

OFFICIAL MINUTES

September 10, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on September 10, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 5:30 pm.

2. Roll Call:

Board Members

	Ms. Sarah Ells, President
	Ms. Dolores Biggerstaff, Clerk
absent	Mr. Paul Kulpinski, Member
	Mr. Miguel Vasquez, Member
	Ms. Christine Fredericks, Member

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. Ms. Hickman requested that the Operations and Support Services Report follow the Coconino Community College presentation.

4. Mr. Vasquez moved to adopt the agenda as amended. Ms. Biggerstaff seconded; motion carried.

15 people signed the guest register

CALL TO THE PUBLIC**Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on August 27, 2013
2. Payment Vouchers: AD519A14; AV819A14; AV821B14; AD820B13; AD730B14; AX821A14; 414; 017; and 218 (Detailed information is available upon request.)
3. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS
Administration:
Certified:
Classified:
Corcoran, Mary: Sechrist; SPED Paraprofessional 1:2; Effective 9/6/2013
Lucero, Anita: Marshall; SPED Paraprofessional; Effective 8/30/2013
Ortiz, Bennie: Transportation; Mechanic II; Effective 9/6/2013
Weymiller, Jillian: Research and Assessment; Assessment Systems Assistant; Eff. 9/17/2013
Smartschools:
APPOINTMENTS
Administration:
Certified:
Falleur, Angela: Kinsey; 2nd Grade Teacher; 1.0 FTE; Balance of the Year Contract; \$29,169.83; Effective 9/4/2013
Wright, Susan: Sechrist; RTI Specialist; 1.0 FTE; Balance of the Year Contract; \$38,490.22; Effective 9/3/2013
Classified:
Agnew, Travis: Marshall; Health Instructional Aide; \$10.84/hr; 18hrs/week; 9 month calendar; Effective 9/4/2013
Barkley, Danielle: Knoles; FACTS Caregiver; \$8.90/hr; 6hrs/week; 9 month calendar; Effective 8/28/2013
Barton, Sheree: Kinsey; FACTS Caregiver; \$8.90/hr; 14hrs/week; 9 month calendar; Effective 9/3/2013
Bramer, David: Transportation; Bus Driver; \$12.90/hr; 40hrs/week; 9 month calendar; Effective 8/14/2013
Brennan, Sharon: Thomas; SPED Paraprofessional 1:1; \$10.61/hr; 27.5hrs/week; 9 month calendar; Effective 8/26/2013
Brunton, Alexa: Kinsey; FACTS Caregiver; \$8.90/hr; 12 hrs/week; 9 month calendar; Effective 9/5/2013
Brigman, Sandra: Thomas; Attendance Clerk; \$11.13/hr; 25hrs/week; 9 month calendar; Effective 9/16/2013
Castillo, Eric: Killip; FACTS Caregiver; \$8.90/hr; 19hrs/week; 9 month calendar; Effective 9/3/2013
Evans, Danielle: Districtwide; Substitute SPED Aide; \$10.25/hr; Effective 8/23/2013
Fawbush, Maryssa: Puente; FACTS Caregiver; \$8.90/hr; 19 hrs/week; 9month calendar; Effective 8/16/2013
Goatson, Vaughn: Cromer; FACTS Caregiver; \$8.90/hr; 19hrs/week; 9 month calendar; Effective 8/19/2013
Gough, Fiona: FHS; Eagles Crest Childcare Center; Instructional Aide; \$10.17/hr; 25 hrs/week; 9 month calendar; Effective 8/27/2013

Grudman, Heather: FHS; SPED Paraprofessional 1:1; \$10.84/hr; 31.5hrs/week; 9 month calendar; Effective 9/3/2013

Gundersen, Leif: Transportation; Bus Driver; \$12.59/hr; 40hrs/week; 9 month calendar; Effective 8/26/2013

Hartshorn, Autumn: Knoles, FACTS Cargiver; \$8.90/hr; 15 hrs/week; 9 month calendar; Effective 9/4/2013

Hensley, Taylor: Knoles; SPED Paraprofessional 1:1; \$10.61/hr; 27.5hrs/week; 9 month calendar; Effective 8/22/2013

Hoffman, Garry: Transportation; Bus Driver; \$12.59/hr; 40hrs/week; 9 month calendar; Effective 8/26/2013

Jamerson, Tammy: Cromer; Kindergarten Aide; \$10.40/hr; 16.25 hrs/week; 9 month calendar; Effective 9/4/2013

Lucas, Lindsay: Killip; SPED Paraprofessional 1:2; \$10.84/hr; 30.5hrs/week; 9 month calendar; Effective 9/4/2013

Miller, Weston: DeMiguel; SPED Paraprofessional 1:1; \$10.61/hr; 30.5hrs/week; 9 month calendar; Effective 8/26/2013

Milius, Jennifer: CHS; Attendance Aide/General Aide; \$9.91/hr; 25 hrs/week; 9 month calendar; Effective 8/28/2013

Nelson, Myesha: Knoles; FACTS Caregiver; \$8.90/hr; 19hrs/week; 9 month calendar; Effective 8/28/2013

Newman, Emily: Cromer; FACTS Caregiver; \$8.90/hr; 19 hrs/week; 9 month calendar; Effective 8/19/2013

Passey, Julia: DeMiguel; FACTS Caregiver; \$8.90/hr; 12 hrs/week; Peretti, Kathleen: Knoles; Kindergarten/Lunch Aide; \$10.66/hr; 26.25hrs/week; 9 month calendar; Effective 8/28/2013

Rodriguez, Abel: DeMiguel; Custodian; \$9.91/hr; 8 hrs/week; 9 month calendar; Effective 8/19/2013

Stradling, Elizabeth: Transportation; Bus Aide; \$9.18; 30 hrs/week; 9 month calendar; Effective 8/28/2013

Travis, Ladene: Cromer; Kindergarten Instructional Aide; \$9.91/hr; 16.25hrs/week; 9 month calendar; Effective 9/3/2013

S.B.-Student Worker: CHS; \$7.80/hr; 6hrs/week; 9 month calendar; Effective 9/3/2013

J.K.-Student Worker: FHS; \$7.80/hr; 7.5hrs/week; 9 month calendar; Effective 8/28/2013

D.B.-Student Worker: CHS; \$7.80/hr; 5 hrs/week; 9 month calendar; Effective 8/22/2013

A.S.-Student Worker: CHS; \$7.80/hr; 6 hrs/week; 9 month calendar; Effective 9/3/2013

C.T.-Student Worker: CHS; \$7.80/hr; 5 hrs/week; 9 month calendar; Effective 8/22/2013

B.W.-Student Worker: CHS; \$7.80/hr; 8 hrs/week; 9 month calendar; Effective 8/30/2013

R.Y.-Student Worker: CHS; \$7.80/hr; 5 hrs/week; 9 month calendar; Effective 8/28/2013

Coach/Other:

Holland, Craig: CHS; Varsity Football Coach Assistant; \$2,900; Effective 7/29-11/8/2013

Temporary/Other:

Volunteers:

Arnold, Irma: Knoles; Foster Grandparent/NAU Civic Service Institute

Athie, Gabriel: FHS; Assistant Coach/Football

Butler, Cody: FHS; Assistant Coach/Cross Country

Draper, Dylan: FHS; Student Athletic Trainer

Gallagher, Kathy: FHS; Swim Coach

Good, Mary: CHS; Student Athletic Trainer

McEnany, Virginia: SMS; Classroom Volunteer

Rothwell, Gregory: MEMS; Office Aide

Volunteers:

Smith, Justin: CHS; Volunteer Athletic Trainer

Stackhouse, Joshua: FHS; Math, Science, Business Tutor

Walkowski, Tricia: FHS; Cross Country Volunteer

Wilson, Catlyn: CHS; Athletic Trainer

Vail, Matt: CHS; Football Coach

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Classified:

Administrative:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

Ms. Biggerstaff moved to approve the Consent Agenda as submitted. Ms. Ells seconded; motion carried.

Student Travel

1. Flagstaff High School – Social Studies Study Group to Washington, DC February 27 – March 4, 2014

Ms. Biggerstaff moved to approve Student Travel Item #1 as submitted. Mr. Vasquez seconded; motion carried.

2. Coconino High School – Cross Country Team to the Mt. San Antonio College Cross Country Invitational in Walnut, California October 24 – 27, 2013

Ms. Biggerstaff moved to approve Student Travel Item #2 as submitted. Ms. Ells seconded; motion carried.

PRESENTATIONS

1. Coconino Community College Election Presentation

Ms. Hickman introduced Dr. Russ Rothamer, Coconino Community College Vice President of Academic Affairs. Dr. Rothamer introduced Dr. Monica Baker, CCC Dean of Career & Technical Education and Patrick Hurley, Chair of the CCC District Governing Board (appearing on his own behalf as a private citizen). Dr. Rothamer and Dr. Monica Baker presented information related to the college's upcoming override election. Patrick Hurley spoke in support of the override.

4. Operations and Support Services Report

Mr. Kuhn reviewed his written report about construction projects throughout the District. He also updated the Board on how the recent heavy rainfall has impacted the schools and construction projects.

2. Superintendent's Report

Ms. Hickman provided an overview of current events in the District and reported on the twentieth day enrollment. She said the District has 168 more students on the twentieth day of school this year compared to the twentieth day last year. The twentieth day enrollment was 9,854.

Ms. Hickman distributed a letter from the Coconino County Office of the Treasurer and Tax Collector regarding an ongoing tax appeal: Transwestern Pipeline Company v. Arizona. This tax appeal could create tax refund exposures for governmental entities in the county and the state. Ms. Hickman reviewed two recent articles that highlighted FUSD. The articles were in the Back to School 2013 issue of *Scholastic Administrator* and the September/October 2013 issue of *Learning & Leading with Technology*.

3. Curriculum and Instruction Report (no report)

5. Finance and Budget Report (no report)

6. Human Resources Report

Mr. Sauer and Chris Grove, FUSD Senior Systems Administrator, provided a PowerPoint presentation regarding the AESOP Time Management System.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. South Beaver Lease with NAU

Ms. Biggerstaff moved to approve the lease with Northern Arizona University as submitted for use of the property located on South Beaver for October 1, 2014 – September 29, 2015. Mr. Vasquez seconded; motion carried.

2. Education Finance Reform Group

Dr. Garland reviewed the additional information about the Education Finance Reform Group that the Board requested at the August 27, 2013 meeting.

Ms. Biggerstaff moved to approve the Intergovernmental Cooperative Purchasing Agreement and membership in the Education Finance Reform Group. Ms. Fredericks seconded; motion carried.

3. Policy Revision GCBA (tabled 8/13/13)

Board Members expressed concerns with the proposed policy. Ms. Ells and Ms. Biggerstaff both feel that the policy is longer than it needs to be and that some of the content could be included in regulation instead of policy. They both want to protect benefits to teachers and would like Administration to submit their recommendation for the revised policy at the next Board meeting.

Ms. Biggerstaff moved to table revisions to Policy G-2200 GCBA Professional Staff Salary Schedules with a directive to Administration to submit a revised version at the next meeting. Mr. Vasquez seconded; motion carried.

4. Policy Revision GCJ

Ms. Biggerstaff moved to approve the second reading of revisions to Policy G-4400 GCJ Evaluation of Professional Staff Members as submitted. Mr. Vasquez seconded; motion carried.

5. Meeting Dates**INFORMATION ITEMS**1. Governing Board Members' Report

- Ms. Ells congratulated Ms. Hickman and staff for the news in the recent AZ Daily Sun article regarding magnet programs.
- Ms. Biggerstaff reminded everyone about the upcoming Festival of Science.

2. Future Agenda Items**ADJOURNMENT OF PUBLIC MEETING**

The meeting was adjourned at 7:05 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date