

GIFTS & DONATIONS TO THE DISTRICT

PLEASE NOTE: Prior to taking physical delivery of the donation, ALL donations must be approved by FUSD Governing Board

ACCEPTED VEHICLE DONATIONS MUST INCLUDE CLEAR TITLE
ACCEPTED VEHICLES MUST BE RE-TITLED IN THE NAME OF FUSD #1.... COST PAID BY ACCEPTING SCHOOL
ALL VEHICLE TITLES MUST BE PLACED ON FILE IN FINANCE DIRECTOR'S OFFICE (ADMINISTRATIVE CENTER)

* Required information	
* _____ Name of Donor	_____ Phone Number
* _____ Street Address	
* _____ City, State & Zip Code	
* _____ DONOR: Specify the school, department or educational program for which this donation is intended	
* _____ Description of Donation	
* _____ Condition (New, Very Good, Good, Fair, Poor)	
* _____ Restrictions (if any)	
* _____ Serial Number/s	* _____ VALUE NEW: enter actual cost (provide receipts) USED: <u>current</u> market or <u>current</u> resale value VEHICLES: Value to be based upon Kelly Blue Book Guidelines
* _____ Building Administrator Signature (accepting the donation & pending Board approval)	* _____ Date
* _____ Building Location: Where will the donated item be placed or used	

FLAGSTAFF UNIFIED SCHOOL DISTRICT, GOVERNING BOARD

On this date, _____

Approved

Denied

This request for gift/ donation to FUSD

For FUSD Property Control only:

Inventory tag # assigned to Donated item/s: