

OFFICIAL MINUTES

April 22, 2014

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Worksession and Regular Meeting on April 22, 2014 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. Ms. Biggerstaff called the meeting to order at 4:05 pm.
2. Roll Call:

Board Members

Ms. Dolores Biggerstaff, President
Ms. Christine Fredericks, Clerk (arrived at 4:32 pm)
Mr. Paul Kulpinski, Member (left at 6:10 pm)
Mr. Miguel Vasquez, Member
Ms. Sarah Ells, Member

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. Mr. Kulpinski made a motion to move General Administration Items 4 and 5 to immediately after Presentation Item 3. Mr. Vasquez seconded; motion carried.
4. Mr. Kulpinski moved to adopt the agenda as reordered. Ms. Ells seconded; motion carried.

22 people signed the guest register

WORKSESSION

1. Goal #5: Increase Public Engagement and Support for FUSD
2. Goal #6: Develop Innovative Revenue Opportunities

To start the conversation about Goal #5 Increase Public Engagement and Support for FUSD, Ms. Eberhard provided a PowerPoint presentation showing how FUSD is “Utilizing all opportunities to discuss and showcase the excellence of FUSD”. She distributed and reviewed a packet of information that included recent awards, information and brochures from several different schools and programs. Ms. Eberhard reviewed some of her plans and goals for new events and publications. In response to her plan to create a booklet for high school students to track their accomplishments through high school, Mr. Kulpinski suggested that students use an app instead of a booklet for that purpose. He said this could also tie into Goal #6 by creating and selling the app to generate revenue for the District. Ms. Eberhard reported on advertising and sponsorship opportunities as a way to generate revenue. Mr. Kulpinski requested another Worksession to discuss additional ways of generating revenue.

The Worksession ended at 5:21 pm.

REGULAR MEETING

Following a nine minute break, the Regular Meeting began at 5:30 pm.

CALL TO THE PUBLIC

1. Jana Fix – spoke on behalf of the American Heart Association. FUSD raised \$22,900 for the American Heart Association by participating in Jump Rope for Heart. All 10 FUSD elementary schools and Sinagua Middle School participated in the event. Ms. Fix passed out flyers about the FUSD Community Health Fair that will be held on May 3, 2014 at Mountain Heart.

CONSENT AGENDA

The Consent Agenda included the following:

1. Minutes of the Worksession and Regular Meeting held on April 8, 2014
2. Payment Vouchers: AD317A14; AS326A14; AV324A14; AS403A14; AD31A14; AV331A14; AD408A14; AX410B14; AS410A14; AV407A14; AW318A14; AD326A14; AD403A14; AX410A14; 007; 208 (Detailed information is available upon request.)
3. Gifts to District: One Dell Inspiron 15 laptop computer, valued at \$440.00 from the Sechrist PTO to be used at in the Sechrist Elementary School workroom; One metal bookcase with closing doors, no value declared from Xanterra Parks & Resorts to be used at Flagstaff High School in the nurse’s office

4. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

RESIGNATIONS, TERMINATIONS

Administration:

Welsh-Falor, Sharon: FHS; Assistant Principal; Effective June 30, 2014

Certified:

Ashley, Alisa: Thomas; First Grade Teacher; Not Returning from 2013-2014
Leave of Absence, thus making her actual end date June 30, 2013.

Cohen, Danielle: SMS; Math Teacher; Effective June 30, 2014

Johanson, Joel: SMS; Math Teacher; Not Returning from 2013-2014
Leave of Absence, thus making her actual end date June 30, 2013

Knittle, Kurt: CHS; Math Teacher; Effective June 30, 2014

Lerch, Gretchen: School Nurse; Puente De Hozho; Effective June 30, 2014

Morrison, Lori: FHS; Business Teacher; Effective June 30, 2014

Sanocki, Marci: DeMiguel; Kindergarten Teacher; Effective June 30, 2014

Wanland, RaeAnn: MEMS/Alpine Academy Language Arts; Effective June 30, 2014
(Note: Ms. Wanland is rescinding her previous request for Leave of
Absence for the 2014-15 school year. She has decided to resign,
effective the end of this current school year.)

Rescinding Resignation:

Bucci, Jodie: Cromer; Kindergarten; Effective April 14, 2014. rescinding
resignation request, previously slated to begin June 30, 2014.

Classified:

Golding, Jessica: Cromer; Special Education Parapro; Effective April 24, 2014

Gustafson, Carol: CHS; TSW Program Secretary; Effective April 25, 2014

Hintz, Tarrah: DeMiguel; Health Instructional Aide (Fit Kids); Effective June 30, 2014

Kratz, Aurilla: Kinsey; Special Education Parapro 1:1; Effective April 1, 2014

Macken, Chelsea: Student Support Services; Speech Language Pathology Aide;
Effective May 9, 2014

V.J.-Student Worker: CHS; Effective March 26, 2014

APPOINTMENTS

Administration:

Certified:

Classified:

Carbajal, Mykala: Facility Services/SMS; Custodian; \$9.91/hour; 40 hours/week;
12 month calendar; Effective April 16, 2014

Damiani, Deborah: Cromer; Special Education Parapro (Kindergarten); \$11.13/hour;
30.5 hours/week; 9 month calendar; Effective April 14, 2014

Emerick, Robert: Camp Colton; Environmental Education Teacher; \$93.60/day
Camp Colton; Program Assistant; \$93.60/day
Temporary positions; Effective April 16, 2014

Lansing, Leona: Knoles; Special Education Parapro 1:2; \$10.35/hour;
27.5hours/week; 9 month calendar; Effective April 2, 2014

Nez, Farrell: Facility Services/Leupp; Custodian; \$9.91/hour; 40hours/week;
12 month calendar; Effective April 16, 2014

Samora, Jenna: Camp Colton; Environmental Teacher; \$93.60/day
Camp Colton; Program Assistant; \$93.60/day
Temporary positions; Effective April 16, 2014

Coach/Other:

Volunteers:

Fernandez, Jacobje: Summit; TAPP Program

Megahan, Ralph: FHS; Baseball Coach

Temporary/Other:

RETIREMENTS

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Administrative:

Certified:

Drayton, Debbie: Knoles; First Grade Teacher; Effective September 10, 2014.
Plans to participate in the Phased Retirement Program, effective
September 11, 2014.

Mourtsen, Debra: Nursing Supervisor; Effective July 1, 2014. Not participating in
the Phased Retirement Program.

Classified:

Conner, John: FHS; Special Education Parapro; Effective June 30, 2014.
Plans to participate in the Phased Retirement Program for the
2014-2015 school year.

Cox, Peggy: Educational Enrichment; Administrative Assistant;
Effective September 1, 2014. Plans to participate in the Phased
Retirement Program, effective September 2, 2014.

McGrath, Mary Beth: FHS; TSW Program Team Leader; Effective June 30, 2014

RELEASES OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their
contract:

Administrative:

Certified:

Classified:

LEAVES OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the
District:

Administrative:

Certified:

Chadwick, Meagan: Cromer; 5th Grade Teacher; Requesting Leave of Absence for the
2014-2015 school year. Administration recommends approving this
Leave of Absence request.

Classified:

Mr. Kulpinski moved to approve the Consent Agenda as submitted. Ms. Ells seconded; motion
carried.

STUDENT TRAVEL

1. DeMiguel Elementary School Odyssey of the Mind Team to the World Competition at the Iowa State University in Ames, Iowa on May 27-June 1, 2014

Mr. Kulpinski moved to approve Student Travel Item #1. Mr. Vasquez seconded; motion carried.

PRESENTATIONS

1. Operation School Bell

Ms. Hickman introduced Marilyn Grudniewski and Carmen Johnson from the Assistance League of Flagstaff. Ms. Grudniewski and Ms. Johnson provided a PowerPoint presentation about their Operation School Bell project. They also showed the items provided in the bags given to students and distributed brochures about the upcoming Snowball Slide, which is the Assistance League's main fundraising event.

2. Flagstaff Community STEM Celebration

Ms. Biggerstaff presented representatives from Northern Arizona University, APS, Suddenlink, and Flagstaff Forty/STEM City with large wooden keys as a token of the District's appreciation for their sponsorship of the recent Community STEM Celebration. The keys were made by students from Coconino High School. Ms. Hickman acknowledged Mindy Bell, Jillian Worssam and Karin Eberhard for their efforts in the success of the event.

3. Coconino County Superintendent of Schools

Risha VanderWey, Coconino County Superintendent of Schools, introduced herself to the Governing Board.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

4. Establishment of a FUSD Self-Insurance Trust

Dr. Garland reviewed the reasons behind seeking approval of the establishment of a self-insurance trust for the District.

Mr. Kulpinski moved to approve the establishment of the FUSD Self-Insurance Trust and approve the Trust Agreement. Mr. Vasquez seconded; motion carried.

5. Appointment of the Board of Trustees for the FUSD Self-Insurance Trust

Dr. Garland said the FUSD Self-Insurance Trust Agreement establishes that the Board of Trustees for the FUSD Self-Insurance Trust consist of one Governing Board Member, one District Employee and three community Members. He said reappointments should be made in January of each year. Ms. Fredericks volunteered to serve on the Board of Trustees. Dr. Garland's recommended the following appointments:

Governing Board Member	Christine Fredericks	1 ½ year term	12/31/15
District Employee	Frank Garcia	2 ½ year term	12/31/16
Community Member	Chris Bavasi	½ year term	12/31/14
Community Member	Julie Smith	1 ½ year term	12/31/15
Community Member	Benjamin Stanton	2 ½ year term	12/31/16

Mr. Kulpinski moved to approve the appointments of Christine Fredericks, Frank Garcia, Chris Bavasi, Julie Smith and Benjamin Stanton, for the lengths of terms specified above, to the Board of Trustees for the FUSD Self-Insurance Trust. Ms. Ells seconded; motion carried.

PRESENTATIONS (continued)

6. Superintendent's Report

Ms. Hickman provided an overview of current events in the District.

7. Curriculum and Instruction Report

Ms. Walton reviewed her written report regarding changes of personnel in the Curriculum and Instruction department.

6. Operations and Support Services Report

Mr. Kuhn provided a PowerPoint presentation concerning construction projects through the School Facilities Board, the office remodel and parking lot projects at Cromer Elementary School; and employee benefits for the 2014-15 school year.

7 Finance and Budget Report

Dr. Garland provided a PowerPoint presentation that included the maintenance and operations operating statement for the period July 1, 2013 through March 31, 2014, 301 funds, and district additional assistance/capital outlay budgets as of March 31, 2014. He provided updated information regarding the preliminary budget for the 2014-15 school year. Dr. Garland updated the Board on current legislation and litigation related to school finance.

8. Human Resources Report

Mr. Sauer explained the process used to determine the recommended compensation increases for the 2014-15 school year and how district employees were informed about the proposed increases. Mr. Sauer then reviewed how requests for leaves of absence will be submitted to the Board.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS (continued)

1. Network Upgrades and Workstation Replacements

Mr. Kuhn introduced Mary Knight, Director of Technology. Ms. Knight and Rick Smith, Assistant Director of Technology, provided a PowerPoint presentation regarding the proposed purchases for network upgrades and workstation replacements. Ms. Knight said the purchases would be made from the technology portion of bond funds.

Mr. Vasquez moved to approve the purchase of components for network upgrades and office and lab workstations. Ms. Fredericks seconded; motion carried.

2. MEMS Pool Upgrade

Ms. Biggerstaff moved to approve that Sky Construction and Engineering repair the Mount Elden Middle School pool and surrounding deck. Mr. Vasquez seconded; motion carried.

3. MEMS Pool Lease

Ms. Ells moved to approve that the District's legal counsel negotiate a lease for the YMCA to use and manage the pool at Mount Elden Middle School. Ms. Fredericks seconded; motion carried.

6. Meeting Dates

Ms. Hickman said that Worksessions for continuation of discussion on Goals #4 and #6 and on the Board's role in academic achievement need to be scheduled. After checking their calendars it was suggested that Worksessions be scheduled for June 11 and 18 from 8:00 – 10:30 am both days.

Ms. Ells moved to approve the addition of Worksessions for continuation of discussion on Goal #4 Research and Create Desirable and Relevant Education Opportunities and Services; Goal #6 Develop Innovative Revenue Opportunities; and the Board's role in academic achievement on June 11, 2014 8:00 am – 10:30 am and June 18, 2014 8:00 am – 10:30 am. Mr. Vasquez seconded; motion carried.

INFORMATION ITEMS

1. Governing Board Members' Report

Board members reported on various community events and meetings they have attended.

2. Future Agenda Items

ADJOURNMENT OF PUBLIC MEETING

The public meeting was adjourned at 7:29 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date