

OFFICIAL MINUTES

September 24, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on September 24, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 5:32 pm.

2. Roll Call:

Board Members

Ms. Sarah Ells, President
Ms. Dolores Biggerstaff, Clerk
Mr. Paul Kulpinski, Member
Absent Mr. Miguel Vasquez, Member
Ms. Christine Fredericks, Member

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. Ms. Hickman said the Alpine Academy presentation will not be made this evening and will be rescheduled for a later date. Mr. Kulpinski moved to amend the agenda as requested by Ms. Hickman. Ms. Biggerstaff seconded; motion carried.
4. Mr. Kulpinski moved to adopt the agenda as amended. Ms. Biggerstaff seconded; motion carried.

10 people signed the guest register

CALL TO THE PUBLIC**Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on September 10, 2013
2. Minutes of the Worksession/Retreat held on September 16, 2013
3. Payment Vouchers: AS905A14; AS828A14; AD830A13; AD826A14; AD903B14; AV903A14; AV827B13; AV828A14; AD903A14; AD828C13; AD904A14; AD828A13; AD827A14; and Payroll 018 (Detailed information is available upon request.)

4. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS

Administration:

Certified:

Classified:

Damiani, Deborah: SMS; SE Parapro; Effective 9/20/13

Gwin, Narayan: Transportation; Bus Aid; Effective 9/6/2013

Tuni, Edmund: Transportation; Bus Driver; Effective 9/12/13

Smartschools:

APPOINTMENTS

Administration:

Certified:

Burdick, Susan: Thomas; 1st Grade Teacher; 1.0 FTE; BOY Contract; \$29,639.47; Effective 9/9/13

Celona, Erin: Summit HS; SE Resource Teacher; 1.0 FTE; BOY Contract; \$31,085.14; Effective 9/16/2013

Hiltner, Juanita: Student Support Services; Occupational Therapist; .6 FTE; Balance of the Year Contract; \$23,839.35; Effective 9/17/13

Stoner, Christina: Knoles; PE Teacher; 1.0 FTE; BOY Contract; \$27,755.54; Effective 9/16/13

Sturgis, Ashley: Leupp; 1st Grade Teacher; 1.0 FTE; BOY Contract; \$32,232.68; Effective 9/9/13

Classified:

Atwell, Mary: Knoles; FACTS Site Manager; 29 hours/wk; 9 month calendar; \$10.61/hr; Effective 9/16/13

Benedict, Justin: Killip; Home/School Coordinator; 27hours/wk; 10 month calendar (modified); \$13.27hours/wk; Effective: TBD

Berman, Amanda: MEMS; SE Parapro; 32.75 hour/wk; 9 month calendar; \$11.11/hr; Eff 9/10/13

Blanchette, Kayce: Marshall; FACTS Caregiver; 19hours/wk; 9 month calendar; \$8.90/hr; Eff 9/11/13

Brimhall, Aunica: Kinsey; SE Parapro (4th Grade); 30.5hours/wk; 9 month calendar; \$11.11/hour; Effective: TBD

Culbertson, Amanda: Killip; FACTS Caregiver; 12hours/wk; 9 month calendar; \$8.90/hour; Eff 9/6/13

Dale, Eric: Knoles; SE Parapro 1:1; 27.5hours/wk; 9 month calendar; \$10.84/hour; Effective 9/4/2013

Ellsworth, Abigail: Sechrist; FACTS Caregiver; 19 hours/wk; 9 month calendar; \$8.90/hour; Effective 9/17/13

Felsenthal, Bret: MEMS; SE Parapro; 31.5hours/wk; 9 month calendar; \$10.84/hour; Eff 9/10/13

Gonzales, Loretta: Sechrist; SE Parapro 1:2; 24.5hours/wk; 9 month calendar; \$10.35/hour; Effective 9/19/2013

McDonald, Rachel: SMS; SE Parapro 1:1; 31.5hours/wk; 9 month calendar; \$10.84/hour; Effective 9/16/2013

McGuire, Amy: Research and Assessment; Assessment Systems Assistant; 40 hours/wk; 12 month calendar; \$15.89/hour; Effective 9/30/2013

Mendonca, Aaron: Materials and Contract Management; Materials Handler I; 15 hours wk; 9 month calendar; \$12.27/hour; Effective 10/1/13

O'Connor, Kasey: SMS; Lil' Ropers Instructional Aide; 5hours/wk; 9 month calendar; \$9.91/hour; Effective 9/12/13

Pineda, Rebecca: Killip; FACTS Caregiver; 19hours/wk; 9 month calendar; \$8.90/hr; Effective 9/10/2013

Statham, Jennifer: Thomas; Kindergarten Aide; 19.25hours/wk; 9 month calendar; \$9.91/hour; Effective 9/11/2013

Tachias, Melissa: Kinsey; School Secretary; 10hours/wk; 10 month calendar; \$13.55/hour; Effective 9/16/2013

Venezia, Jenna: MEMS; SE Parapro; 32.5hours/wk; 9 month calendar; \$10.35/hour; Effective: TBD

Yubeta, Jennifer: Knoles; SE Parapro 1:1; 27.5hours/wk; 9 month calendar; \$10.84/hour; Effective 9/11/13

E. L.-Student Worker: CHS; 6hours/wk; 9 month calendar; \$7.80/hour; Effective 9/11/2013

Certified:

Coach/Other:

Devine, Addie: FHS; Cross Country Coach/Assistant; 8/12/13-11/8/13; \$1,600.00

Gallagher, Kathy: FHS; Swim Coach (Head); 8/12/13-11/8/13; \$2,400.00

Wentzel, Lindsey: FHS; Assistant Swim Coach; 8/12/13-11/8/13; \$1,600.00

Temporary/Other:

Volunteers:

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

QUALIFIED EVALUATORS:

SUBSTITUTES:

SUBTEACHERS: Marie Zelenka; Yadira Aguilar; Josh Brindley; Emilie Guthrie; Tammy Eubank; Jim Novak; Susan James; Aunica Brimhall; Carol Hixson; Susan McCamley; Cornelia Todecozy; Jennifer Pritchard; Arron Adams; Lorrie Yoakum; Minnie Ponicki; Desiree Wilson; Kenneth Brazzell; Leah Radloff; Eugene Brosseau; Mary Beckworth; Alana Hunt; Molly Castello; Rick Preston; Nathaniel Matthew; Sarah Busalacchi

SUBAIDES: Danielle Evans; Diane Edwards; Leslie Scott

SUBNURSE: Cynthia Adson; Renee Kaminski

Ms. Biggerstaff moved to approve the Consent Agenda as submitted. Mr. Kulpinski seconded; motion carried.

Student Travel

1. Coconino High School CocoNuts FIRST Robotics Team and FIRST Tech Challenge Team to the FIRST Tech Challenge New Mexico Qualifying Tournament December 6-7, 2013 in Albuquerque, New Mexico

Mr. Kulpinski moved to approve Student Travel as submitted. Ms. Biggerstaff seconded; motion carried.

PRESENTATIONS

1. Alpine Academy

This presentation will be rescheduled.

2. Superintendent's Report

Ms. Hickman provided an overview of current events in the District.

3. Curriculum and Instruction Report

Ms. Walton introduced Sally Ake, Prevention Coordinator. Ms. Ake reviewed the purpose, goal and objectives of the Safe and Supportive Schools (S3) grant. Kim Hemingway from Flagstaff High School and Gaby Garcia and Stacie Zanzucchi from Coconino High School shared their past progress and action plans for the grant for the current school year.

4. Operations and Support Services Report

Mr. Kuhn reviewed his written report about maintenance and bond projects throughout the District.

5. Finance and Budget Report (no report)

6. Human Resources Report (no report)

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. ASBA County Workshop

Mr. Kulpinski moved to approve Board and Administration attendance at the Arizona School Boards Association Coconino County Workshop on October 17, 2013 in Grand Canyon, Arizona. Ms. Fredericks seconded; motion carried.

2. AOI Application

Mr. Kulpinski moved to approve submission of the application for Arizona Online Instruction status to the Arizona Department of Education. Ms. Biggerstaff seconded; motion carried.

3. MOU with ADE

Mr. Kulpinski moved to approve the Memorandum of Understanding with the Arizona Department of Education for participating partner status in the teacher and principal evaluation model. Ms. Biggerstaff seconded; motion carried.

4. Interior Classroom Lock Upgrade

Mr. Kulpinski moved to approve the purchase and installation of upgraded locks for classrooms throughout the District. Ms. Biggerstaff seconded; motion carried.

5. IGA with Chevelon Butte for Transportation Services

Mr. Kulpinski moved to approve the intergovernmental agreement with the Chevelon Butte School District for transportation of FUSD students that live in the Blue Ridge area. Ms. Ells seconded; motion carried.

6. IGA with CCRASD for Transportation Services

Ms. Biggerstaff moved to approve the intergovernmental agreement with Coconino County Regional Accommodation School District for transportation of Ponderosa High School students. Mr. Kulpinski seconded; motion carried.

7. Statement of Action Taken with Respect to Career Ladder Funding

Ms. Biggerstaff moved to confirm that the percent calculated in the district base level for the Career Ladder Program is 2% for fiscal year 2014. Mr. Kulpinski seconded; motion carried.

8. Career Ladder Handbook Revisions

Mary Lara, Career Ladder Coordinator, summarized the proposed revisions to the Career Ladder handbook. Ms. Fredericks mentioned that "Board Member" should be removed from the list of CLP Steering Committee members.

Ms. Biggerstaff moved to approve revisions to the Career Ladder Handbook as amended by Ms. Fredericks. Ms. Ells seconded; motion carried.

9. Policy Revision GCBA (tabled 8/13/13 and 8/27/13)

Mr. Kulpinski moved to approve revisions to Policy G-2200 GCBA Professional Staff Salary Schedules. Ms. Biggerstaff seconded; motion carried.

10. Meeting Dates**INFORMATION ITEMS**1. Governing Board Members' Report

- Ms. Biggerstaff reported on current Festival of Science activities
- Mr. Kulpinski reported that SEDI will be presenting four teacher awards in the amount of \$2,500 each

2. Future Agenda Items**EXECUTIVE SESSION**

Mr. Kulpinski moved to enter Executive Session to discuss personnel matters at 7:12 pm. Ms. Biggerstaff seconded; motion carried.

ADJOURNMENT OF PUBLIC MEETING

Following the completion of the Executive Session for Personnel, the public meeting was adjourned at 7:43 pm.

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date