

## OFFICIAL MINUTES

June 9, 2015

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held an Executive Session, Public Hearing, and Regular Meeting on June 9, 2015 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. Ms. Fredericks called the meeting to order at 4:32 pm.

2. Roll Call:

#### Board Members

Absent Ms. Christine Fredericks, President  
Ms. Kathryn Kozak, Clerk  
Mr. Paul Kulpinski, Member  
Ms. Kim Khatibi, Member  
Ms. Sarah Ells, Member

#### Administrative Staff

Absent Ms. Barbara Hickman, Superintendent  
Ms. Mary K. Walton, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Dr. Ken Garland, Director of Budget & Finance  
Mr. Dietrich Sauer, Director of Human Resources  
Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant  
Ms. Christine Everett, Administrative Assistant

3. There were no requests to reorder the agenda.

4. Mr. Kulpinski moved to adopt the agenda as submitted. Ms. Ells seconded; motion carried.

4 people signed the guest register

**EXECUTIVE SESSION**

Ms. Ells moved to convene in Executive Session pursuant to A.R.S. §38-431.03(A)(3) and (4) to discuss and consult with the Board's legal counsel for legal advice regarding a workplace compliance review at 4:32 pm. Mr. Kulpinski seconded; motion carried 4-0.

Following the completion of the Executive Session at 5:27 pm, the Regular Meeting continued.

**PUBLIC HEARING****ARS 15-905****Proposed Annual Expenditure Budget**

Ms. Fredericks declared the Public Hearing open to discuss the Proposed Annual Expenditure Budget at 5:33 p.m. Dr. Garland reviewed highlights of the proposed district annual expenditure budget for fiscal year 2016. His presentation also included a ten year review of primary and secondary assessed valuations and qualifying tax rates. Board questions were answered. There were no questions from the public.

Mr. Kulpinski made a motion to close the Public Hearing for the Proposed 2015-16 Annual Expenditure Budget and continue the Regular Meeting at 5:58 p.m. Ms. Ells seconded; motion carried 4-0.

**CALL TO THE PUBLIC****CONSENT AGENDA**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on May 26, 2015
2. Payment Vouchers: AS513A15; AD511A15; AD513A15; AV511A15; AV518A15; AD518A15; AS521A15; AD520A15; 011 (Detailed information is available upon request.)  
Gifts to District:
3. Gifts to District: a) Brookstone Pocket Projector Pro, case and tripod; Powerheart G3 defibrillator; 14 Columbia rain jackets; 26 Gore-Tex rain jackets; 12 Black Diamond headlamps; Pelican storage case for GPS units and locks; 15 Garmond GPS units; 12 Jacks plastic paco pads; 50 Marmot sleeping bags; embroidery ID numbers for jackets, total value of \$19,098.32 donated by Friends of Camp Colton to be used at Camp Colton; b) Champ Unilift Vehicle #641 purchased at auction from Total Rental but never added to inventory, to be used by the maintenance department, current estimated value is \$1,000
4. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

**RESIGNATIONS, TERMINATIONS**

Administration:

Certified:

Armstrong, Josh:

MEMS/Alpine Leadership Academy; Effective 6/30/2015

Classified:

Anaya, Taylor:	Kinsey/Leupp; PE Teacher; Effective 6/30/2015
Benford, Andrew:	Knoles; Fit Kids Instructor; Effective 6/30/2015
Biter, Samantha:	Killip; FACTS; Effective 6/30/2015
Borgen, Veronica:	Thomas; Instructional Aide; Effective 6/30/2015
Brunton, Alexa:	Kinsey; FACTS Caregiver; Effective 6/30/2015
Chavira, Alicia:	Thomas; FACTS Caregiver; Effective 6/30/2015
Duval, Bryce:	Kinsey; FACTS Caregiver; Effective 6/30/2015
Harper, Anastasia:	Killip; FACTS Caregiver; Effective 6/30/2015
	Day/Night Camp Colton; Effective 6/30/2015
Henning, Karlie:	Killip; FACTS Caregiver; Effective 6/30/2015
Hollins, Rasheed:	Killip; FACTS Caregiver; Effective 6/30/2015
Hosteen, Delphine:	Sechrist; FACTS Caregiver; Effective 6/30/2015
Luckey, Aaron:	SMS; SE Parapro; Effective 6/30/2015
McLouglin, Mckenzie:	Killip; FACTS Caregiver; Effective 6/30/2015
Miller, Joleen:	CHS; Receptionist; Effective 6/30/2015
Moore, Kyle:	Knoles; FACTS Caregiver; Effective 6/30/2015
Nielson, Joshua:	Killip; FACTS Caregiver; Effective 6/30/2015
Novak, Emily:	MEMS; SE Parapro, Effective 6/30/2015
Palomares, Eli:	Killip; FACTS Caregiver; Effective 6/30/2015
Paulsen, Zachary:	MEMS; SE Parapro; Effective 6/30/2015
Peretti, Kathleen:	Knoles; Instructional Aide/General Aide; Effective 6/30/2015
Pineda, Rebecca:	Thomas; FACTS Caregiver; Effective 6/30/2015
Seymour, Laurie:	Summit HS; Instructional Aide; Effective 6/30/2015
Washburn, Melissa:	FHS; Eagle's Crest Instructional Aide; Effective 6/30/2015
Winters, April:	Thomas; Instructional Aide; Effective 6/30/2015
Vandenburgh, Amy:	Thomas; FACTS Caregiver; Effective 6/30/2015
Vandervort, Karissa:	Thomas; FACTS Caregiver/Team Leader; Effective 6/30/2015
APPOINTMENTS	*Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be subject to change, as more information is received /verified by Human Resources.

Administration:

Certified:

Barquin, Matthew:	FHS; High School Math Teacher; 1.0 FTE; Regular Contract; \$34,350; Effective 7/29/2015
Beamer, Mary Ann:	Summer School; Plato On-line Lab Teacher; Stipend \$3,939.60; Effective 6/10/2015
Edwards, Jonathan:	CHS; High School Math (Algebra I & II); 1.0 FTE; Regular Contract; \$34,000; Effective 8/4/2015
Hill, Danitza:	Leupp; 5th Grade Teacher; 1.0 FTE; Regular Contract; \$40,050; Effective 7/13/2015
Klovenas, Aarin:	CHS; English 11 Teacher; 1.0 FTE; Regular Contract; \$34,000; Effective 8/4/2015
Nenes, Francis:	CHS; High School Biology/Earth/Life Sciences; 1.0 FTE; Regular Contract; \$40,645; Effective 8/4/2015
Pabian, Joshua:	CHS; Algebra I Teacher; 1.0 FTE; Regular Contract; \$35,797; Effective 8/4/2015
Pabst, Christopher:	SMS; PE Teacher FIT KIDS; 1.0 FTE; One Year Only Contract; \$34,000; Effective 8/4/2015
Perugini, Rachel:	FHS; English Teacher; 1.0 FTE; Regular Contract; \$38,600; Effective 8/3/2015
Tollefsen, David:	CHS; Algebra I Teacher; 1.0 FTE; Regular Contract; \$35,898; Effective 8/4/2015

Walmer, Elizabeth: Cromer; School Nurse; .9 FTE; One Year Only Contract; \$30,599.99; Effective 8/3/2015

Classified:  
 Baker, Amber: Leupp; FIT Kids; 40 hours/week; \$11.10/hour; 10 month calendar; Effective 7/8/2015

Connell, Angela: FHS; Childcare Instructional Aide; 20 hours/week; \$10.17/hour; 9 month calendar; Effective 7/30/2015

Duran, Karen: FHS; Sport Event Worker; Effective 7/1/2015

Gonzales, Rebecca: CHS; Principal Secretary; 40 hours/week; \$13.73/hour; 12 month calendar; Effective 7/1/2015

Johnson, Ashley: FACTS Caregiver; 19 hours/week; \$9.36/hour; 9 month calendar; Effective 6/2/2015

Jones, Nina: Educational Enrichment; Grants and Projects Account Specialist; 40 hours/week; \$18.98/hour; 12 month calendar; Effective 6/8/2015

Herding, Amanda: FHS; Childcare Instructional Aide; 20 hours/week; \$10.17/hour; 9 month calendar; Effective 7/30/2015

Nigh, Brittany: FHS; Childcare Instructional Aide; 20 hours/week; \$10.17/hour; 9 month calendar; Effective 7/30/2015

Rodriguez, Reyna: PDH; Attendance Recorder/General Aide; 15 hours/week at \$10.84/hour and 15 hours/week at \$10.39/hour; 9 month calendar; Effective 8/6/2015

Zorn, David: FHS; Sport Event Worker; Effective 8/6/2015

Coach/Other:  
 Savage, Ashley: SMS; Boys Basketball; \$600; Effective 3/17/2015 – 5/7/2015

Volunteers:  
 Andronic, Elizabeth: FHS; Clinical Social Work Intern  
 Licarraga, Illa: Kinsey; Kindercamp Volunteer  
 Williams, Stella: Kinsey; General Volunteer

Temporary/Other:  
RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Administrative:

Certified:

Markiewicz, Gretchen Districtwide; Professional Development Coordinator; Effective 7/31/2015; She is not participating in the Phased Retirement Program.

Classified:

Athey, Terria FHS; Eagle’s Crest Instructional Aide; Effective 6/30/15; She is not participating in the Phased Retirement Program.

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Administrative:

Certified:

Classified:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS

Ms. Fredericks moved to approve the Consent Agenda as submitted. Ms. Ells seconded; motion carried 4-0.

## **STUDENT TRAVEL**

### **PRESENTATIONS**

1. CHS Autos Program

Brian Locke, Coconino High School Autos Instructor, informed the Board about the CHS Autos Program receiving the National Automotive Technician Education Foundation (NATEF) certification.

2. Superintendent's Report

Ms. Hickman reported on the high school graduation ceremonies and updated the Board on current events in the District.

3. Curriculum and Instruction Report (no report)

4. Finance and Budget Report (no report)

5. Operations and Support Services Report (no report)

6. Human Resources Report (no report)

### **GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**

1. Workplace Compliance – No action was taken

2. Proposed 2015-16 Annual Expenditure Budget

Mr. Kulpinski moved to approve the Proposed 2015-16 District Annual Expenditure Budget. Ms. Fredericks seconded; motion carried 4-0.

3. Facility Fee Schedule for 2015-16

Ms. Ells moved to approve the Facility Fee Schedule for the 2015-16 school year. Ms. Khatibi seconded; motion carried 4-0.

4. Contract Award Revision

Mr. Kulpinski moved to approve the addition of Allen Scott, Native American Academic Advisor, on the 2015-16 contract list that was originally submitted and approved on May 12, 2015. Ms. Ells seconded; motion carried 4-0.

- 5. Meeting Dates – No additional dates were requested.

**INFORMATION ITEMS**

1. Governing Board Members’ Report

- Ms. Ells reported on the ASBA meeting that she attended Friday regarding the legislative agenda which has moved forward, restoring funding and restructuring school finance.

2. Future Agenda Items

- Update on survey data on Rachel’s Challenge

**ADJOURNMENT OF REGULAR MEETING**

The meeting was adjourned at 6:25 pm.

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Signature Date

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