

OFFICIAL MINUTES

November 28, 2017

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Special Meeting on November 28, 2017 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

Ms. Fredericks called the meeting to order at 5:33 pm. This was followed by a Moment of Silence and the Pledge of Allegiance.

Roll Call:

Board Members

Absent

Ms. Christine Fredericks, President
Ms. Kara Kelty, Clerk
Dr. Carol Haden, Member
Dr. Carole Gilmore, Member
Ms. Kathryn Kozak, Member (left at 6:35 pm)

Administrative Staff

Mr. Michael A. Penca, Superintendent
Ms. Kim Branges, Executive Assistant
Ms. Christine Everett, Administrative Assistant

PRESENTATION

BoardDocs representative Diana Freeman provided training to Board Members on how to use the BoardDocs paperless agenda software. The anticipated date to begin using BoardDocs for Board meetings is December 12th.

ADJOURNMENT OF SPECIAL MEETING – Dr. Gilmore moved to adjourn at 6:48 pm. Dr. Haden seconded; motion carried 3-0.

Signature

Date

Signature

Date

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