

## OFFICIAL MINUTES

January 28, 2014

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Worksession and Regular Meeting on January 28, 2014 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. Ms. Biggerstaff called the meeting to order at 4:00 pm. She congratulated Ms. Fredericks on being elected Clerk and thanked Ms. Ells for her leadership while serving as President for the past two years.
2. Roll Call:

#### Board Members

Ms. Dolores Biggerstaff, President  
Ms. Christine Fredericks, Clerk  
Mr. Paul Kulpinski, Member  
Mr. Miguel Vasquez, Member  
Ms. Sarah Ells, Member

#### Administrative Staff

Ms. Barbara Hickman, Superintendent  
Ms. Mary K. Walton, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Dr. Ken Garland, Director of Budget & Finance  
Mr. Dietrich Sauer, Director of Human Resources  
Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.
4. Ms. Ells moved to adopt the agenda as submitted. Mr. Vasquez seconded; motion carried.

5 people signed the guest register

**WORKSESSION**1. **Facilities Management**

- a. Mount Elden Middle School Swimming Pool
- b. Cosmetology Program in the existing metal lab at Sinagua Middle School

Mr. Kuhn provided a PowerPoint presentation about utilization of the Mount Elden Middle School swimming pool area and the proposed addition of a cosmetology program in the metal lab at Sinagua Middle School.

The Worksession ended at 5:10 pm. Following a twenty minute break, the Regular Meeting began.

**REGULAR MEETING****CALL TO THE PUBLIC****CONSENT AGENDA**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on January 14, 2014
2. Payment Vouchers: AD102A14; AX109B14; AD109A14; AS102A14; AS109A14; AV107A14; AVC31A14; AS116A14; AD114A14; AV114A14; AX109A14; AX110A14; AD103A14; AD116A14; 001; 202; and 002 (Detailed information is available upon request.)
3. Letter of Declaration – Line of Credit: Annual Renewal of the \$10 million Line of Credit through Wells Fargo Bank
4. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

**RESIGNATIONS, TERMINATIONS**

Administration:

Certified:

Tollman, Katie: CHS; US History Teacher; Effective 1/10/2014

Classified:

~~Begay, Leslynn: Transportation; Bus Driver; Effective 1/27/2014~~

Bennett, Leanne: SMS; Registrar; Effective 1/31/2014

Farris, Stephinann: FHS; SE Parapro 1:1; Effective 1/20/2014

Hernandez, Mary: Transportation; Bus Driver; Effective 3/14/2014

Granger, Susan: SMS; Instructional Aide; Effective 1/8/2014

McCabe, Garrett: Transportation; Bus Aide; Effective 1/7/2014  
Vargas, Melissa: Marshall; Kindergarten/General Aide; Effective 1/17/2014  
Smartschools:  
APPOINTMENTS  
Certified:  
Brazzell, Kenneth: CHS; Science Teacher; 1.0 FTE; Balance of the Year; \$15,380.45  
Hauer, Leslie: CHS; US. History; 1.0FTE; Balance of the Year; \$15,402.18  
Classified:  
Bergs, Angelo: Marshall; SE Parapro; \$10.84/hour; 27.5 hours/wk; 9 month calendar; Effective 1/13/2014  
Bolstad, Cori Jean: DeMiguel; FACTS Caregiver; \$8.90/hour; 6 hours/wk; 9 month calendar; Effective 1/23/2014  
Buth, Josette: Puente De Hozho; FACTS Caregiver; \$9.10/hour; 9hours/wk; 9 month calendar; Effective 1/13/2014  
Dick, Elwood: Transportation; Sub Bus Driver; \$12.59/hour; 7hours/day; 9 month calendar; Effective 1/15/2014  
Dutton, Carissa: DeMiguel; SE Parapro 1:1; \$11.11/hour; 9.75hours/wk; 9 month calendar; Effective 1/21/2014  
Esparza, Manuel: Marshall; FACTS Team Leader; \$11.96/hour; 37.5 hours/wk; 9 month calendar  
Felsenthal, Bret: Cromer; Health Instructional Aide (Fit Kids); \$10.84/hour; 36 hours/wk; 9 month calendar, Effective 1/21/2014  
Gonzales, Cindy: Marshall FACTS Caregiver; \$8.90/hour; 15 hours/wk; 9 month calendar; Effective 1/13/2014  
Manuel, Karlee: Kinsey; FACTS Caregiver; \$8.90/hour; 6 hours/wk; 9 month calendar; Effective 1/22/2014  
Minarcik, Nicole: Knoles; FACTS Caregiver; \$8.90/hour; 12 hours/wk; 9 month calendar; Effective 1/22/2014  
Palomares, Eli: Killip; FACTS Caregiver; \$9.33/hour; 12 hours/wk; 9 month calendar; Effective 1/9/2014  
Powell, Chauntel: Knoles; SE Parapro 1:1; \$10.84/hour; 27.5 hours/wk; 9 month calendar; Effective 1/21/2014  
Quamahongnewa, Dawn: Killip SE Parapro 1:1; \$10.86/hour; 30.5hours/wk; 9 month calendar; Effective 1/21/2014  
Rosser, Kaitlin: Sechrist; SE Parapro 1:1; \$10.84/hour; 30.5hours/wk; 9 month calendar; Effective 1/17/2014  
Sieh, John: Facility Services/Maintenance; Maintenance/Grounds; \$11.96/hour; 40 hours/wk; 12 month calendar; Effective 1/22/2014  
Simonson, Kim: CHS; SE Parapro 1:1 (Anchor Program.); \$10.84/hour; 31.5hours/wk; 9 month calendar; Effective 1/13/2014  
Slaughter, Amanda: SMS; Lil' Ropers-Sub Caregiver; \$9.91/hour; 40 hours/wk; 9 month calendar; Effective 1/6/2014  
Tellier, Roxanne: Sechrist; FACTS Caregiver; \$9.79/hour; 15 hours/wk; 9 month calendar; Effective 1/7/2014

Vanhemert, Holland: Sechrist; FACTS Caregiver; \$8.90/hour; 12 hours/wk; 9 month calendar; Effective 1/14/2014

Coach/Other:

Palmer, Heather: MEMS; Girls' Basketball Coach; \$600.00; Eff. 12/16/13-3/10/14

Volunteers:

Braley, Kevin: NAPEBT Wellness Program; Intern

Calteux, Josh: FHS/CHS; Classroom Volunteer: Wrestling, Military, Art

Cleary, Chelsea: DeMiguel; America Reads Tutor

Creel, Courtney: CHS; Athletic Trainer intern

Fuchs, Derek: SMS; Student Council Chaperone

Herrera, Caroline: CHS; Athletic Trainer Intern

Lehman, Derrick: FHS; Athletic Trainer Intern

Marbach, Megan: FHS; Athletic Trainer Intern

Pearce, Kayla: FHS; Athletic Trainer Intern

Temporary/Other:

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Stern, Patricia: Marshall; Special Education Teacher; Effective 6/30/~~2013~~ 2014

Classified:

Boothe, Keri: Curriculum & Instruction; Textbooks/Account Clerk; Effective 5/9/2014

Administrative:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

SUBSTITUTE TEACHERS: Robert Emerick; Diana Laufenberg; Daniel Grimm; Bianca Aiken; Corey Cooper; Heather Duncan; Jini Maxwell; Katherine Proctor; Sarah Ayers; Bethany Brothers; Dawn Quamahongnewa; David Hall; Jeannette Holt; Bryan Tubera; Marge Ullmann; Ashley Visitacion; Janine Hubai; Emily Mitchell; April Devries-Calteux; Nathan Wylie; Mark Robinson; Peter Baxter; Tara Kott; Damon Clarke; Kelly Gilligan; Todd Gonzalez; Christina Baze; Mallory Hudson; Sandra Tanner; Michelle Wilkins; Jordan Walsh; Robert Emerick;  
SUBSTITUTE AIDES: Leona Lansing; Stephanie Piancino

Mr. Sauer said that Leslynn Begay would like to rescind her resignation and Patricia Stern will retire June 30, 2014, not in 2013. Ms. Ells moved to approve the Consent Agenda as amended. Mr. Kulpinski seconded; motion carried.

**STUDENT TRAVEL**

1. Coconino High School Anatomy and Physiology Classes to the Body Worlds Exhibition in Las Vegas, Nevada on April 12, 2014

Mr. Kulpinski moved to approve Student Travel as presented. Ms. Fredericks seconded; motion carried.

**PRESENTATIONS**

1. Superintendent's Report

Ms. Hickman reviewed her written report and provided an overview of current events in the District.

2. Curriculum and Instruction Report

Ms. Walton provided a PowerPoint presentation related to the Helios Grant. Her report included an overview, possible implementation and a description of the relationship FUSD has with Helios and the Arizona Science Center.

3. Operations and Support Services Report

(no report)

4. Finance and Budget Report

Dr. Garland distributed and reviewed information regarding legislation and litigation related to school finance.

5. Human Resources Report

Mr. Sauer and Chris Grove, Senior Systems Administrator, provided a PowerPoint presentation regarding the first year of the teacher performance evaluation system and plans for its future use.

**GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**

1. Donation of Funds for Camp Colton Position

Ms. Hickman acknowledged the Giovalles for their support of FUSD and Camp Colton. Tracy Anderson thanked the Board for their support and said she looks forward to another year working together.

Mr. Kulpinski moved to accept the donation from Mr. and Mrs. Giovale and the Friends of Camp Colton for funding the Executive Director for the Friends of Camp Colton position through June 30, 2014. Mr. Vasquez seconded; motion carried.

2. Annual Certification of Teacher Evaluation System

Ms. Fredericks moved to approve the Statement of Assurance for FY 2014-2015 certifying the Teacher Evaluation System continues to meet all requirements set forth in A.R.S. §15-537 and monies will be expended solely for teacher compensation as specified in A.R.S. §15-952. Mr. Vasquez seconded; motion carried.

3. Telephone System and Voicemail Upgrade

Rick Smith, Assistant Director of Technology, answered questions related to the proposed upgrade to the telephone and voicemail system.

Ms. Fredericks moved to approve the purchase of components for upgrades to the voicemail and telephone system. Ms. Ells seconded; motion carried.

4. IGA with CCRASD for Transportation Services

Mr. Kulpinski moved to approve the intergovernmental agreement with Coconino County Regional Accommodation School District for transportation of students at Ponderosa High School. Ms. Fredericks seconded; motion carried.

5. Meeting Dates

Mr. Kulpinski asked about the next strategic planning meeting. Administration will make a recommendation at the February 11<sup>th</sup> meeting. No additional meeting dates were scheduled.

## **INFORMATION ITEMS**

1. Governing Board Members' Report

- Ms. Ells is going to attend ASBA BOLTS on Friday. She encouraged Board Members to sign up for email legislative updates from ASBA. Ms. Ells thanked and congratulated Ms. Biggerstaff and Ms. Fredericks for their election as Board President and Clerk.
- Ms. Fredericks reported on her recent visit to Puente de Hozho.
- Mr. Kulpinski reported on a meeting he attended at the Coconino County Superintendent's Office for the Coconino County Teacher of the Year Award. The award luncheon will be combined with the SEDI teacher awards and will be held on May 1<sup>st</sup>.
- Mr. Vasquez reported on a STEM committee he will be working on with Killip Elementary School.

2. Future Agenda Items

**ADJOURNMENT OF PUBLIC MEETING**

The public meeting was adjourned at 7:19 pm.

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