

## OFFICIAL MINUTES

August 27, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Worksession and Regular Meeting on August 27, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. The meeting was called to order at 4:30 pm.
2. Roll Call:

#### Board Members

Ms. Sarah Ells, President  
Ms. Dolores Biggerstaff, Clerk  
Mr. Paul Kulpinski, Member  
Mr. Miguel Vasquez, Member  
Ms. Christine Fredericks, Member

#### Administrative Staff

Ms. Barbara Hickman, Superintendent  
Ms. Mary K. Walton, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Dr. Ken Garland, Director of Budget & Finance  
Mr. Dietrich Sauer, Director of Human Resources  
Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant

3. Mr. Kulpinski made a motion that Item #5 be removed from the Consent Agenda for separate discussion. Mr. Vasquez seconded; motion carried.
4. Ms. Biggerstaff moved to adopt the agenda as amended. Mr. Kulpinski seconded; motion carried.

14 people signed the guest register

**WORKSESSION – 4:30 pm**

## 1. Board Member Committee Assignments

Ms. Ells reviewed current Board policy related to committees that need Board Member representation. Board members discussed committees they think should include them. The consensus was that Alliance Group, Interest Based Strategies and Bond Oversight Committee should have Board Members assigned to those committees.

## 2. Long-Range Budget Strategies – Retreat Topics

Ms. Hickman said she would like to schedule several retreats to discuss measurements and outcomes of the Governing Board's goals. She estimates that four four-hour retreats would be necessary and she would like to discuss the second goal first: *Recruit and Retain Highly Qualified, Motivated and Excelling Staff*. Board Members identified some of the data they would like to have presented at that retreat.

The worksession ended at 5:25 pm. Following a five minute break, the regular meeting began.

**REGULAR MEETING – 5:30 pm****CALL TO THE PUBLIC**

- KaDeidra Yazzie – Her children attend Kinsey and she is concerned about the “all-call” procedure. She thinks this procedure should be revised and that could result in children being found faster. Ms. Ells asked that Ms. Walton follow up with Ms. Yazzie and the principal at Kinsey Elementary School.

**Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on August 13, 2013
2. Payment Vouchers: AD805A14; AD730A14; AD731B14; AV729A14; AS731A14; AS807A14; AV805A14; AS726A13; AS814A14; AD815B13; AD812A14; AV813A14; AV815A13; AV806B13; AD807A13; AD731B13; AD814A14; AD815C13; 314; 016; 216; and 217 (Detailed information is available upon request.)
3. Signors for District Bank Accounts
4. Student Activities Treasurers
5. Intergovernmental Agreement with Education Finance Reform Group
6. Resignations, appointments, retirements, releases from contract, and leaves of absence:  
RESIGNATIONS, TERMINATIONS  
Administration:  
Certified:  
Edwards, Janice: Leupp; 1st Grade Teacher; Effective 8/18/2013  
Pena, Jovahna: Puente; Art Teacher; Effective 8/9/2013

## Classified:

Beckham, Staci: FHS; SE Parapro 1:1; Effective 5/30/2013  
 Celaya, Daniel: Knoles; Parapro; Effective 8/13/2013  
 DeRobertis, Kimberly: SMS; Lil' Ropers Instructional Aide; Effective 8/15/2013  
 Giguere, Alicia: Marshall; Fit Kids/Health Aide; Effective 8/30/2013  
 Mestas, Julie: Transportation; Bus Driver; Effective 8/9/2013  
 Murray, Laura: Thomas; Attendance Clerk; Effective 8/23/2013  
 Taylor, Vivian: Kinsey; Instructional Aide; Effective 5/30/2013  
 Therrien, Shane: CHS; Attendance Clerk; Effective 5/30/2013

## Smartschools:

## APPOINTMENTS

## Administration:

Donner, William: FHS; Assistant Principal; 1.0 FTE; \$68,065.34; Effective 8/13/2013  
 Smith, Richard: Technology; Assistant Director; 1.0 FTE; \$58,061.37; Effective 8/19/2013

## Certified:

Cornett, Margaret: Student Support Services; Speech Language Pathologist; .4 FTE; \$19,566; Balance of the Year/One Year Only Contract; Effective 8/21/2013  
 Field, Kelly: Puente; Art Teacher; 1.0 FTE; BOY/OYO Contract; \$31,998.42; Eff 8/12/2013

Fimbres-Garcia, A: SMS; Math Teacher; 1.0 FTE; BOY/OYO Contract; \$31,114.49; Eff 8/19/2013  
 Lara, Stephanie: Killip; Kinder. Teacher; 1.0FTE; BOY/OYO Contract; \$28,109.11; Eff 8/21/13  
 Lilly, Kathryn: Cromer; 5th Grade Teacher; 1.0 FTE; BOY/OYO Contract; \$31,821.63; Effective 8/13/2013

Marquardt, Stefanie: Cromer; 4th Grade Teacher; 1.0 FTE; BOY/OYO Contract; Effective 8/13/2013  
 Pfeiffer, Dara: Student Support Services; SPED Therapist; .6 FTE; BOY/ONO Contract; Effective 8/21/2013

Wiedeman, Ruth: Student Support Services; Homebound Teacher; \$15.25/hr; Effective 8/19/2013  
 Wiest, Kathleen: FHS; Culinary Teacher; .6 FTE; BOY/OYO Contract; Effective 8/12/2013

## APPOINTMENTS/Classified:

Behle, Edward: Camp Colton; Cook; \$145.60/day; Effective 8/20/2013  
 Brigman, Lena: Killip; FACTS Caregiver; 19hrs/wk.; \$9.33/hour; Effective 8/12/13  
 Burke, Claudia: Sechrist; Kindergarten Aide; 8.75hrs/wk.; \$9.91/hr; Effective 8/12/13  
 Busath, Crystal: Kinsey; SPED Parapro Preschool; 27 hrs./wk.; \$10.84/hr; Effective 8/19/2013  
 Conner, John: FHS; SE Parapro; 31.5hrs/wk.; \$10.86/hr.; Effective 8/14/2013  
 Corcoran, May Rose: Sechrist; SPED Parapro; 22.5hrs/wk.; \$10.35/hr.; Effective 8/19/2013  
 Cunningham, Don: Facility Services; HVAC Technician; 40hrs/wk.; \$17.21/hr.; Effective 8/14/2013  
 Davis, Amy: Puente; SPED Parapro; 30.5hrs/wk.; \$10.35/hr.; Effective 8/12/2013  
 Davis, Nancy: SMS; Lil Ropers; Instructional Aide; \$10.40/hr.; 15 hrs./wk.; Eff 8/26/2013  
 SMS; Lil Ropers; Substitute Caregiver to 8/23/2013. \$8.90/hr.  
 Dendy, Scott: MEMS; SPED Parapro; 27.5hrs/wk.; \$10.84/hr.; Effective 8/12/2013  
 DeRobertis, Kimberly: SMS; Lil Ropers Instructional Aide; 40hrs/wk.; \$9.91/hr; Effective 8/12/2013  
 Esparza, Manuel Adrian: Cromer; FACTS Caregiver; 19 hrs./wk.; \$8.90/hr.; Effective 8/16/2013  
 Gauna, Ronald Jack: Sechrist; SPED Parapro 1:1; 31 hrs./wk.; \$10.84/hr.; Effective 8/12/2013  
 Golding, Jessica: Cromer; SPED Parapro; 30.5hrs/wk.; \$10.35/hr.; Effective 8/12/2013  
 Hudak, Aryn: Cromer; FACTS Caregiver; 19 hrs./wk.; \$8.90/hr.; Effective 8/13/2013  
 Huston, Rebecca: Sechrist; SPED Parapro 1:1; 30.5hrs/wk.; \$10.86/hr.; Effective 8/12/2013  
 Kebble, Chelsea: Knoles; FACTS Caregiver; 19hrs/wk.; \$8.90/hr.; Effective 8/26/2013  
 Lelacheur, Kim: SMS/Facility Services; Custodian; 40hrs/wk.; \$10.86/hr.; Effective 8/19/2013

McQuivey, Rebecca: DeMiguel; Attendance Clerk-\$10.35/hr; 18.75hrs/wk.; Effective 8/12/13  
General Aide; \$9.91/hr; 7.5hrs/wk.; Effective 8/12/2013  
Medwied-Savage, Jessica: Camp Colton; Environmental Education Teacher; \$93.60/day; Eff 8/20/2013  
Moriarty, Michelle: Sechrist; General Aide; 6.25hrs/wk.; \$10.17/hr.; Effective 8/12/2013  
Oswald, Laura: Sechrist; SPED Parapro; 27.5hrs/wk.; \$10.35/hr.; Effective 8/3/2013  
Petersen, Kiplyn: SMS; SPED Parapro 1:1; 31.5hrs/wk.; \$10.35/hr.; Effective 8/26/2013  
Petersen, Lawrence: SMS; SPED Parapro; 31.5hrs/wk.; \$10.84/hr.; Effective 8/12/2013  
Richards, Brittany: Killip; Kindergarten Instructional Aide; 17.5hrs/wk.; Effective 8/19/2013  
Schimmel, Rachel: DeMiguel; FACTS Caregiver; 19hrs/wk.; \$8.90/hr.; Effective 8/12/2013  
Shaw, Charles: Camp Colton; Medic; \$93.60 (12hr. shift); Effective 8/26/2013  
Smallcanyon, Shanice: DeMiguel; FACTS Caregiver; 19 hrs./wk.; \$8.90/hr.; Effective 8/13/2013  
Weidinger, Michelle: Sechrist; SPED Parapro (Preschool); 30.5hrs/wk.; \$11.11/hr.; Eff 8/12/2013  
Wentworth, Nicole: Killip; FACTS Site Manager; 29.5hrs/wk.; \$10.61/hr.; Effective 8/16/2013  
Willyoung, Mike: Camp Colton; Environmental Education Teacher; \$93.60/day; Eff 8/12/2013  
Camp Colton; Night Staff; \$93.66/night; Effective 8/12/2013  
Winkyaw, Caleigh: Cromer; SPED Parapro 1:1; 9hrs/wk.; \$11.11/hr.; Effective 8/20/2013  
Winski, Cathryn: Marshall; FACTS Caregiver; 19 hrs./wk.; \$8.90/hr.; Effective 8/13/2013  
Zedick, Hannah: Thomas; SPED Parapro 1:1; 27.5hrs/wk.; \$10.84/hr.; Effective 8/15/2013

Coach/Other:

Temporary/Other:

Volunteers:

#### RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Classified:

Administrative:

#### RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Classified:

Administrative:

#### LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

#### QUALIFIED EVALUATORS:

Ms. Biggerstaff moved to approve the Consent Agenda minus Item #5. Mr. Kulpinski seconded; motion carried.

Dr. Garland answered Mr. Kulpinski's questions regarding Item #5 Education Finance Reform Group. Mr. Kulpinski is also concerned about the legalities of participating in this group. Although the agreement has been reviewed and approved by District's legal counsel, Dr. Garland will have legal counsel review the legalities of participation. Ms. Biggerstaff would also like to know what districts are currently participating in this group. This item will be brought back to the Board when the additional information requested is available.

**Student Travel****PRESENTATIONS**1. Superintendent's Report

Ms. Hickman provided an overview of current events in the District and reported on the tenth day enrollment. She said the District has 220 more students for the tenth day of school this year compared to the tenth day last year and the tenth day enrollment was 9812. Ms. Hickman reported on the grand opening of Café Rio and their presentation of a check to the FUSD Foundation in the amount of \$1,000. Ms. Hickman said the calendar committee has completed their work and they have two calendar options that will be taken to IBS and Admin Council. She hopes to have a 2014-15 calendar to present to the Board at the September 24<sup>th</sup> meeting.

2. Curriculum and Instruction Report

Ms. Walton introduced Robert Hagstrom, Research and Assessment Director. Dr. Hagstrom provided a PowerPoint presentation on AIMS data disaggregated for the magnet programs at middle and high schools to highlight the performance of students in the magnet programs.

Principals Dawn Trubakoff (Puente de Hozho), Frank Garcia (Thomas Elementary), Tari Popham (Sinagua Middle School), Kevin Davis (Mount Elden Middle School), and Sharon Falor and Kat Pastor (Flagstaff High School) discussed the intervention, engagement and instructional strategies being used for students at their schools.

3. Operations and Support Services Report (no report)4. Finance and Budget Report (no report)5. Human Resources Report

Mr. Sauer provided a PowerPoint presentation highlighting results of the Personal Leave Reward program for the 2012-13 school year.

**GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**1. Board Member Committee Assignment

Mr. Kulpinski moved to streamline Board participation to three committees; Alliance, Interest Based Strategies and Bond Oversight Committee. Ms. Ells seconded; motion carried.

Board Members indicated they would like to serve on the following committees: Alliance – Ms. Ells with Mr. Vasquez as alternate; Interest Based Strategies – Mr. Kulpinski and Ms. Biggerstaff; and Bond Oversight Committee – Ms. Biggerstaff with Ms. Fredericks as alternate.

Ms. Ells moved to approve Board Member Committee Assignments as discussed. Ms. Fredericks seconded; motion carried.

2. Policy Revision GCO

Mr. Kulpinski moved to approve the second reading of revisions to Policy G-5350 GCO Evaluation of Professional Staff Members as revised. Ms. Ells seconded; motion carried.

3. Policy Revision GCJ

Mr. Kulpinski moved to approve the first reading of revisions to Policy G-4400 GCJ Evaluation of Professional Staff Members as submitted. Mr. Vasquez seconded; motion carried.

4. Meeting Dates

Mr. Kulpinski moved to approve a Board Retreat to be held on September 16, 2013 at 7:30 am with a location to be determined. Ms. Ells seconded; motion carried.

**INFORMATION ITEMS**1. Governing Board Members' Report

- Ms. Fredericks reported on the Rachel's Challenge presentation she attended at Sinagua Middle School.
- Mr. Kulpinski and Ms. Biggerstaff reported on events they will be attending this month.

2. Future Agenda Items**ADJOURNMENT OF PUBLIC MEETING**

The meeting was adjourned at 8:13 pm.

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