

OFFICIAL MINUTES

May 27, 2014

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Public Hearing, Regular Meeting and Executive Session on May 27, 2014 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. Ms. Biggerstaff called the meeting to order at 5:30 pm.
2. Roll Call:

Board Members

Ms. Dolores Biggerstaff, President
Ms. Christine Fredericks, Clerk
Mr. Paul Kulpinski, Member
Mr. Miguel Vasquez, Member
Ms. Sarah Ells, Member

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. Mr. Kulpinski requested that Consent Agenda Item #3 be discussed separately after the rest of the Consent Agenda. Mr. Sauer said that under the Human Resources Appointments section of the Consent Agenda, Christina Jacobs should be listed as a One Year Only contract, not Regular Contract. Mr. Kulpinski made a motion to amend the agenda as discussed. Ms. Fredericks seconded; motion carried.
4. Mr. Kulpinski moved to adopt the agenda as amended. Ms. Biggerstaff seconded; motion carried.

3 people signed the guest register

PUBLIC HEARING**ARS 15-977****Classroom Site Fund Performance Pay System – Prop 301 Plan**

Ms. Biggerstaff declared the Public Hearing open to discuss the proposed Classroom Site Fund Performance Pay System at 5:33 p.m. Ms. Walton reviewed the proposed Classroom Site Fund Performance Pay System – Prop 301 Plan for 2014-2015. Board questions were answered. There were no questions from the public.

Mr. Kulpinski moved to approve the Classroom Site Fund Performance Pay System – Prop 301 Plan for the 2014-15 school year. Mr. Vasquez seconded; motion carried.

Mr. Kulpinski made a motion to close the Public Hearing for the Classroom Site Fund Performance Pay System – Prop 301 Plan and open the Regular Meeting at 5:47 p.m. Ms. Ells seconded; motion carried.

REGULAR MEETING**CALL TO THE PUBLIC****CONSENT AGENDA**

The Consent Agenda included the following:

1. Minutes of the Public Hearing and Regular Meeting held on May 13, 2014
2. Payment Vouchers: AD429A14; AV428A14; AS501A14; AS508A14; AV505A14; AD505A14; AD513A14; AS515A14; AV513A14; AX512B14; AX512A14; AD430A14; AD508A14; AX509A14 and 010 (Detailed information is available upon request.)
3. Acceptance of Gifts to District: 1) 40 Jacks Plastic Full Paco Pads valued at \$6,080 donated by Friends of Camp Colton to be used at Camp Colton; 2) 1 Defibrillator, 30 Jacks Plastic Full Paco Pads, 30 Deuter daypacks, 35 headlamps, 70 inventory patches for Paco Pads, 30 inventory patches for daypacks for a total value of \$9,355.17 donated by The Assistance League of Flagstaff to be used at Camp Colton 3) 1 Printer Plotter (Drafting) valued at \$1,000 donated by Nestle Purina to be used in the Flagstaff High School Auto Shop

4. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

RESIGNATIONS, TERMINATIONS**Administration:****Certified:**

Coates, Tiffany:

Marshall; Technology/SPED Teacher; Effective June 30, 2014

Lozano, Flor:

PDH; 4th Grade Teacher; Effective June 6, 2014

Classified:

Anderson, Jeremy:

Facility Services/Maintenances; HVAC Technician;
Effective May 15, 2014.

Brigman, Lena:

Transportation; Bus Aide; Effective May 12, 2014

Brigman, Sandra:

Thomas; Attendance Recorder; Effective May 29, 2014

Castillo, Maria:

CHS; Team Leader/TSW Program, Effective May 13, 2014

Hobbs, Terrie: SMS; SPED Parapro 1:1; Effective May 28, 2014
Linn, Cristina: Marshall; SPED Parapro/Cross Cat; May 29, 2014
Mattke, Lora: Thomas; Instructional Aide; Effective June 30, 2014
Nichols, Heidi: Thomas; SPED Parapro 1:1/Cross Cat; May 29, 2014
Swain, Christine: Thomas; SPED Parapro; Effective May 29, 2014
Zedick, Hannah: Thomas; SPED Parapro/Cross Cat; May 29, 2014
APPOINTMENTS
Administration:
Gaun, Jane: Curriculum & Instruction; Mathematics Content Specialist;
(Coordinator) 1.0 FTE; \$64,297; Effective July 1, 2014
Certified:
Bergeron, Joy: DeMiguel; Elementary Teacher (Grade TBD); 1.0 FTE; Regular
Contract; \$36,684; Effective August 5, 2014
Brush, Krystin: FHS; English/Language Arts Teacher; .6 FTE; One Year Only
Contract; \$24,231.59; Effective Aug. 5, 2014
Conrad, Melissa: Killip; 2nd Grade Teacher; 1.0 FTE; Regular Contract; \$37,772;
Effective July 17, 2014
Gabbitas, Amanda: FHS; School Counselor; 1.0 FTE; Regular Contract; \$35,735;
Effective August 5, 2014
Gerner, Michele: Cromer; 1st Grade Teacher; 1.0 FTE; Regular Contract; \$39,147;
Effective August 5, 2014
Gonzales, Corrie: DeMiguel; Kindergarten Teacher; 1.0 FTE; Regular Contract;
\$35,735; Effective August 5, 2014
Jackson, Dalton: CHS; Math Teacher (Algebra II); 1.0 FTE; Regular Contract;
\$40,196; Effective August 5, 2014
Jacobs, Christine: SMS; School Counselor; 1.0 FTE; ~~Regular~~ One Year Only Contract;
\$43,512; Effective August 5, 2014
Jaffie, Kate: Killip; Positive Behavior Support Teacher; 1.0 FTE; Regular
Contract; \$35,735; Effective July 17, 2014
Johnson, Carrie: CHS; School Counselor; .5FTE; One Year Only Contract;
\$19,620.50; Effective August 5, 2014
Jones, Holly Beth: SMS; PE Teacher; 1.0 FTE; Regular Contract; \$36,429;
Effective August 5, 2014.
Lamer, Cynthia: DeMiguel; 1st Grade Teacher; .5 FTE; One Year Only Contract;
\$18,214.50; Effective August 5, 2014
Lara, Stephanie: Cromer; Kindergarten Teacher; 1.0 FTE; Regular Contract;
\$33,800; Effective August 5, 2014
Layman, Elaine: DeMiguel; 3rd Grade Teacher; 1.0 FTE; Regular Contract;
\$35,735.00; Effective August 5, 2014
Lenz, Linda: FHS; Biology Teacher; 1.0 FTE; Regular Contract;
\$40,291; Effective August 5, 2014
Lilly, Kathryn: Cromer; 5th Grade Teacher; 1.0 Regular Contract; \$33,800;
Effective August 5, 2014
Marquardt, Stefanie: Cromer; 4th Grade Teacher; 1.0 FTE; Regular Contract;
\$37,313; Effective August 5, 2014
Morrow, Kori Lynn: DeMiguel; 3rd Grade Teacher; 1.0 Regular Contract;
\$35,920; Effective August 5, 2014
Murray, Daniel: DeMiguel; RTI Teacher; 1.0 FTE; Regular Contract;
\$42,378; Effective August 5, 2014
Othon, Jennifer: DeMiguel; 1st Grade Teacher; .5 FTE; One Year Only Contract
\$18,656.50; Effective August 5, 2014
Russo, Teresa: Cromer; 1st Grade Teacher; 1.0 FTE; Regular Contract;
\$33,800; Effective August 5, 2014
Ryan, Rebekah: DeMiguel; 4th Grade Teacher; .5 FTE; One Year Only Contract;
\$17,244.50; Effective August 5, 2014
Sharp, Carol: SMS; SPED /X-CAT Teacher; 1.0 FTE; One Year Only Contract;
\$40,196; Effective August 5, 2014

Smith, Elizabeth: Curriculum & Instruction; Social/Sexual Health Teacher; 1.0 FTE; One Year Only Contract; \$43,512; Effective August 5, 2014
Stalvey, Amanda: CHS; Chemistry/Physical Science/Engineering Teacher; 1.0 FTE; Regular Contract; \$35,735; Effective August 5, 2014
Tessmer, Tara: Sechrist; 4th/5th Grade Teacher; 1.0 FTE; Regular Contract; \$35,735; Effective August 5, 2014
Waibel, Claren: Knoles; 4th Grade Teacher; 1.0 FTE; Regular Contract; \$33,800; Effective August 5, 2014
Wiest, Kathleen: FHS; Culinary Teacher; 1.0 FTE; Regular Contract; \$39,147; Effective August 5, 2014
Classified:
Hollins, Rasheed: Killip; FACTS Caregiver; Job Grade 1; \$8.90/hour; 19 hours/week; 9 month calendar; Effective May 7, 2014
Walton, Erin: Thomas; FACTS Caregiver; Job Grade 1; \$8.90/hour; 10 hours/week; 9 month calendar; Effective May 12, 2014

Coach/Other:

Volunteers:

Rockhold, Erica:

Killip; Kindercamp Classroom Aide

Temporary/Other:

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Administrative:

Certified:

Classified:

Randall, Annette:

Leupp, Library Aide; Effective June 30, 2014

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Administrative:

Certified:

Classified:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

Mr. Kulpinski moved to approve Consent Agenda Items 1, 2 and 4 as amended. Ms. Fredericks seconded; motion carried.

Mr. Kulpinski asked how donors are recognized and thanked for their donations. Mr. Kuhn will get a copy of the acknowledgement letter from Cindy Williams, Property Manager, and report back to the Board during a future meeting. Mr. Kulpinski moved to approve Consent Agenda Item #3. Ms. Ells seconded; motion carried.

STUDENT TRAVEL

1. Coconino High School – History Students to the National History Day Competition in Washington, DC June 15-19, 2014

Mr. Kulpinski moved to approve Student Travel as submitted. Ms. Fredericks seconded; motion carried.

PRESENTATIONS

1. Superintendent's Report

Ms. Hickman provided an overview of current events in the District. She updated the Board on how the District responded to the needs of the community during the Slide Fire. She said that pre-evacuation warnings for Kachina Village and Forest Highlands were lifted today and Sinagua Middle School is no longer needed as a Red Cross evacuation center.

2. Curriculum and Instruction Report (no report)

3. Operations and Support Services Report (no report)

4. Finance and Budget Report

Dr. Garland distributed information that included the maintenance and operations operating statement for the period July 1, 2013 through April 30, 2014, 301 funds, and district additional assistance/capital outlay budgets as of April 30, 2014. He provided information regarding an election pamphlet for a possible Maintenance and Operations election in November and an election and budget timeline.

5. Human Resources Report (no report)

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS1. Contract Approval: Legal Services – RFP 1224-14

Mr. Kulpinski moved to approve that the District enter into a multi-term agreement for legal services with Hufford, Horstman, Mongini, Parnell & Tucker; Udall/Shumway; Mangum, Wall, Stoops, & Warden; and Gust Rosenfeld for one year, beginning July 01, 2014 and ending June 30, 2015 with the option to renew annually for up to four additional years, not to exceed a maximum of five years. Ms. Fredericks seconded; motion carried.

2. Resolution of the Governing Board

Mr. Kulpinski moved to approve a resolution requesting authorization from the County Attorney's office to obtain outside legal services, and setting forth the circumstances under which the District may obtain legal services from the County Attorney. Ms. Ells seconded; motion carried.

3. Authorization to Issue Contracts

Ms. Ells moved to approve issuance of contracts to Native American Academic Advisors. Ms. Biggerstaff seconded; motion carried.

4. ASBA Summer Leadership Institute

Mr. Kulpinski moved to approve Board and Administration attendance at the Arizona School Boards Association Summer Leadership Institute on July 24-26, 2014 in Flagstaff at Little America. Ms. Ells seconded; motion carried.

5. Meeting Dates**INFORMATION ITEMS**1. Governing Board Members' Report

- Ms. Fredericks thanked all the staff for their quick actions in response to the Slide Fire.
- Ms. Biggerstaff reported on the Commission on Excellence for Education meeting she recently attended.
- Mr. Kulpinski invited everyone to attend the Theatrikos play, "Almost Maine".

2. Future Agenda Items**EXECUTIVE SESSION**

Mr. Kulpinski moved to enter Executive Session for Personnel to discuss the Superintendent's Contract at 6:35 pm. Ms. Ells seconded; motion carried.

ADJOURNMENT OF SPECIAL MEETING

Following the completion of the Executive Session for Personnel at 6:50 pm, the Regular Meeting was adjourned.

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date