinger, Emily	DeMiguel; Kindergarten Instructional Aide; \$9.91/hour; 12.75hours/ week; 9 month calendar; Effective 1/7/21014
Duffy, Sean Paul:	Kinsey; Special Education Paraprofessional; \$10.86/hour; 30.5hours/week; 9 month calendar; Effective 1/13/2014
Elnounw, Mahmoud:	CHS; Instructional Aide (CTE Automotive); \$9.91/hour; 40 hours/week; 9 month calendar; Effective 1/6/2014

Faust-Sweet, Valerie: PDH; Special Education Paraprofessional; \$10.84/hour; 36 hours/week; 9 month calendar; Effective 1/6/2014
Fedorosko, Elena: Knoles; Special Education Paraprofessional 1:1; \$10.85/hour; 10.25 hours/week; 9 month calendar; Effective 12/12/2013
Helmuth, Kate: FHS/TIA; Special Education Paraprofessional; \$10.84/hour; 32.75hours/week; 9 month calendar; Effective 1/6/2014
Hobbs, Terrie: SMS; Special Education Paraprofessional 1:1; \$11.13/hour; 27.5hours/week; 9 month calendar; Effective 12/18/2013
Marshall, Karen: FHS; Special Education Paraprofessional/X-CAT; \$11.38; 31.5hours/week; 9 month calendar; Effective 1/6/2014
Perryman, Ashley: Killip; Instructional Aide; \$9.91/hour; 20 hours/week; 9 month calendar; Effective 12/17/2013
Resseger, Bert: Facility Services; Maintenance Specialist; \$15.73/hour; 40 hours/week; 12 month calendar; Effective 12/4/2013
Shuler, Amparo: FHS; Instructional Aide (Eagles Crest); \$9.91/hour; 25hours/week; 9 month calendar; Effective 1/6/2014
Swain, Christine: Thomas; Special Education Paraprofessional 1:1; \$10.84/hour; 27.5 hours/week; 9 month calendar; Effective 12/13/2013
Thomas, Jennifer: SMS; Custodian; \$9.91/hour; 40 hours/week; 12 month calendar; Effective 12/23/2013
Whiterock, Grayden: SMS; Custodian; \$9.91; 40hours/week; 12 month calendar; Effective 12/30/2013
W.S.-Student Worker:CHS; \$7.80/hour; 6 hours/week; 9 month calendar; Effective 12/4/2013
Coach/Other:
Accordino, Michael: FHS; Percussion Assistant; \$400; Effective August, 2013
Bradfield, Samantha: FHS; Percussion Assistant; \$400; Effective August, 2013
Volunteers:
Abrigada, Suzana: FHS; Basketball Assistant
Baca, Chelsea: CHS; Athletic Training Student
Kearsley, Lisa: FHS; Soccer/Driver
Kearsley, Michael: FHS; Soccer/Driver
Quigley, John: FHS; Van Driver

Temporary/Other:

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Ballard, Page: Marshall School; 5th Grade Teacher; Effective June 30, 2014

Classified:

Administrative:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

Mr. Kulpinski moved to approve the Consent Agenda minus Item #2. Ms. Ells seconded; motion carried.

Mr. Kulpinski asked if Consent Agenda Item #2 would change how vouchers are currently signed or if this was an annual approval. Ms. Hickman said this is the annual approval for the signing of vouchers and there is no change. Mr. Kulpinski moved to approve Consent Agenda Item #2. Ms. Ells seconded; motion carried.

STUDENT TRAVEL

1. Coconino High School CocoNuts FIRST Robotics Team to the FIRST Robotics Competition in Las Vegas, Nevada on April 3-5, 2014

Ms. Ells moved to approve Student Travel #1 as presented. Mr. Vasquez seconded; motion carried.

2. Flagstaff High School Welding to the Tulsa Welding School Senior Welding Contest in Tulsa, Oklahoma on February 14-16, 2014

Ms. Ells moved to approve Student Travel Item #2 as presented. Mr. Vasquez seconded; motion carried.

PRESENTATIONS

1. Apple Distinguished Program

Ms. Hickman introduced Brian Peterson, Apple K-12 Development Executive. Mr. Peterson presented the Board with a banner and plaque recognizing the District's iREAD initiative as an Apple Distinguished Program. Mary Knight, Director of Technology introduced Brad Kamradt, FUSD Technology Integration Coordinator; Heather Ziegler, FUSD 21st Century Digital Literacy Specialist; Lee Williams, Apple K-12 Account Executive; and Josh Rude, Apple Senior System Engineer. Ms. Knight recognized and thanked them all for their efforts in support of this program.

2. Superintendent's Report

Ms. Hickman reviewed her written report and provided an overview of current events in the District.

3. Curriculum and Instruction Report

Ms. Walton reviewed her written report related to changes to Policy Exhibit I-7231 IKE-E Promotion and Retention of Students. Ms. Eberhard informed the Governing Board about the FUSD- sponsored community STEM night that will be held in the Northern Arizona University SkyDome on April 2, 2014 from 5:30 – 7:30 pm. Ms. Walton then introduced Robert Hagstrom, Director of Research and Assessment and Sharon Falor, Flagstaff High School Assistant Principal. Dr. Hagstrom and Ms. Falor presented results of the District Choice State Testing program and their ACT longitudinal analysis. Kat Pastor, Flagstaff High School Counselor, participated in the presentation by telephone.

4. Operations and Support Services Report

Mr. Kuhn reviewed his written report. He provided a PowerPoint presentation about current construction projects and the proposed cosmetology lab that would be located at Sinagua Middle School. Mr. Kuhn also provided a report about the swimming pool at Mount Elden Middle School. A worksession will be held at 4:00 pm on January 28, 2014 to further discuss the pool and cosmetology lab.

5. Finance and Budget Report

Dr. Garland provided a PowerPoint presentation that included the maintenance and operations operating statement for the period July 1, 2013 through December 31, 2013, 301 funds, and district additional assistance/capital outlay budgets as of December 31, 2013. He also reviewed an outline of a preliminary budget for the 2014-15 school year.

6. Human Resources Report (no report)

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. Reaffirmation (Approval) of District Policies

Ms. Ells moved that the Governing Board reaffirm the district policy manual, including those changes made prior to January 14, 2014 as the FUSD official policies. Ms. Fredericks seconded; motion carried.

2. ASBA BOLTS

Ms. Hickman said Arizona School Boards Association will be holding their Board Operations and Leadership Training Seminar Friday, January 31, 2014 in Flagstaff. Ms. Ells and Ms. Branges would like to attend.

Mr. Kulpinski moved to approve Board and Administration attendance at the ASBA BOLTS training in Flagstaff on January 31, 2014. Ms. Fredericks seconded; motion carried.

3. School Facilities Board Heating Repair Grants

Ms. Ells moved to approve grants totaling \$655,930 from the School Facilities Board for replacement of controls on 25 unit ventilators at Thomas Elementary School; 25 unit ventilators at Sechrist Elementary School; 25 unit ventilators at Marshall Elementary School; 26 unit ventilators with controls and a boiler at Knoles Elementary School. Ms. Fredericks seconded; motion carried

4. Policy Revision B-1700 BEDB

Mr. Kulpinski asked if the Board would like to move Action Items up to follow Student Travel to keep all Action Items together. In an effort to be as transparent as possible, he feels the Board's voting should be conducted early in the meeting. Ms. Fredericks expressed concern about the amount of time guests would have to wait to make presentations if presentations were moved to the end of the meeting. Ms. Ells suggested that the Board consider streaming the meetings. She also mentioned that some districts that have two meetings per month have all their presentations during one meeting and their action items during another. It was agreed that no additional changes would be made at this time.

5. Policy Revision C-0300 CBCA

6. Policy Revision C-0600 CBI

7. Policy Revision K-2300 KHC

8. Policy Revision K-2200 KHA

Mr. Kulpinski moved to approve the second reading of revisions to Policy B-1700 BEDB Agenda, Policy C-0300 CBCA Delegated Authority, Policy C-0600 CBI Evaluation of Superintendent, Policy K-2300 KHC Distribution/Posting of Promotional Material, and Policy K-2200 KHA Public Solicitations in Schools. Ms. Ells seconded; motion carried.

9. Policy Revision J-0800 JFAB

At Mr. Kulpinski's request, Ms. Walton contacted ASBA to see if the second sentence of the first paragraph under the heading "Verifiable Documentation" needs to be in policy. The sentence reads: "This policy is written to assist school districts and charter schools in meeting the legal requirements of the statute." Ms. Walton reported that ASBA approved of the deletion.

Mr. Kulpinski moved to approve the second reading of revisions to Policy J-0800 JFAB Tuition/Admission of Nonresident as revised with the deletion of that sentence. Ms. Fredericks seconded; motion carried.

10. Meeting Dates

Ms. Ells moved to approve the addition of a public hearing and/or worksession regarding the Mount Elden Middle School pool on February 25 at 4:00 pm. Mr. Kulpinski seconded; motion carried.

INFORMATION ITEMS

1. Governing Board Members' Report

- Ms. Fredericks reported on her school visits and the meet and greet she recently attended with Senator Crandell and Representative Barton.
- Ms. Ells also reported on that meet and greet.
- Mr. Vasquez reported on the Killip Chess Team's recent successes.

2. Future Agenda Items

ADJOURNMENT OF PUBLIC MEETING

The public meeting was adjourned at 8:23 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date