

OFFICIAL MINUTES

December 11, 2012

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on December 11, 2012 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 5:30 pm.
2. Roll Call:

Board Members

Ms. Sarah Ells, President
Ms. Dolores Biggerstaff, Clerk
Mr. Christopher Bavasi, Member
Mr. Paul Kulpinski, Member
Mr. Miguel Vasquez, Member

Administrative Staff

Absent	Ms. Barbara Hickman, Superintendent Ms. Mary K. Walton, Assistant Superintendent Mr. Robert Kuhn, Assistant Superintendent Dr. Ken Garland, Director of Budget & Finance Mr. Dietrich Sauer, Director of Human Resources Ms. Karin Eberhard, District Relations Coordinator Ms. Kim Branges, Executive Assistant
--------	--

3. There were no requests to reorder the agenda.
4. Ms. Biggerstaff moved to adopt the agenda as submitted. Ms. Ells seconded; motion carried.

8 people signed the guest register

CALL TO THE PUBLIC**ACTION ITEMS****Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on November 13, 2012
2. Minutes of the Special Meeting held on November 26, 2012
3. Minutes of the Executive Session for Personnel held on November 26, 2012
4. Minutes of the Executive Session for Personnel/Deliberations held on November 26, 2012
5. Payment Vouchers: ASA25A13; ASB01A13; ASB08A13; APVB05A13; APVA29A13; APV24A13; APV22A13; APXA22A3; ADB05A13; ADA29A13; ADA22A13; APXB20A3; APXB20b3; APVB13A13; ASB19A13; ADB13A13; ADB14A13; ADA17A13; ADC01A13; ADA23A13; ADXA22A3; ADB19A13; ASXB20A3; and Payrolls 223; 224; 225; 226; 227; 228; 229; 230; 231 (Detailed information is available upon request.)
6. Donations: one Wheatstone Audio Console valued at \$18,000 from Journal Broadcast Group to be used at Sinagua Middle School-Student Radio Station
7. Contract Award IFB 1211-12: Lock Supplies to Accredited Lock Supply and with Clark Security Products
8. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS
Administration:
Certified:
Belieff, Daniel: Killip; 5th Grade Teacher; Effective Dec. 14, 2012
Boniella, Kristina: Leupp; RTI Specialist; Effective December 21, 2012
Classified:
Acothley, Tonya: Thomas; Instructional Aide; Effective Nov. 8, 2012
Begay, Louise: FHA; SE Parapro; Effective Nov. 13, 2012
Forman, Sadie: FHS; Kid's Center Instructional Aide; Effective Nov. 16, 2012
Harris, Robyn: Cromer; Kindergarten Aide; Effective Dec. 3, 2012
Hudson, Anna: Marshall; Health Aide; Effective ~~Nov. 13, 2012~~ December 21, 2012
McNeal, Latoya: SMS; Little Ropers Sub Aide; Effective Nov. 15, 2012
Milligan, Phillip: Maintenance; HVAC Technician; Effective Dec. 7, 2012
Ricardo, Ruben: FHS; SE Parapro; Effective Dec. 21, 2012
Sainz, Judy: SMS; Little Ropers Team Leader; Effective Dec. 7, 2012
Soriano, JT: Thomas; 1:1 Para Pro; Effective Dec. 14, 2012
Soto, Tim: Thomas; Custodian; Effective Nov. 15, 2012
Stierstorfer, Amanda: SMS; Little Ropers Infant Teacher/Aide; Effective Nov. 30, 2012
Weaverling, Heather: DeMiguel; SE Parapro 1:1 Parapro; Effective Nov. 20, 2012
Smartschools:

APPOINTMENTS**Administration:****Certified:**

Boerwinkle, Paula:

DeMiguel; RTI Specialist; .5 FTE; \$7,693.47; Effective Jan. 7, 2013

O'Keefe, Jessie:

CHS; English Teacher; 1.0 FTE; \$20,797.75; Effective Nov 2, 2012

Classified:

Blackhorse, Leonard:

Transportation; Trainee; \$8.65/hr; Effective Nov. 29, 2012

Conklin, Kyrsten:

Sechrist; SE Parapro 1:1; \$10.59/hr; 9hr/wk; Effective Dec. 3, 2012

Gwin, Narayan:

Transportation; Trainee; \$8.65/hr; Effective Nov. 29, 2012

Hausmann, Veronica:

Knoles; Kinder/Gen. Aide; \$9.66/hr; 17.5hrs/wk; Eff. Dec. 3, 2012

Jamison, Monica:

FHS; Kid's Cntr/Instr. Aide; \$9.66/hr; 25hrs/wk; Eff. Nov. 26, 2012

Lugo, Amanda:

Thomas; SE Parapro (X-Cat); \$10.59/hr; 19hrs/wk; Eff. Nov. 15, 2012

APPOINTMENTS**Classified: (continued)**

Mares, Sarah:

DeMiguel; Instr. Aide; \$9.66/hr; 29.5hrs/wk; Eff Nov. 13, 2012

Miller, Roy:

Transportation; Trainee; \$8.65/hr; Effective Nov. 29, 2012

Minnick, John:

Transportation; Trainee; \$8.65/hr; Effective Nov. 29, 2012

Moore, Stacie:

Knoles; SE Parapro (5th Grade Resource); \$10.10/hr; 10 hrs./wk; Effective Nov. 5, 2012

Perkins, Melanie:

Knoles; SE Parapro; \$10.10/hr; 15hrs/wk; Effective Dec. 3, 2012

Rogers, Montana:

Transportation; Bus Aide; \$8.93/hr; 30hrs/wk; Eff Nov. 19, 2012

Sauer, Ariana:

SMS; Lil' Ropers Instructional Aide; \$9.66/hr; 25hrs/wk; Effective Nov. 26, 2012

Sedillo, Cheryl:

Knoles; SE Parapro (4th Grade Resource); \$10.61/hr; 27.5hrs/wk; Effective Nov. 29, 2012

Smith, Christine:

Thomas; SE Parapro (X-Cat); \$11.13/hr; 30.5hrs/wk; Eff. Dec 3, 2012

Vaiza, Ignacia:

Marshall; SE Parapro (Kindergarten); \$10.10/hr; 27.5hrs/wk; Effective Dec. 4, 2012

Wittekind, Katie:

NAPEBT Wellness Coordinator; 32.5hrs/wk; \$20/hr; Effective Nov. 19, 2012

C.C.-Student Worker:

FHS; \$7.65/hr; 7.5hrs/wk; Effective Dec. 7, 2012

Y.M.-Student Worker:

FHS; \$7.65/hr; 7.5hrs/wk; Effective Dec. 7, 2012

S.W.-Student Worker:

FHS; \$7.65/hr; 7.5hrs/wk; Effective Dec. 7, 2012

Coach/Other:

McConagha, Jay:

FHS; Soccer/Boys JV; \$1,600; Oct. 29, 2012-Feb. 2, 2013

Presnell, Aaron:

CHS; Soccer/Girls JV; \$1,600; Nov. 7, 2012-Mar. 8, 2013

Samora, Jenna:

FHS; Soccer/Girls Varsity; \$2,000; Oct. 29, 2012-Feb. 2, 2013

Temporary/Other:**Volunteers:**

Ayala, Marcos:

FHS; Soccer Coach Assistant

Burley, Denise:

FHS; Soccer Coach Assistant

Chang, Tyler:

CHS; Wrestling Coach Assistant

Davis, Cody:

FHS; Wrestling Coach Assistant

Hatcher, Tobias:

CHS; Wrestling Coach Assistant

Lorents, Troy:

FHS; Student Council Mentor

Mango-Paget, Cheryl:

FHS; School Volunteer

Moen, Thorvald:

CHS; Wrestling Coach Assistant

Ruggiero, Frances:

Killip; Foster Grandparent

Schraan, John:

FHS; Soccer/Boys Coach Assistant

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Sharp, Carol:

SMS; Special Education Teacher; Effective May 31, 2013. Requesting participation in the Phased Retirement Program.

Classified:

Dockter, Brenda: SMS; SE Parapro (Resource); Effective May 31, 2013

Administrative:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Certified:

Classified: Smith, Jeremiah, Safety Liaison at Flagstaff High School has requested a leave of absence for the remainder of the 2012-2013 school year.

Administrative:

QUALIFIED EVALUATORS: None at this time

Mr. Sauer said that Anna Hudson's effective date for her resignation will be December 21st not November 13th.

Mr. Kulpinski moved to approve the Consent Agenda as amended. Ms. Biggerstaff seconded; motion carried.

Student Travel (none)

PRESENTATIONS

1. Killip Chess Power Presentation

Ted Komada presented information to the Governing Board concerning the Killip Elementary School Chess Team and their attempt to gather community support for the team and their travel to competitions.

2. Superintendent's Report

3. Curriculum and Instruction Report

North Country HealthCare Mobile Health Clinic – Dr. Eric Henley and representatives from North Country HealthCare provided an update on the Mobile Health Clinic and reviewed their plans for the future.

SuccessMaker – Tom McMillian, Diana Shaum and Noah Hayes-McKeirnan presented information about SuccessMaker, which is a web-based tier-2 math and reading curriculum for kindergarten through 8th grade. SuccessMaker will be piloted in FUSD during the spring semester.

iRead-iPad Project – Mary Knight updated the Board on the iRead-iPad project in 1st and 2nd grade and outlined plans for 3rd grade implementation.

Mr. Kuhn suggested that Dr. Garland's reports be presented before his report. There were no objections to his suggestion.

5. Finance and Budget Report

Dr. Garland provided a PowerPoint presentation outlining the budget and expenses for maintenance and operations; 301 funds; capital outlay; soft capital and the capital override.

6. Budget – FY 2014

Dr. Garland reviewed information related to enrollment projections and possible budget adjustments for fiscal year 2014.

4. Operations and Support Services Report

Mr. Kuhn reviewed his written report and provided information about the bond purchases the Board will consider later in the agenda.

ACTION ITEMS – Items for consideration, discussion, direction, and possible approval

General Administration

1. Principal Performance Evaluation System

Mr. Sauer said that Ms. Hickman's intention for the Principal Performance Evaluation System is to mirror the Teacher Performance Evaluation System that the Board previously approved.

Mr. Kulpinski moved to approve the Principal Performance Evaluation System for a trial period during the 2012-2013 school year with full implementation beginning in the 2013-2014 school year. Mr. Vasquez seconded; motion carried.

2. Certify Election Canvassing

Mr. Kulpinski moved to approve the Certificate of the Results of the Special Bond Election held on November 6, 2012 and the filing of that certificate with the Coconino County Recorder's Office. Mr. Bavasi seconded; motion carried.

3. Resolution on Selling Bonds

Dr. Garland and Bill Davis, Piper Jaffrey financial advisor for the District, presented information related to selling bonds and the necessary resolution for that sale.

Mr. Bavasi moved to approve the adoption of the Resolution ordering the sale of school improvement bonds of the District and authorizing post issuance compliance procedures relating to tax-exempt bonds and other tax-exempt financings of the District. Mr. Kulpinski seconded; motion carried.

4. 2013-14 Leupp Calendar

Mr. Kulpinski moved to approve the 2013-14 Leupp Calendar. Ms. Biggerstaff seconded; motion carried.

5. 2013-14 Killip Calendar

Mr. Kulpinski moved to approve the 2013-14 Killip Calendar. Ms. Biggerstaff seconded; motion carried.

6. SFB FY2013 Reports

Mr. Kulpinski moved to approve the submission of annual reports to the School Facilities Board. Mr. Vasquez seconded; motion carried.

7. Revised FY2013 Annual Expenditure Budget

Mr. Kulpinski moved to approve the first revision to the FY2013 District Annual Expenditure Budget. Mr. Vasquez seconded; motion carried.

8. Handwriting Proposal

Mr. Kulpinski moved to approve the proposal for handwriting instruction to consist of vertical/horizontal manuscript for grades kindergarten through third grade with 2012-2013 as a transition year with full implementation in 2013-2014. Ms. Biggerstaff seconded; motion carried.

9. iPads 3rd Grade

Mr. Kulpinski moved to approve the purchase of 9 iPad carts with protective silicon cases, adapters and associated vouchers for reading apps using new bond funds for the purchase for use by 3rd grade students. Mr. Vasquez seconded; motion carried.

10. FHS Auto Shop

Mr. Vasquez moved to approve the classroom and bathroom remodeling project for the Auto Shop at Flagstaff High School. Ms. Biggerstaff seconded; motion carried.

11. Leupp Gym and Cafeteria

Mr. Kulpinski moved to approve flooring upgrades in the Leupp Public School Gym and Cafeteria. Mr. Vasquez seconded; motion carried.

12. SMS Office Renovation

Ms. Biggerstaff moved to approve renovation of the office area at Sinagua Middle School. Mr. Vasquez seconded; motion carried.

13. Purchase of Six New Busses

Mr. Kulpinski moved to approve the purchase of four 84-passenger busses and two 14-passenger mini-busses contingent upon successful sale of bonds in January. Mr. Vasquez seconded; motion carried.

14. Policy Revision G-5150 GCMF

Mr. Kulpinski moved to approve the first reading of revisions to Policy G-5150 GCMF Professional Staff Duties and Responsibilities. Mr. Vasquez seconded; motion carried.

15. Policy Revision G-0750 GBEB; G-0761 GBEB-R and G-0781 GBEB-E

Mr. Kulpinski moved to approve the first reading of revisions to Policy G-0750 GBEB, G-0761 GBEB-R and G-0781 GBEB-E Staff Conduct. Ms. Ells seconded; motion carried.

16. Policy Revision B-0100 BAA17. Policy Revision G-0150 GB18. Policy Revision G-2950 GCCD, G-2981 GCCD-E and G7250 GDCCD19. Policy Revision G-1000 GBECA20. Policy Revision I-7200 IKE and I-7212 IKE-RB21. Policy Revision I-3300 IHBHD and I-3311 IHBHD-R22. Policy Revision I-1950 IHAMA23. Policy Revision I-2350 IHB and I-2361 IHB-R

Mr. Bavasi moved to approve the second reading of revisions to Policy B-0100 BAA Evaluation of School Board/Board Self-Evaluation; Policy G-0150 GB General Personnel Policies; Policy G-2950 GCCD Professional Staff Military/Legal Leave; Policy G-1000 GBECA Non-Medical Use or Abuse of Drugs or Alcohol; Policy I-7200 IKE and I-7212 IKE-RB Promotion and Retention of Students; Policy I-3300 IHBHD and I-3311 IHBHD-R Online/Concurrent/Correspondence Courses; Policy I-1950 IHAMA Teaching About Drugs, Alcohol and Tobacco; and Policy I-2350 and I-2361 IHB-R Special Instructional Programs. Mr. Kulpinski seconded; motion carried.

24. Meeting Dates

Ms. Ells asked Board Members if they'd like to schedule a retreat in January. It was suggested that the Board hold that retreat on Friday, January 18, 2013 from 10:00 am until 4:00 pm.

Mr. Kulpinski moved to approve the addition of a retreat worksession for strategic planning on January 18, 2013 from 10:00 am until 4:00 pm with a location to be determined. Mr. Vasquez seconded; motion carried.

INFORMATION ITEMS1. Governing Board Members' Report

- Ms. Biggerstaff briefly reported on a Science Alliance meeting she attended last week.
- Ms. Ells reported on the Expect More Arizona meeting she recently attended.
- Mr. Bavasi thanked fellow board members and administrators for their professionalism and assistance throughout his ten years on the Board.
- Doug Allan thanked Mr. Bavasi for his support of CAVIAT and the rest of the District.
- Mr. Vasquez reported on the empathy community night at Killip.

2. Future Agenda Items**ADJOURNMENT OF PUBLIC MEETING**

The public meeting was adjourned at 8:45 pm.

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____