

OFFICIAL MINUTES

April 9, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Worksession and Regular Meeting on April 9, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 4:33 pm.

2. Roll Call:

Board Members

Ms. Sarah Ells, President
Ms. Dolores Biggerstaff, Clerk
Mr. Paul Kulpinski, Member
Mr. Miguel Vasquez, Member
absent Ms. Christine Fredericks, Member

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.

4. Ms. Biggerstaff moved to adopt the agenda as submitted. Mr. Kulpinski seconded; motion carried.

8 people signed the guest register

WORKSESSION1. Strategic Budget Process – Goal #6

Board Members continued their discussion regarding identification of desired inputs; benchmarks and measurements; and desired outcomes related to their strategic plan and goal #6 – Develop Innovative Revenue Opportunities. The discussion also included a review of operational fund enhancements.

REGULAR MEETING**CALL TO THE PUBLIC**

- Matt Nichols – Provided an update on Arizona Education Association activities with legislators; supports the compensation increases the Board is considering tonight and recognized the efforts of participants in the Interest Based Strategies process.
- Julie Elliott – Said that her last name is spelled Elliott, not Elliot.

ACTION ITEMS**Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Worksession and Regular Meeting held on March 12, 2013
2. Payment Vouchers: AD304A13; AV226A13; AV304A13; AS228A13; AS226A13; AS307A13; AD312A13; APX314A3; AV318A13; AV304A13; AD306A13 AD226A13; AD228A13; AD313A13; ASX314A3; and Payroll 005 (Detailed information is available upon request.)
3. Signors for District Bank Accounts
4. Letter of Declaration for renewal of the \$10 million line of credit through Wells Fargo
5. Arizona Department of Education General Statement of Assurance for Grants Management
6. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS
 Administration:
 Certified:
 Corcoran, Michele: CHS; Science Teacher; Effective July 1, 2013; She is not returning from Leave of Absence for 2012-2013 School year.
 Classified:
 Burke, Claudia: Marshall; Special Education Parapro; Effective March 28, 2013
 Duncan, Heather: FHS; Culinary Instructional Aide; Effective March 28, 2013
 French, Stephanie: Sechrist; 3rd Grade Instructional Aide; Effective March 15, 2013
 Grannan, Patricia: SMS-Little Ropers; CARE Team Leader; Effective March 15, 2013
 Pilcher, Sandra: Food Service-Receptionist; Effective June 30, 2013

Ruiz, Jessica: Killip/FACTS Caregiver; Effective March 25, 2013
 Woodward, Sara: Student Support Services; Speech Language Pathology Assistant;
 Effective March 14, 2013

APPOINTMENTS

Administration:

Certified:

Miller, Christine: Kinsey; SPED Preschool Teacher; .8 FTE; \$35,096; Effective 3/25/2013

Classified:

Aguilar, Maria: Thomas; FACTS/Caregiver; 2.25hrs/day; \$9.08/hr; 9 month calendar;
 Effective April 5, 2013

Beadle, Amanda: DeMiguel; Special Education Parapro 1:1; 15hrs/wk; \$10.10/hr; 9 month
 calendar; Effective March 6, 2013

Hernandez, MaryMae: Transportation; Bus Driver; 40hrs/wk; \$12.97/hr; 9 month calendar;
 Effective April 3, 2013

Kriste, Mary: Sechrist; Special Education Parapro/RTI; 20hrs/wk; \$10.61/hr; 9 month
 calendar; Effective March 27, 2013

Lane, Jeffery: Knoles; General Aide; 8.75hrs/wk; \$9.66/hr; 9 month calendar;
 Effective March 11, 2013

Lara, Stephanie: Killip; Instructional Aide (Intersession); 25hrs/wk; \$9.66/hr; 9 month
 Calendar

Lucero, Anita: Marshall; Special Education Paraprofessional (Cross-Categorical);
 27.5hrs/wk; \$10.59/hr; 9 month calendar; Effective March 27, 2013

Mlenar, Chad: CHS; Special Education Paraprofessional; 10hrs/wk; \$10.10/hr; 9
 month calendar; Effective March 25, 2013

Classified:

Namoki, Alyssa: Puente De Hozho; Custodian; 40hrs/wk; \$9.66/hr; 12 month calendar;
 Effective March 14, 2013

Thurmond, Ginger: Transportation; Assistant Router; 40hrs/wk; \$12.34/hr; 12 month
 calendar; Effective March 20, 2013

N.A. - Student Worker: FHS; 7.5hrs/wk; \$7.80/hr; Effective March 11, 2013

U.K. - Student Worker: FHS/Newstart; 7.5hrs/wk; \$7.80/hr; Effective March 25, 2013

L.O. - Student Worker: FHS; 7.5hrs/wk; \$7.80/hr; Effective March 25, 2013

K.P. - Student Worker: FHS; 7.5hrs/wk; \$7.80/hr; Effective March 25, 2013

T.S. - Student Worker: FHS; 7.5hrs/wk; \$7.80/hr; Effective March 25, 2013

Coach/Other:

Volunteers:

Benson, Bianka: CHS; Band

Carothers, Tanner: FHS; Assistant Track Coach

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Barnard, Deborah: Kinsey, SEI Teacher; Effective July 1, 2013 Is not requesting participation in
 the Phased Retirement Program

Elliott, Julie: DeMiguel; Physical Education Teacher; Effective July 1, 2013

Requesting participation in the Phased Retirement Program

Roth, Noel: Sechrist, Kindergarten Teacher; Effective ~~September 13, 2013~~ January 1, 2014

Requesting participation in the Phased Retirement Program

Wertz, David: CHS; Math Teacher; Effective June 1, 2013;

Requesting participation in the Phased Retirement Program.

Wildermuth, Nancy: Cromer; 4th Grade Teacher; Math Teacher; Effective July 1, 2013

Requesting participation in the Phased Retirement Program.

Classified:

Bathen, Cheryl: Kinsey; Tutor; Effective June 30, 2013.

Is not requesting participation in the Phased Retirement Program

Administrative:

McMillian, Tom: Student Support Services; Lead Psychologist; Effective July 1, 2013

Requesting participation in the Phased Retirement Program.

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Certified:

Weidinger, Catherine: CHS; Language Arts Teacher; Requesting a One Year Leave of Absence for the 2013-2014 School year.

Classified:

Administrative:

QUALIFIED EVALUATORS: None at this time

NONRENEWALS

Temporary Contract Holders:

Ahl, Amanda; Baze, Christina; Beamer, Maryann; Bellino, Dennis Eloy; Bergeron, Joy; Boerwinkle, Paula; Boettcher, Jennifer; Bolen, Teresa; Bowen, Ginny; Brandel, Jeannine; Brenner, Tanya; Briggs, Kathleen; Brown, Anna; Brumm, Logan Edward; Bushyager, Amy; Charlie, Perfilliea; Cochran, Patricia; Conrad, Melissa; Corbett, James; Corcoran, Kathy; Cornett, Margaret; Craig, Steve; Davis, Danica Marie; Dennis, Kimberly; Divittorio, Annika; Dodgen, Melinda; Evans, Nancy; Federio, Jennifer; Foss, Lisa; Gilmore, Lillian; Glassburn Elizabeth Helen; Gorman, Roberta; Hart, Kimberly Ann; Heck, Emily Lynn; Hixson, Carol; Hobson, Ellen Ruth; Holguin, Jake; Ingols, Kelley Eileen; Julien, Mark; Kay, Kristie; Kirk, James; Kominsky, David; Kondratuk, Sarah Beth; Lamer, Cynthia; Leal, Christeen; Lenz, Linda; Lohr, Chelsea; Long, Kristi; Mida, Frederick; Miller, Christine; Mimran, Jamie; Minos, Valerie; Mueller, Kurt Daniel; Nyhart, Pamela; Ogg, Tiffany; O'keefe, Jessie; Onsa, Debra; Ostrowski, Misty; Othon, Jennifer; Pena, Jovahna; Powers, Jillian; Pritchard, Jennifer; Radloff, Leah; Randolph, Natalie Julia; Reasor, Janelle Kay; Richmond, Mark; Ronn, Amy; Ruiz, Jaime; Russo, Teresa Ann; Sabicer, Mathew; Seery, Virginia; Shaddy, Larry; Smith, Elizabeth; Smith, Kayley; Stalvey, Amanda; Tritle, Barrett; Watkins, Lucinda; White, Rebecca; Wilkins, Linda; Wookey, Michelle

smartschoolsplus:

Aldworth, Mary; Anderson, Pamela; Baron, Katherine; Bernhardt, Katherine; Cribbs, Annette; Furr, Ellen; Gilbreth, Vicki; Grimmatt, Valerie; Haughton, Roberta; Holmes, Joe; Palley, Molly; Peterson, Jaima; Riddle, Douglas; Wheeler, Sandy Hartnett; Wright, Susan L

Non-certificated Contract Holders:

Ater, April Jannine; Bailey, Sandra; Bevirt, McKenzie; Brain, Avery; Cairney, Turi; Dittberner, Angella Marie; Drakeford, Camille; Ellsworth, Lacretrial; Grimsland, Linda; Gruver, Dane; Hearne, Kirsten; Hovis, Cherise; Jacobs, Kenneth; Kamzelski, Debra; Khane, Jeannie; Kugler, Sean; Loverich, Mirjam; McMillian, Sally Tachias; Mourtsen, Debra; Netzky, Jennifer; Palmeri, John; Scott, Allen; Sonny, Sharine; Ulloa, Carmen; Vasquez, Jeronimo; Wilce, Gretchen

Mr. Sauer said that under Human Resources, Retirement, the effective date of Noel Roth's retirement will be January 1, 2014 instead of September 13, 2013.

Ms. Biggerstaff moved to approve the Consent Agenda as revised. Mr. Kulpinski seconded; motion carried.

Student Travel

1. Coconino High School – CocoNuts FIRST Robotics Team trip to the FIRST Robotics World Championships in St. Louis, Missouri on April 24-28, 2013
2. Flagstaff High School – Choraliers to the Performing Arts “Sound Session” Studio Workshop in Anaheim, California April 27 – 29, 2013

Mr. Kulpinski moved to approve Student Travel as submitted. Ms. Biggerstaff seconded; motion carried.

PRESENTATIONS

1. CocoNuts

Members of the Coconino High School CocoNuts FIRST Robotics Team reported on the two FIRST Robotics Regional Competitions they attended last month. The CocoNuts were seeded 4th place out of 50 teams and received five awards, including the prestigious Chairman's Award in the Arizona competition and placed 3rd out of 50 teams and won the Imagery Award at the California event. The team will next compete in the World Championships in St. Louis.

2. NAIPTA

Erika Mazza, Planning Manager from Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA), provided a presentation on their five-year and long range transit plan.

3. Superintendent's Report

Ms. Hickman updated the Board on current events throughout the District.

4. Curriculum and Instruction Report

- a. North Country Healthcare Update – Ms. Walton reviewed North Country HealthCare's proposal for their mobile health clinic for the 2013-14 school year. The Board will be asked to vote on the proposal at a future meeting but Ms. Walton wanted them to have ample time to review the proposal and have questions answered before they vote.
- b. Testing Calendar Update – Ms. Walton reviewed the spring testing schedule.

5. Operations and Support Services Report

Mr. Kuhn provided a PowerPoint presentation outlining current maintenance and construction projects in the District.

6. Finance and Budget Report

- a. Monthly reports – Dr. Garland provided a PowerPoint presentation that included the maintenance and operations operating statement for the period July 1, 2012 through March 31, 2013, 301 funds, and capital outlay budgets as of March 31, 2013.
- b. Update on FY2014 Budget – Dr. Garland’s presentation also included a preliminary budget and possible budget adjustments for fiscal year 2014 that is based on this year’s 40th day average daily membership.

ACTION ITEMS – Items for consideration, discussion, direction, and possible approval

General Administration

1. Acceptance of FY2012 Audit

Dr. Garland introduced Ginger Wischmann, Director of Accounting, and Michael Lauzon, Heinfeld Meech Audit Manager. Ms. Wischmann and Mr. Lauzon reviewed the following items related to the FY2012 audit: Comprehensive Annual Financial Report for the fiscal year ended June 30, 2012; the Single Audit Reporting Package; and the Uniform System of Financial Records Compliance Questionnaire. Ms. Wischmann and Mr. Lauzon answered questions concerning the Audit Package.

Mr. Kulpinski moved to accept the FY 2012 Audit Package as presented. Mr. Vasquez seconded; motion carried.

2. Reformation of the FUSD Foundation and Appointment of Board Member to its Board

Ms. Biggerstaff moved to approve the appointment of Paul Kulpinski to the FUSD Foundation Board. Mr. Vasquez seconded; motion carried.

3. 2013-14 Compensation Package

Mr. Vasquez recused himself from the vote because he is the parent of an FUSD employee.

Mr. Kulpinski moved to approve the compensation package for the 2013-14 school year as presented. Ms. Biggerstaff seconded; motion carried by a vote of three ayes.

4. Policy Revision I-5250 IJ Instructional Resources and Materials

5. Policy Revision I-6300 IJND Technology Resources

Mr. Kulpinski moved to approve the first reading of revisions to Policy I-5250 IJ Instructional Resources and Materials and to Policy I-6300 IJND Technology Resources. Ms. Biggerstaff seconded; motion carried.

6. Policy Revision J-0600 JEB Entrance Age Requirements

Ms. Biggerstaff moved to approve the first reading of revisions to Policy J-0600 JEB Entrance Age Requirements. Ms. Ells seconded; motion carried.

7. Policy Revision J-5300 JLCCA Acquired Immune Deficiency Syndrome and HIV Infections

Mr. Kulpinski moved to approve the first reading of revisions to Policy J-5300 JLCCA Acquired Immune Deficiency Syndrome and HIV Infections. Ms. Biggerstaff seconded; motion carried.

8. Policy Revision J-7050 JR Student Records

Mr. Kulpinski moved to approve the first reading of revisions to Policy J-7050 JR Student Records. Ms. Biggerstaff seconded; motion carried.

9. Policy Revision J-5550 JLDA School Counselors and Psychologists

Mr. Kulpinski moved to approve the first reading of revisions to Policy J-5550 JLDA School Counselors and Psychologists. Mr. Vasquez seconded; motion carried.

10. Policy Revision J-3050 JICH Drug and Alcohol Use by Students

Mr. Kulpinski moved to approve the second reading of revisions to Policy J-3050 JICH Drug and Alcohol Use by Students. Ms. Biggerstaff seconded; motion carried.

11. Policy Revision J-6500 JLIB Student Dismissal Precautions

Mr. Kulpinski moved to approve the second reading of revisions to Policy J-6500 JLIB Student Dismissal Precautions. Ms. Biggerstaff seconded; motion carried.

12. Meeting Dates

No additional meeting dates were requested.

INFORMATION ITEMS

1. Governing Board Members' Report

- Ms. Biggerstaff reported on meetings and school activities she recently attended.
- Ms. Ells acknowledged Ms. Eberhard for the Sights and Sounds event held at the mall Saturday.

2. Future Agenda Items

EXECUTIVE SESSION

Mr. Kulpinski moved to enter Executive Session for Personnel to discuss the Superintendent's contract and evaluation at 8:15 pm. Ms. Biggerstaff seconded; motion carried.

ADJOURNMENT OF PUBLIC MEETING

Following the completion of the Executive Session for Personnel, the public meeting was adjourned at 8:55 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date