

## OFFICIAL MINUTES

May 13, 2014

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Public Hearing, Regular Meeting and Executive Session on May 13, 2014 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. Ms. Biggerstaff called the meeting to order at 5:35 pm.
2. Roll Call:

#### Board Members

Ms. Dolores Biggerstaff, President  
Ms. Christine Fredericks, Clerk  
Mr. Paul Kulpinski, Member (left at 6:10)  
Mr. Miguel Vasquez, Member  
Ms. Sarah Ells, Member

#### Administrative Staff

Ms. Barbara Hickman, Superintendent  
Ms. Mary K. Walton, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Dr. Ken Garland, Director of Budget & Finance  
Mr. Dietrich Sauer, Director of Human Resources  
Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant

3. Mr. Kulpinski suggested that the agenda be reordered with General Administration Items 2 & 7 immediately following the Consent Agenda. Ms. Ells made a motion to reorder the agenda with the move of General Administration Item #2 Authorization to Issue Contracts and General Administration Item #7 FY2015 Delegate Assembly/Political Agenda immediately after the Consent Agenda. Mr. Vasquez seconded; motion carried.
4. Mr. Kulpinski moved to adopt the agenda as reordered. Ms. Ells seconded; motion carried.

2 people signed the guest register

**PUBLIC HEARING**  
**ARS 15-905**

Ms. Biggerstaff declared the Public Hearing open at 5:38 pm to discuss the second revision of the annual expenditure budget for 2013 – 2014. Dr. Garland reviewed the recommended revisions to the budget for fiscal year 2014. Dr. Garland answered questions from Board Members. There were no questions from the public.

Ms. Ells made a motion to close the Public Hearing and open the Regular Meeting at 5:47 pm. Ms. Biggerstaff seconded; motion carried.

**REGULAR MEETING**

**CALL TO THE PUBLIC**

**CONSENT AGENDA**

The Consent Agenda included the following:

1. Minutes of the Worksession and Regular Meeting held on April 22, 2014
2. Minutes of the Special Meeting held on April 29, 2014
3. Minutes of the Executive Session for Legal Advice held on April 29, 2014
4. Payment Vouchers: AD415A14; AV414A14; AS417A14; AD421A14; AS424A14; AV421A14; AD410A14; AD424A14; 009 (Detailed information is available upon request.)
5. Associated Students Activity Fund Reports for months ending December 31, 2013; January 31, 2014; and February 28, 2014
6. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

**RESIGNATIONS, TERMINATIONS**

**Administration:**

**Certified:**

Glassburn, Elizabeth: Leupp; 3rd Grade Teacher; Effective May 30, 2014

Leff-Allen, Laura: FHS; SPED Teacher; Effective May 30, 2014

Peterson, Lindsey: MEMS/District-wide School Psychologist; Effective June 30, 2014

Vail, Carrie: Leupp; 4th Grade Teacher; Effective June 30 2014

**Classified:**

Cook, Nicole: Kinsey; General Aide; Effective April 24, 2014

DeJesus, Rachel: Knoles; SPED Parapro/Beacon; Effective June 20, 2014

Gordon, John: Summit High School; Instructional Aide; Effective May 29, 2014

Lane, Jeffrey Jr. Knoles; General Aide; Effective May 9, 2014

Maestas, Tony: Killip; Custodian; Effective April 25, 2014

Mahon, Cindy: Knoles; Library Assistant; Effective June 3, 2014

Smallcanyon,Shanice: DeMiguel; FACTS Caregiver; Effective Dec. 19, 2013

Salazar, Richard: Transportation; Mechanic I; Effective April 23, 2014

Umphres, Madison: Knoles; SPED Parapro/Beacon; Effective June 20, 2014

**APPOINTMENTS**

## Administration:

## Certified:

Harpe, Yvette: MEMS; School Principal; \$77,719; Effective July 1, 2014

Pete, Robin: FHS; Assistant Principal; \$74,570; Effective July 1, 2014

## Classified:

Gillette, Holly: Killip; Special Education Parapro 1:1; 27.5hours/week; \$10.35/hour;  
9 month calendar; Effective May 5, 2014

Medina, Melanie: Camp Colton; Program Assistant/Night Staff; \$93.60/day

Seelbach, Maria: SMS; Special Education Parapro 1:1; 27.5hours/week; \$11.38/hour;  
9 month calendar; Effective May 6, 2014

B.K.-Student Worker: Summit High School; \$7.90/hour; Effective April 29, 2014

## Coach/Other:

Macias, Kenny: FHS; Baseball Varsity Assistant Coach; \$833.00; Effective 2/10-5/7/2014

## Volunteers:

Barajas, Maria: Kinsey; America Reads Tutor

Bierman, Russell: FHS; Assistant Coach

Farrar, Brett: CHS; Football Coach

Mendoza, Michael: CHS; Assistant Football Coach

O'Donnell, Kelly: Student Support Services/Admin; Intern

## Temporary/Other:

## RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

## Administrative:

Kern, Cameron: Director of Environmental & Outdoor Education (Camp Colton);  
Effective June 30, 2014

## Certified:

Kasch, Russ: Marshall; 5th Grade Math and Science Teacher; Effective June 30, 2014;  
Plans to participate in the Phased Retirement Program for the  
2014-2015 school year.Nevara, Rosemary: Thomas/Cromer; ELL Specialist; Effective June 30, 2014;  
Plans to participate in the Phased Retirement Program for the  
2014-2015 school year.

## Classified:

Arp, Judy: Student Support Services; Certified Occupational Therapy Aide;  
Effective May 30, 2014;

Navarro, Nancy: Thomas; Instructional Aide; Effective May 30, 2014

Preston, Kenneth: Maintenance; HVAC Technician; Effective September 5, 2014

Cody, Sarah: Indian Education Support Program; Secretary/Accountant;  
Effective June 30, 2014; Plans to participate in the Phased Retirement  
Program for the 2014-2015 school year.

## RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from contract:

## Administrative:

## Certified:

Kaiser, Jolie: SMS; 7th Grade Mit-E Teacher; Effective May 6, 2014

## Classified:

## LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the  
District:

## Administrative:

## Certified:

## Classified:

Mr. Kulpinski moved to approve the Consent Agenda as submitted. Ms. Ells seconded; motion carried. Ms. Hickman introduced and welcomed Yvette Harpe and Robin Pete.

**STUDENT TRAVEL****GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**2. Authorization to Issue Contracts

Mr. Kulpinski moved to authorize issuance of contracts to Administrative Certified and Classified Staff; Nurses; Psychologists; Speech Pathologists; STARS and Intercession Coordinator; Student Support Professionals; and Certified Employees. Ms. Fredericks seconded.

Ms. Biggerstaff called for a roll call vote. She said she would abstain on Mr. Cullen and vote aye on all the others; Ms. Ells voted aye on all contracts; Mr. Vasquez abstained on Jeronimo Vasquez, who is his son, and voted aye on all the others; Mr. Kulpinski voted aye on all contracts; and Ms. Fredericks voted aye on all contracts; motion carried.

7. FY 2015 Delegate Assembly/Political Agenda

Mr. Kulpinski asked for the Board's guidance on identifying their top issues for submission to the ASBA legislative committee for consideration for their 2015 political agenda. The following issues were identified:

## Long-Term:

1. Revise the school finance formula to adequately fund schools.
2. Uphold preservation of local control to reinforce the connection between the community and its elected officials.

## Short-Term:

1. Fund voluntary, full-day kindergarten and include kindergarten students in the override calculation.
2. Restore capital funding to funding formula allocations.
3. Fund inflation fully in the baseline to uphold the voters' mandate.

## 2015 Session Specific:

1. Change "override" language to "local support"
2. Allow school districts greater flexibility in the divestiture of property to address population and course needs.
3. Allow ALL districts the option to operate individual schools for 200-day school years and increase funding from 5% to 8%.
4. Restore 9th grade funding for CTE/JTEDs and review and standardize the rules for maintenance of effort.
5. Fund the implementation costs of Arizona's new standards, assessments, and technology.
6. Fund mandated SPED programs with appropriate weighting levels.

Mr. Kulpinski moved to approve submission of proposed issues for FY 2015 to the Arizona School Boards Association Legislative Committee as discussed. Ms. Ells seconded; motion carried.

**PRESENTATIONS**

## 1. Superintendent's Report

Ms. Hickman provided an overview of current events in the District.

## 2. Curriculum and Instruction Report

a. Arizona Online Instruction (AOI) Approval – Ms. Walton updated the Board on the district's AOI approval and the next steps for implementation.

b. Technology Updates – Ms. Walton introduced Mary Knight, Director of Technology. Ms. Knight provided a PowerPoint presentation outlining how technology supports FUSD's educational vision.

## 3. Operations and Support Services Report

Mr. Kuhn provided a presentation outlining current and planned construction projects throughout the District. His presentation included the proposed projects under General Administration.

## 4. Finance and Budget Report (no report)

## 5. Human Resources Report (no report)

**GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**1. Revision #2 of District Annual Expenditure Budget

Ms. Biggerstaff moved to approve Revision #2 of the District Annual Expenditure Budget for fiscal year 2014. Ms. Ells seconded; motion carried.

3. Cromer Elementary School Office Renovation

Mr. Vasquez moved to approve renovation of the office and entry area at Cromer Elementary School. Ms. Fredericks seconded; motion carried.

4. Puente de Hozho Roof Replacement

Mr. Vasquez moved to approve replacement of the roof at Puente de Hozho Magnet School. Ms. Fredericks seconded; motion carried.

5. Puente de Hozho and Mount Elden Middle School Parking Lot Repairs

Ms. Fredericks moved to approve repair of the north parking lot at Puente de Hozho and the west parking lot and fire lane at Mount Elden Middle School. Mr. Vasquez seconded; motion carried.

6. Coconino High School Audio Visual System Upgrades

Ms. Fredericks moved to approve upgrades of the audio visual system in the Coconino High School main auditorium. Mr. Vasquez seconded; motion carried.

8. ASBA Equity and Opportunity Summit

Mr. Vasquez moved to approve Board and Administration attendance at the Arizona School Boards Association Equity and Opportunity Summit June 21, 2014 at the Black Canyon Conference Center. Ms. Ells seconded; motion carried.

9. Meeting Dates**INFORMATION ITEMS**1. Governing Board Members' Report

- Ms. Fredericks reported on the Coconino County Teacher of the Year event.
- Ms. Biggerstaff reported on the Commission for Excellence in Education meeting sponsored by United Way.

2. Future Agenda Items**EXECUTIVE SESSION**

Ms. Ells moved to enter Executive Session for Personnel to discuss the Superintendent's Contract at 6:53 pm. Mr. Vasquez seconded; motion carried.

**ADJOURNMENT OF SPECIAL MEETING**

Following the completion of the Executive Session for Personnel at 8:18 pm, the Regular Meeting was adjourned.

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