

OFFICIAL MINUTES

March 11, 2014

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Worksession, Executive Session for Legal Advice, Regular Meeting and Executive Session for Personnel on March 11, 2014 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. Ms. Biggerstaff called the meeting to order at 4:00 pm.
2. Roll Call:

Board Members

Ms. Dolores Biggerstaff, President
Ms. Christine Fredericks, Clerk
Mr. Paul Kulpinski, Member
Mr. Miguel Vasquez, Member
Ms. Sarah Ells, Member

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent (left after the Worksession)
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. Mr. Kulpinski made a motion to move General Administration Item #1 to immediately following the Call to the Public. Ms. Ells seconded; motion carried.
4. Mr. Kulpinski moved to adopt the agenda as reordered. Ms. Ells seconded; motion carried.

5 people signed the guest register

WORKSESSION

1. Goal #4: Research and Create Desirable and Relevant Educational Opportunities and Services

Ms. Hickman presented the following questions to the Board: 1) Why is this goal important? 2) Why is this goal a priority? 3) What does research and create mean? 4) What is the flow and process? 5) How are new opportunities and services vetted? 6) How are they funded? 7) How are they evaluated? Ms. Walton distributed a list of current community partnerships with the District. A discussion followed about how the District needs to be aware of what's going on in education within the community, state and around the world, while being proactive on creatively addressing needs within the District. Some ideas of new educational opportunities and services discussed were expansion of online learning; better utilization of students' talents; state-wide promotion of summer school; expanded use of Camp Colton; enhancement of the FUSD "brand" to recruit and retain talented educators; selling our training and professional development expertise to others; additional rental of facilities to outside organizations; and innovative classes for students.

Ms. Hickman distributed and reviewed a document, "Strategic Abandonment Tool" that was created by Tucson Unified School District Superintendent H.T. Sanchez. She also distributed a draft rubric for evaluating new programs or services and a draft assessment matrix. Board Members would like Administration to conduct an analysis of a program or service that is currently in place, one that was recently eliminated and a new program or service that the District might consider. Another worksession to review results of Administration's analysis and continue discussion of this goal will be scheduled later in the spring.

The Worksession ended at 5:00 pm.

EXECUTIVE SESSION

Mr. Kulpinski moved to enter Executive Session for Legal Advice at 5:01 pm. Ms. Ells seconded; motion carried. Following the completion of the Executive Session for Legal Advice at 5:33 pm, the Regular Meeting began.

REGULAR MEETING**CALL TO THE PUBLIC**

- Jeannine Brandel – Informed the Board about the Flagstaff High School Soccer "Goals for Good" program. Community members made a donation each time the team scored a goal. The program raised \$2,500, which was donated to Flagstaff Family Food Center.
- Randy Hopson, Jeannine Brandel and Kelton Hovland – Reported on the recent trip to Washington, DC for 38 Flagstaff High School students and thanked the Board for their support of this annual trip. Some of the highlights of the trip were: a tour of the White House; brunch in the Senate Dining Room; Colonial Williamsburg; and laying a wreath at the Tomb of the Unknown Soldier at Arlington National Cemetery.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. Authorization for Legal Representation

Ms. Biggerstaff moved that the Board authorize Gallagher & Kennedy, P.A., and its attorneys to represent the Board and its agents in U.S. District Court (Arizona) No. 3:14-cv-08005-GMS, and to take all actions that they deem necessary or appropriate in order to represent the Board and its agents, to assert the Board's and its agents' positions, and to protect the Board's and its agents' interests in the course of such representation, and to take all such other actions in connection with such representation as they deem necessary or appropriate on such terms as they may decide in their discretion, through the final conclusion of the matter (including the exhaustion of all appeals and the final resolution of all issues relating to fees, costs, and disbursements), and that the Board ratify and approve all such actions that they may already have taken in the matter. Mr. Kulpinski seconded; motion carried.

CONSENT AGENDA

The Consent Agenda included the following:

1. Minutes of the Community Discussion and Regular Meeting held on February 25, 2014
2. Payment Vouchers: AV218A14; AD218A14; AS220A14; AD224A14; AS227A14; AV2248A14; AD220A14; AD226A14; 205; and 005 (Detailed information is available upon request.)

3. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

RESIGNATIONS, TERMINATIONS

Administration:

Davis, Kevin: MEMS Principal; Effective June 30, 2014

Certified:

Donatell, Kelly: SMS; Physical Education Teacher; Effective 6/30/2014
(Not returning next year from Leave of Absence 2013-2014)

Classified:

Butler, Andrew: Transportation; Bus Driver; Effective 2/11/2014.

Lee, Jessie: Kinsey/DeMiguel; Speech Language Pathology Assistant;
Effective 5/29/2014

Marshall, Christine: FHS/Eagle's Crest; Instructional Aide; Effective 2/28/14

Marshall, Thomas: Transportation; Bus Driver; Effective 3/4/2014

Oswald, Laura: Sechrist; Special Education Paraprofessional; Effective 3/12/2014

Quintana, Juan: Facility Services/SMS; Custodian; Effective 3/4/2014

Smartschools:

APPOINTMENTS

Administration:

Certified:

Classified:

Chee, Rosabelle: Transportation; Bus Driver; \$14.22/hour; 35 hours/week;
9 month calendar; Effective 2/24/2014

Fugett, Amanda: Marshall; Special Education Paraprofessional 1:2; \$10.35/hour;
30.5 hours/week; 9 month calendar; Effective 2/26/2014

Juengst, Kaitlyn: Cromer; Special Education Paraprofessional; \$10.35/hour;
30.5 hours/week; 9 month calendar; Effective 3/3/2014

McCormick, Debra: SMS; Attendance Secretary; \$11.65/hour; 29 hours per week;
9 month calendar; Effective 2/24/2014

Smithson, Tristen: FHS; Special Education Paraprofessional (X-Cat); \$10.84/hour;
27.5 hours/week; Effective 3/3/2014

Sparacino, Robert: Thomas; Special Education Paraprofessional 1:1; \$10.86/hour; 31.5 hours/week; Effective 3/3/2014
Spradbrow, Theresa Killip; Special Education Paraprofessional 1:1; \$10.35/hour; 27.5/hours week; Effective 2/28/2014
Tallis, Keri: Knoles; Special Education Paraprofessional 1:2; \$11.38/hour; 27.5 hours/week; Effective 2/27/2014
Wells, Shannan: Bilingual Ed. Department (ELL): Program Secretary; \$12.59/hour; 20 hours/week; 10 month calendar; Effective 2/25/2014
S.F.-Student Worker FHS; \$7.90/hour; 7.5 hours/week; 9 month calendar; Effective 2/24/2014

Coach/Other:

Volunteers:

Kemp, Troy: CHS; Track & Field Volunteer

Garcia, Juan: CHS; Softball Volunteer

Temporary/Other:

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Baca, Rudy: FHS; Physical Education Teacher; Effective 5/30/2014; Plans to participate in the Phased Retirement Program

Begay, Anna: SMS; Native American Academic Advisor; Effective 7/1/2014;

Plans to participate in the Phased Retirement Program

Sampson, Anne: Career Ladder; Peer Facilitator/Evaluator; Effective 6/30/2014

Schweitzer, Diana: FHS; Family & Consumer Science Teacher; Effective 6/30/2014;

Plans to participate in the Phased Retirement Program

Xanders, Deborah: MEMS; Math Teacher; Effective 7/1/2014; Plans to participate in the Phased Retirement Program.

Classified:

Administrative:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Skeen, Janet: DeMiguel; Kindergarten Teacher; Effective 2/28/2014

Plans to retire 2/28/14.

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

Mr. Kulpinski moved to approve the Consent Agenda as submitted. Ms. Ells seconded; motion carried.

STUDENT TRAVEL

1. Flagstaff High School Varsity Cheer to the United Spirit Association High School Cheerleading National Championship in Anaheim, California March 27-31, 2014

Ms. Biggerstaff moved to approve Student Travel #1. Ms. Ells seconded; motion carried.

Mr. Kulpinski expressed concern with the sale of Krispy Kreme donuts as a fundraiser for this trip. He said those donuts are in violation of the District's Wellness Policy. He would like the policy and regulation reviewed to make sure the policy is not violated when fundraising.

PRESENTATIONS

1. Superintendent's Report

Ms. Hickman provided an overview of current events in the District. She distributed and reviewed information related to the Auditor General's report on classroom spending. Dr. Garland provided a PowerPoint presentation concerning his "Peer Group Districts for 2013 State Classroom Dollar Study".

2. Curriculum and Instruction Report (no report)

3. Operations and Support Services Report

Mr. Kuhn updated the Board on possible partnerships within the community to help the District reopen and maintain the pool at Mount Elden Middle School. He said YMCA is committed to contributing \$1,200 monthly and providing lifeguards. Ms. Hickman said the City of Flagstaff is not interested in entering into a partnership with the District for the pool. Mr. Kulpinski would like an estimate of monthly costs along with how the YMCA contribution will offset those expenses. Mr. Kuhn will provide an update at the April 8th meeting.

4. Finance and Budget Report

Dr. Garland provided a PowerPoint presentation that included the maintenance and operations operating statement for the period July 1, 2013 through February 28, 2014, 301 funds, and district additional assistance/capital outlay budgets as of February 28, 2014. He also reviewed an updated outline of a preliminary budget for the 2014-15 school year. Dr. Garland updated the Board on current legislation and litigation related to school finance.

5. Human Resources Report

Ms. Sauer showed an enlargement of the article from the February 2014 issue of Sunset Magazine naming Flagstaff as one of the best places to live in the West. The magazine editor and photographers have granted the District permission to use the spread for recruiting purposes.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS (continued)

2. 2014-15 Board Meeting Dates

Mr. Kulpinski moved to approve the Board Meeting Schedule for the 2014-15 school year. Ms. Ells seconded; motion carried.

3. Meeting Dates

No additional dates were requested.

INFORMATION ITEMS1. Governing Board Members' Report

- Ms. Ells reported on the ASBA Spring Legal Seminar she and Ms. Fredericks attended last week. Ms. Ells reminded everyone about the upcoming STEM Celebration that will be held in the Northern Arizona University Skydome on April 2nd from 5:30 – 7:30 pm.
- Ms. Fredericks reported on the informational meeting she recently attended about the Farmers Insurance Thank A Million Teachers program. Individuals can thank teachers and teachers can also apply for grants through the website www.thankamillionteachers.com.
- Mr. Vasquez attended events in the community with a representative of Public Achievement. He also reported on the Science Night at Killip Elementary School.
- Ms. Biggerstaff reported on her attendance at the Alliance meeting; Town Hall Luncheon on Early Childhood Education; Science Alliance meeting; and her Board presentation and tour at Leupp Public School.

2. Future Agenda Items

Ms. Fredericks would like an update from Sinagua Middle School on their implementation of the Rachel's Challenge program.

EXECUTIVE SESSION

Mr. Kulpinski moved to enter Executive Session for Personnel at 7:05 pm. Mr. Vasquez seconded; motion carried.

ADJOURNMENT OF PUBLIC MEETING

Following the completion of the Executive Session at 8:21 pm, the public meeting was adjourned.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date