

## OFFICIAL MINUTES

February 11, 2014

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on February 11, 2014 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. Ms. Biggerstaff called the meeting to order at 5:30 pm.

2. Roll Call:

#### Board Members

Ms. Dolores Biggerstaff, President

Ms. Christine Fredericks, Clerk

Mr. Paul Kulpinski, Member

Absent Mr. Miguel Vasquez, Member

Ms. Sarah Ells, Member

#### Administrative Staff

Ms. Barbara Hickman, Superintendent

Ms. Mary K. Walton, Assistant Superintendent

Mr. Robert Kuhn, Assistant Superintendent

Dr. Ken Garland, Director of Budget & Finance

Mr. Dietrich Sauer, Director of Human Resources

Ms. Karin Eberhard, District Relations Coordinator

Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.

4. Ms. Ells moved to adopt the agenda as submitted. Mr. Kulpinski seconded; motion carried.

9 people signed the guest register

**CALL TO THE PUBLIC****CONSENT AGENDA**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on January 28, 2014
2. Payment Vouchers: AD121A14; AV121A14; AS123A14; AD122A14; and 203 (Detailed information is available upon request.)
3. Gifts to District: One Apple iPad Air Computer valued at \$1000 from DeMiguel PTO to be used at DeMiguel Elementary School
4. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

**RESIGNATIONS, TERMINATIONS**

Administration:

Certified:

Kendhammer, Justin: Summit; Social Studies Teacher; Effective 5/30/2014

Classified:

Whiterock, Grayden: Facility Services/SMS: Custodian; Effective 2/11/2014

Megahan, Kelly: FHS/Eagle's Nest; Instructional Aide; Effective 1/28/2014

Yellowhair, Erin: Marshall; Special Education Paraprofessional; Effective 2/13/2014

Smartschools:

**APPOINTMENTS**

Administration:

Certified:

Classified:

Butler, Andy: Transportation; Sub Driver; \$12.59/hour; Hours per week-TBD; 9 month calendar; Effective 1/29/2014

Fenske, Damian: MEMS; Special Education Paraprofessional 1:1; \$11.38/hour; 31.5hours/week; 9 month calendar; Effective 1/27/2014

Gomez, Melissa: SMS; Registrar; \$11.94/hour; 40 hours/week; 12 month calendar; Effective 2/3/2014

Moore, Kyle: Knoles; FACTS Caregiver; \$8.90/hour; 10 hours/week; 9 month calendar; Effective 1/30/2014

Phillips, Michelle: Marshall; Special Education Paraprofessional 1:1 \$10.35/hour; 27.5hours/week; 9 month calendar; Effective 1/29/2014

Pliler, Jeremy: Thomas; Instructional Aide; \$9.91/hour; 15 hours/week; 9 month calendar; Effective 1/27/2014

Radke, Ashley: Thomas; Instructional Aide (1st Grade); \$9.91/hour; 15 hours/week; 9 month calendar; Effective 1/27/2014

Classified:

Rittmann, Margaret: Marshall; Kindergarten/General Aide; \$9.91/hour; 26.25 hours/week; 9 month calendar; Effective 1/29/2014

Sallee, Travis: FHS/TIA Middle School; Special Education Paraprofessional; \$10.84/hour; 31.5 hours/week; 9 month calendar; Effective 1/29/2014

Watrous, Rachel: DeMiguel; Special Education Paraprofessional 1:1; \$10.35/hour; 30.5 hours/week; 9 month calendar; Effective 1/29/2014

Weinzinger, Kathleen: Cromer; Principal's Secretary; \$12.90/hour; 40 hours/week; 11 month calendar; Effective 1/21/2014

A. M. - Student Worker: FHS; \$7.90/hour; 1.5 hours/day; 9 month calendar; Effective 2/3/2014

## Coach/Other:

DiBartolomeo, Lena: SMS; Girls Basketball Coach; \$600; Effective 1/6/2014 through 3/14/2014

## Volunteers:

Morrison, Ray: CHS; Softball Coach  
Natonie, Kristen: SMS; Afterschool Mentoring (NAU)  
Ruiz, Adrianna: HR; Intern  
Simpson, Chris: CHS; Assistant Football Coach  
Smart, Robert: FHS; Assistant Tennis Coach  
Ulibarri, Jay: CHS; Assistant Baseball Coach  
VanAntwerp, Morgyn: Killip; School-wide volunteer  
Walton, Shelley: PDH; School-wide volunteer  
Welson, Taylor: Killip; STARS Program (2nd Grade Math)

## Temporary/Other:

## RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

## Certified:

Pagel, Kristie: Marshall; 4th Grade Teacher; Effective end of the 2013-14 School year.  
(Last day: 5/30/2014)

## Classified:

## Administrative:

## RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

## Certified:

## Classified:

## Administrative:

## LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

## Administrative:

## Certified:

## Classified:

## QUALIFIED EVALUATORS:

Mr. Kulpinski moved to approve the Consent Agenda as submitted. Ms. Fredericks seconded; motion carried.

**STUDENT TRAVEL**

1. Coconino High School Physics to Six Flags Magic Mountain in Valencia, California on May 16-17, 2014

Mr. Kulpinski moved to approve Student Travel #1 as presented. Ms. Fredericks seconded; motion carried.

2. Sinagua Middle School Close-Up Trip to Washington, DC on April 27 – May 1, 2014

Mr. Kulpinski moved to approve Student Travel #2. Ms. Ells seconded. Ms. Biggerstaff asked if any female students signed up for the trip. Trip Sponsor Ron Kuzara said some female students have. Ms. Biggerstaff expressed concern about only one chaperone going on the trip and would like a female chaperone to go along. She would also like additional information on how the trip will be funded.

The motion previously made by Mr. Kulpinski and seconded by Ms. Ells failed with four nay votes. Ms. Biggerstaff moved to table. Mr. Kulpinski seconded; motion to table carried. Ms. Walton or Mr. Kuhn will contact Tari Popham, Sinagua Middle School Principal, to share the Board's concerns. This trip can come back to the Board when those concerns have been addressed.

## **PRESENTATIONS**

### 1. Superintendent's Report

Ms. Hickman provided an overview of current events in the District.

### 2. Curriculum and Instruction Report

Ms. Walton reviewed her written report concerning math curriculum alignment for grades 6-8.

### 3. Operations and Support Services Report

Mr. Kuhn reviewed his written report regarding maintenance and construction projects throughout the District.

### 4. Finance and Budget Report

Dr. Garland provided a PowerPoint presentation that included the maintenance and operations operating statement for the period July 1, 2013 through January 31, 2014, 301 funds, and district additional assistance/capital outlay budgets as of December 31, 2013. He distributed and reviewed his enrollment projections for the 2014-15 school year and updated the Board briefly on his budget projections for the 2014-15 school year. He expects to have a revised budget projection to the Board before Spring Break. Dr. Garland also updated the Board regarding current legislation and litigation related to school finance.

### 5. Human Resources Report (no report)

## **GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**

### 1. Policy Revision G-3750 GCG

Mr. Kulpinski moved to approve the first reading of revisions to Policy G-3750 GCG Part-time and Substitute Professional Staff Employment. Ms. Fredericks seconded; motion carried.

### 2. ASBA Spring Legal Seminar

Mr. Kulpinski moved to approve Board and Administration attendance at the Arizona School Boards Association Spring Legal Seminar on March 7, 2014 in Flagstaff. Ms. Ells seconded; motion carried.

### 3. Meeting Dates

Ms. Hickman recommended the addition of worksessions on March 11 from 4:00 – 5:30 to discuss Goal #4 Research and Create Desirable and Relevant Educational Opportunities and Services; April 8 from 4:00 – 5:30 to discuss Goal #3 Improve Student Preparedness and Mastery; and April 22 from 4:00 – 5:30 to discuss Goal #5 Increase Public Engagement and Support for FUSD and Goal #6 Develop Innovative Revenue Opportunities.

Mr. Kulpinski moved to approve the additional dates as suggested by Ms. Hickman. Ms. Ells seconded; motion carried.

## **INFORMATION ITEMS**

### 1. Governing Board Members' Report

- Ms. Ells reported on the Arizona School Boards Association (ASBA) Board Operations Leadership Training Seminar (BOLTS) she and Ms. Branges attended last week. Ms. Ells encouraged everyone to be an advocate for public education and suggested that they visit the ASBA website to get involved (<http://www.azsba.org/take-action/>).
- Ms. Fredericks reported on the public forum she attended with the County Superintendent of Schools candidates.
- Ms. Biggerstaff reported on the STEM activities she has recently attended.

### 2. Future Agenda Items

## **ADJOURNMENT OF PUBLIC MEETING**

The public meeting was adjourned at 6:43 pm.

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Date

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