

OFFICIAL MINUTES

October 22, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on October 22, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 5:30 pm.
2. Roll Call:

Board Members

Ms. Sarah Ells, President
Ms. Dolores Biggerstaff, Clerk
Mr. Paul Kulpinski, Member (arrived at 5:50 pm)
Mr. Miguel Vasquez, Member
Ms. Christine Fredericks, Member

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.
4. Ms. Biggerstaff moved to adopt the agenda as submitted. Mr. Vasquez seconded; motion carried.

4 people signed the guest register

CALL TO THE PUBLIC**CONSENT AGENDA**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on October 8, 2013
2. Payment Vouchers: AV924A14; AD923A14; AS925A14; AD930A14; AS02A14; AV930A14; AD925A14; ADA01A14; 221; 220; 020; 021 (Detailed information is available upon request.)

3. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS

Administration:

Certified:

Classified:

Blackgoat, Lisa: Transportation; Bus Aide; Effective 10/15/2013

Dale, Eric: Knoles; SE Parapro Effective 10/18/2013

Fowler, Jerome: Facility Services; CHS Custodian; Effective 10/14/2013

Robles, Sonia: Transportation; Bus Aide; Effective 6/30/2013

Gillett, Shawn: Marshall; Library Assistant; Effective 9/27/2013

Martinez, Thomas: Facility Services; SMS Custodian; Effective 12/2/2013

Mueller, Cassandra: Sechrist; SE Parapro; Effective 10/17/2013

Smartschools:

APPOINTMENTS

Administration:

Certified:

Classified:

Bennett, Kaite: Transportation; Bus Aide; 30hrs/wk; \$9.18/hr; 9 month calendar; Effective 10/9/2013

Carpenter, Judy: DeMiguel; Kinder/Lunch Aide; 18.75hrs/wk; \$9.91/hr; 9 month calendar; Effective 10/4/2013

Case, Ruth: Kinsey; Kindergarten Instructional Aide; 27.5hours/wk; \$12.33/hr; 9 month calendar; Effective 10/10/2013

Eskridge, Annabeth: Knoles; Health Instructional Aide; 40 hours/wk; \$11.11/hr; 10 month calendar; Effective 10/7/2013

Gerold, Dawn: Human Resources; HR Assistant; 40 hours/wk; \$13.22/hr; 12 month calendar; Effective 10/21/2013

Gordon, Ana: Kinsey; SE Parapro 1:2; 30.5hrs/wk; \$10.84/hr; 9 month calendar; Effective 10/7/2013

Hobbs, Terrie: SMS; SE Parapro 1:1; 27.5hrs/wk; \$11.65/hr; 9 month calendar; Effective 10/2/2013

Kirkpatrick, Mathew: Sechrist; FACTS Caregiver; 12hrs/wk; \$8.90/hr; 9 month calendar; Effective 10/16/2013

Micchelli, Jeffrey: CHS; SE Parapro 1:1; 20hrs/wk; \$11.65/hr; 9 month calendar; Effective 9/30/2013

Pinn, Travis: Marshall; Library Assistant; 35 hrs/wk; \$10.61/hr; 10 month calendar; Effective 10/15/2013

Rice, James: DeMiguel; FACTS Site Manager; 29hrs/wk; \$10.61/hr; 9 month calendar; Effective 10/4/2013

Shauf, Michael: FHS; SE Parapro 1:1; 27.5hrs/wk; \$10.84/hr; 9 month calendar; Effective 10/9/2013
Storms, Donald: Transportation; Sub Bus Driver; \$8.90/hr; 9 month calendar; Effective 9/25/2013
Titus, Misty: FHS; LPN; 31.5hrs/wk; \$17.41/hr; 9 month calendar; Effective 10/21/2013
Zdravec, Lauren: Killip; FACTS Caregiver; 19hrs/wk; \$9.10/hr; 9 month calendar; Effective 10/7/2013
A.B.-Student Worker: FHS; 7.5hrs/wk; \$7.80/hr; Effective 10/7/2013
U.Q.-Student Worker: CHS; 5 hrs/wk; \$7.80/hr; Effective 10/11/2013
Coach/Other:
Collins, Alyssa: MEMS; Volleyball Coach; \$600.00; 9/5/2013-11/15/2013
Tilly, Chelsea: MEMS; Volleyball Coach; \$600.00; 9/5/2013-11/15/2013
Temporary/Other:
Volunteers:
Goulden, Jeffrey: MEMS; Cross Country Chaperone
Goulden, Margaret: MEMS; Cross Country Chaperone

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:
Certified:

Classified:

Administrative:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:
Certified:

Classified:

Administrative: Drucker, Ellen: Effective 12/21/2013

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:
Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:**SUBSTITUTE TEACHERS:**

Leandra Thomas, Martha Davis, Keely Oberly, Christina Harris, Chelsea Bergner, Jenna Harp, Suzanne Jackson, Sean Duffy, Elizabeth Perkins, Ellen Colby, Brittain Davis, Alexander Reinhard, Sara Hooker, Tracy Botts, Roger Rankin, Sheila Johnson, Lyndy Wine

SUBAIDES:

Deborah Damiani, Jenna Lokken

Ms. Biggerstaff moved to approve the Consent Agenda as submitted. Mr. Vasquez seconded; motion carried.

STUDENT TRAVEL**PRESENTATIONS**

1. Superintendent's Report

Ms. Hickman reviewed her written report and provided an overview of current events in the District.

2. Curriculum and Instruction Report

Ms. Walton reported on the successes of two recent Summit High School graduates.

3. Operations and Support Services Report

Mr. Kuhn provided a PowerPoint presentation regarding construction projects throughout the District.

4. Finance and Budget Report

Dr. Garland provided a PowerPoint presentation that included the maintenance and operations operating statement for the period July 1, 2013 through September 30, 2013, 301 funds, district additional assistance and capital outlay budgets as of September 30, 2013. He also provided an analysis of 301 fund spending for fiscal year 2013 and planned spending for fiscal year 2014.

5. Human Resources Report

Mr. Sauer provided an analysis of the Teacher Performance Evaluation Committee (TPEC) system. Robert Hagstrom, Director of Research and Assessment, and Chris Grove, Senior Systems Administrator, provided information about the District's action plan for data management in the future.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. ASBA/AASBO/ASA Legislative Workshop

Ms. Biggerstaff moved to approve Board and Administration attendance at the Arizona School Boards Association/Arizona Association of School Business Officials/Arizona School Administrators Legislative Workshop that will be held on November 8, 2013 in Tempe, Arizona. Mr. Vasquez seconded; motion carried. Dr. Garland indicated that he would like to attend this workshop.

2. Camp Colton Sustainability Action Plan

Ms. Hickman provided a PowerPoint presentation regarding the District's response to the Camp Colton Sustainability Action Plan. Ms. Hickman said she is asking for the Board to approve the idea and direction of this long-term plan.

Ms. Biggerstaff moved to approve the Governing Board's support of the Camp Colton Sustainability Action Plan. Ms. Fredericks seconded; motion carried.

3. Revision to Policies G-1100 GBED, J-3000 JICG and K-1750 KFAA

Mr. Kulpinski moved to approve the first reading of revisions to Policy G-1100 GBED – Smoking by Staff Members; J-3000 JICG – Tobacco Use by Students; and K-1750KFAA – Smoking on School Premises at Public Functions. Ms. Biggerstaff seconded; motion carried.

4. Meeting Dates

INFORMATION ITEMS

1. Governing Board Members' Report

- Ms. Hickman congratulated Ms. Ells and Ms. Fredericks on the awards they received at the ASBA County Workshop.
- Ms. Biggerstaff reported on the recent Science Alliance meeting she attended.
- Ms. Fredericks reported on her visits to some of the schools.
- Mr. Kulpinski will attend the 2013 ASBA Nominating Committee meeting in Phoenix on November 1st.

2. Future Agenda Items

ADJOURNMENT OF PUBLIC MEETING

The public meeting was adjourned at 6:50 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date