

## OFFICIAL MINUTES

July 9, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Public Hearing and Regular Meeting on July 9, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. The meeting was called to order at 5:30 pm.

2. Roll Call:

#### Board Members

	Ms. Sarah Ells, President
	Ms. Dolores Biggerstaff, Clerk
Absent	Mr. Paul Kulpinski, Member
Absent	Mr. Miguel Vasquez, Member
	Ms. Christine Fredericks, Member

#### Administrative Staff

	Ms. Barbara Hickman, Superintendent
	Ms. Mary K. Walton, Assistant Superintendent
Absent	Mr. Robert Kuhn, Assistant Superintendent
	Dr. Ken Garland, Director of Budget & Finance
	Mr. Dietrich Sauer, Director of Human Resources
Absent	Ms. Karin Eberhard, District Relations Coordinator
	Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.

4. Ms. Biggerstaff moved to adopt the agenda as submitted. Ms. Fredericks seconded; motion carried.

2 people signed the guest register

**PUBLIC HEARING**  
**ARS 15-905**  
**Adopted Annual Expenditure Budget**  
**Truth in Taxation**  
**Adjacent Ways**

Ms. Ells declared the Public Hearing open to discuss the proposed Adopted Annual Expenditure Budget, Truth in Taxation and Adjacent Ways at 5:31 p.m. Dr. Garland reviewed highlights of the Adopted Expenditure Budget, Adjacent Ways and Truth in Taxation for fiscal year 2014. Board questions were answered. There were no questions from the public.

Ms. Biggerstaff made a motion to close the Public Hearing and open the Regular Meeting at 5:44 p.m. Ms. Fredericks seconded; motion carried.

**REGULAR MEETING**

**CALL TO THE PUBLIC**

**ACTION ITEMS** – Items for consideration, discussion, direction, and possible approval

**Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on June 25, 2013
2. Payment Vouchers: APV610A13; AW618C13; AV617A13; AW618B13; AS619A13; AD617A13; AD618A13; AW618A13; and Payroll 013 (Detailed information is available upon request.)
3. Gifts to District: Speaker System and Speakers valued at \$4,186 from the Flagstaff High School Student Council to be used in the Flagstaff High School Gym
4. Student Activities Fund Reports for April and May 2013
5. Resignations, appointments, retirements, releases from contract, and leaves of absence:  
**RESIGNATIONS, TERMINATIONS**  
Administration:  
Certified:  
Classified:  
Ernenwein, Christine DeMiguel, Library Aide, Effective 06/07/2013  
Coochyamptewa, M. Killip, Instructional Aide, Effective 05/30/2013  
Crook, Rodney Maintenance, HVAC, Effective 06/06/2013  
Smartschools:  
**APPOINTMENTS**  
Administration:  
Welsh-Falor, Sharon FHS, Assistant Principal, .5 FTE; \$37,491, Effective 07/01/2013

## Classified Administration:

Weber, Gregory Maintenance Team Leader; \$67,964; 12 month calendar; Eff 07/01/2013

Thames, Jeffrey Maintenance Team Leader; \$59,930; 12 month calendar; Eff 07/01/2013

## Certified:

Bowling, Nicholas: FHS, Spanish Teacher; 1.0 FTE; \$32,352; Effective 08/08/2013

Gerner, Michele: Cromer, 1st Grade Teacher; 1.0 FTE; \$32,352; Effective 08/07/2013

McConnell, Tyler CHS, SPED Resource/Science; 1.0 FTE; \$34,487; Effective 08/07/2013

Seery, Virginia Thomas, 1st Grade Teacher; 1.0 FTE; OYO Contract; \$32,352; Eff 08/07/13

Brown, Anna Knoles, Kindergarten, 1.0 FTE; One Year Only Contract; \$32,352; Effective 08/08/2013

Maki, Suzanne Kinsey, 5th Grade Teacher, 1.0 FTE; \$33,160; Effective 07/29/2013

Leoni, Maureen Sechrist, SPED Cross Cat, 1.0 FTE; \$34,487; Effective 08/08/2013

White, Rebecca Kinsey, 21st Century/Site Facilitator, 1.0 FTE; One Year Only Contract;

Dvorak, Susan MEMS, SEI Teacher, 1.0 FTE; \$46,838, Effective 08/08/2013

Evans, Nancy Student Support Services, Psychologist PS, .70 FTE; One Year Only Contract; \$43,592.49, Effective 08/08/2013

~~Gerner, Michele — Cromer, 1st Grade, 1.0 FTE; \$32,352; Effective 08/07/2013~~

Scott, Allen Kinsey, Native American Advisor, 1.0 FTE; \$38,161; Effective 08/08/2013

## Classified:

Engard, Shawn Mechanic I, \$13.95 per hour; 40hours/wk; 12 month calendar; Eff 06/17/13

Gamboa, Denise Systems Data Clerk, \$11.11 per hour; 35hours/wk; 10 month calendar; Effective 07/29/2013

## Coach/Other:

## Temporary/Other:

## Volunteers:

Anderson, James CHS Assistant Football Coach

## RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

## Certified:

## Classified:

## Administrative:

## RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

## Certified:

Sandie M. Grinnell MEMs, Sixth Grade, Effective 06/30/2013

## Administrative:

## LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

## Certified:

## Classified:

## Administrative:

QUALIFIED EVALUATORS: None at this time

Mr. Sauer said that Michele Gerner is listed twice under appointments so either one can be eliminated.

Ms. Biggerstaff moved to approve the Consent Agenda as amended. Ms. Fredericks seconded; motion carried.

**Student Travel**

1. Flagstaff High School Volleyball: Durango High School Volleyball Tournament September 19-21, 2013 in Las Vegas Nevada

Ms. Biggerstaff moved to approve Student Travel as submitted. Ms. Fredericks seconded; motion carried.

**PRESENTATIONS**

1. Superintendent's Report
  - a. Board Policy Project Report – Ms. Hickman introduced Shannon McKay, Superintendent Intern. Ms. McKay reported on her research and review of Governing Board Policy related to student promotion and retention. She distributed current FUSD policy, Tucson Unified School District's policy and a draft revised policy for the Board to consider.
2. Curriculum and Instruction Report (no report)
3. Operations and Support Services Report (no report)
4. Finance and Budget Report (no report)

**GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**

1. Adopted 2013-14 Annual Expenditure Budget

Ms. Biggerstaff moved to approve the Adopted 2013-14 Annual Expenditure Budget. Ms. Fredericks seconded; motion carried.

2. AP Biology Textbook Adoption

Ms. Biggerstaff moved to approve the adoption and purchase of Campbell Biology in Focus textbooks for AP Biology at Flagstaff High School. Ms. Fredericks seconded; motion carried.

3. Reaffirmation (Approval) of Indian Education Policies and Procedures

Ms. Ells moved to reaffirm (approve) the Indian Education Policies and Procedures for the 2013-14 school year. Ms. Biggerstaff seconded; motion carried.

4. District Hearing Officer

Ms. Biggerstaff moved to approve the appointment of Lee Treece as the District Hearing Officer and Derald Cox as the Alternate Hearing Officer for students for the 2013-14 school year. Ms. Fredericks seconded; motion carried.

5. Lunch Price Increase

Nancy Maestas, Director of Food Services, distributed updated information regarding the proposed lunch price increase. She said that additional calculations from the State of Arizona have resulted in the need to increase the price of lunch at the elementary level to \$2.45 instead of \$2.40. She said the updated information from the State will keep the secondary lunch price at \$2.70 so an increase is not necessary.

Ms. Biggerstaff moved to approve the price increase for elementary paid lunches from \$2.30 to \$2.45 to comply with the National School Lunch Program standards. Ms. Fredericks seconded; motion carried.

6. Policy Revision J-3600 JII Student Concerns, Complaints and Grievances

Ms. Biggerstaff moved to approve the second reading of revisions to Policy J-3600 JII Student Concerns, Complaints and Grievances. Ms. Ells seconded; motion carried.

7. Policy Revision I-7350 IKF Graduation Requirements

Ms. Biggerstaff moved to approve the amended second reading of revisions to Policy I-7350 IKF Graduation Requirements. Ms. Fredericks seconded; motion carried.

8. Meeting Dates

No additional meeting dates were requested.

**INFORMATION ITEMS**

1. Governing Board Members' Report

- Ms. Biggerstaff and the Bond Oversight Committee will be touring schools to see the office construction progress.

2. Future Agenda Items

**ADJOURNMENT OF PUBLIC MEETING**

The meeting was adjourned at 6:37 pm.

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Signature Date

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Signature Date

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