

OFFICIAL MINUTES

April 25, 2017

A public meeting of the Flagstaff Unified School District Governing Board was convened on April 25, 2017 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. Ms. Fredericks called the meeting to order at 4:33 pm. This was followed by a Moment of Silence and the Pledge of Allegiance.

2. Roll Call:

Board Member

Ms. Christine Fredericks, President

Ms. Kara Kelty, Clerk

Dr. Carole Gilmore, Member

Absent Ms. Kathryn Kozak, Member

Administrative Staff

Mr. David Dirksen, Superintendent

Ms. Mary K. Walton, Assistant Superintendent

Mr. Robert Kuhn, Assistant Superintendent

Mr. Scott Walmer, Director of Finance

Ms. Dawn Anderson, Director of Human Resources

Ms. Karin Eberhard, District Relations Coordinator

Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.

4. Dr. Gilmore moved to adopt the agenda as submitted. Ms. Kelty seconded; motion carried 3-0.

13 people signed the guest register

Ms. Fredericks moved to convene in Executive Session for legal advice at 4:35 pm, pursuant to A.R.S. 38-431.03(A)(3), regarding authorizing the Governing Board President to work with the District's Attorney(s) to self-report any suspected Open Meeting Law violations to the Attorney General. Ms. Kelty seconded; motion carried 3-0. The Executive Session for legal advice ended at 5:08 pm and the Regular Meeting was reconvened.

Ms. Kelty moved to approve that the Board self-report a possible Open Meeting Law violation and hold a training on Open Meeting Law on June 27, 2017. Dr. Gilmore seconded; motion carried 3-0.

Following a 20-minute break, the Regular Meeting was reconvened.

CALL TO THE PUBLIC

CONSENT AGENDA

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on April 11, 2017
2. Monetary Donations:
Tyrone & Tracey Morgan \$447.50 for Alpine Academy at Mount Elden Middle School
AZ Game & Fish \$2,000.00 for Transportation to Phoenix Zoo at Marshall Elementary School
State of Arizona \$2,500.00 for Magnet Art Programs at Marshall Elementary School
Michael & Sarah Cromer \$25.00 for General Supplies at Marshall Elementary School
First Robotics \$1,000.00 for Robotics at Coconino High School
National Education Association \$1,000.00 for Library Books at Summit High School
National Education Association \$1,000.00 for Library Books at Thomas Elementary School
Kevin & Elyse Mullins \$100.00 for Karlyn Heilman Memorial Fund at Coconino High School
3. Gifts: One Water Bottle Filling Station, valued at \$2,970, from the Marshall PTO, for use at Marshall Elementary School
4. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

Administration:

Certified:

Bucci, Jodie: Cromer; Kindergarten Teacher; Effective 6/30/2017
Euen, Robin: MEMS; 8th Grade Teacher; Effective 6/30/2017
Fischer, Alia: Sinagua MS; 7th Grade Teacher; Effective 6/2/2017
Kelly, Violet: CHS; Math Teacher; Effective 6/2/2017
Riegler, Hannah: Sinagua MS; SPED Resource Teacher; Effective 6/20/2017
Tollefsen, David: CHS; Math Teacher; Effective 6/30/2017

Licensed Professionals:

Classified:

Geshay, Robert: Camp Colton; Effective 4/6/2017
Grandi, Aimee: CHS; SPED Parapro 1:1; Effective 4/21/2017

Keller, Spencer: Kinsey/Sinagua MS; Skills Trainer; Effective 4/26/2017
 Miller, Taylor: MEMS; Data Clerk; Effective 6/9/2017
 Nez, Farrell: Facility Services/Maintenance; Custodian; Effective 6/2/2017
 Ring, Michael: Transportation; Bus Driver; Effective 6/1/2017
 Rogers, Tyler: Knoles; FACTS Site Manager; Effective 6/2/2017
 Ulibarri, Adriana: FHS; Instructional Aide; Effective 4/13/2017

Other:

APPOINTMENTS

*Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be subject to change, as more information is received /verified by Human Resources. Appointments are for the 2016-17 School Year For returning employees, salaries noted may be previous school year salaries and are subject to change.

Administration:

Licensed Professionals:

Certified:

Classified:

Fockler, Rebecca: CHS; Attendance/General Aide; \$11.22/hour; 35 hours/week; 9 month calendar; effective 4/10/2017

Morales, Jordan: Kinsey; SPED Parapro (Resource); \$11.16/hour; 3.5 hours/week; 9 month calendar; effective 3/20/2017

Self, Kathleen: Transportation; Bus Driver; \$13.49/hour; 40 hours/week; 9 month calendar; effective 4/10/2017

Student Workers:

Camp Colton:

Grattan, Caitlin: Program Assistant/Night Counselor; \$123/15 hour shift
 Environmental Education Instructor; \$97/9 hour shift
 Effective 4/21/2017

Enrichment Skills Trainers:

Returning Retirees (Temp Positions):

Coach/Sports Officials/Sports Event Workers:

Arenz, McKenna: MEMS; Sports Official; Pay per game; effective 4/18/2017

Moran, Michael: CHS; Varsity Boys Head Basketball Coach; Stipend; effective 11/1/2017

Rice, Shane: FHS; Sports Event Worker; Pay per game; effective 1/30/2017

Temporary Assignment:

Volunteers:

Other:

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Administrative:

Kelley, Kerry: Director of Bilingual/ELL Education; Effective 6/30/2017; Will not participate in the Phased Retirement Program

Marquez, Gwyn: Technology; AzEDS Coordinator; Effective 6/30/2017; Plans to participate in the Phased Retirement Program

Certified:

Erwin-Mahlis Erin: Exceptional Student Services; FHS School Psychologist; Effective 6/30/2017; Will not participate in the Phased Retirement Program

Gibbs-Cassady, Beverlee: Exceptional Student Services; Lead School Psychologists; Effective 7/1/2017; Plans to participate in the Phased Retirement Program

Schmelzle, Deborah: Thomas; Program Specialist; Effective 8/1/2017; Plans to participate in the Phased Retirement Program

Rescinding resignation:

Driscoll, Laura: Sechrist; Program Specialist; Rescinding previous request to retire and participate in the Phased Retirement Program for the 2017-18 school year.

Classified:

Natonie, Mary: Facility Services/Maintenance; Custodian; Effective 6/30/2017

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Administrative:

Certified:

Cairney, Turi: Exceptional Student Services; Occupational Therapist;
Effective 4/27/2017

Classified:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

SUBSTITUTE TEACHERS: Marisa Bisenias; Ross Bergstresser; Andrew Rivas

SUB AIDES: Mercedes Martin; Yolanda Nunez Varela De Rivera

SUB CAREGIVER: Astrid Alvarez

Dr. Gilmore moved to approve the Consent Agenda as submitted. Ms. Kelty seconded; motion carried 3-0.

STUDENT TRAVEL

1. DeMiguel Elementary School Odyssey of the Mind Team to the Odyssey of the Mind World Finals Competition May 23-28, 2017 at Michigan State University in Lansing, Michigan

Ms. Fredericks moved to approve Student Travel as submitted. Ms. Kelty seconded; motion carried 3-0.

PRESENTATIONS

1. Superintendent's Report

Mr. Dirksen answered questions regarding his report. He asked Tony Cullen, Flagstaff High School Principal, to provide an update on the threatening notes found at Flagstaff High School, the extra security steps taken, community meetings that have been held and how updates have been communicated to the FHS families.

2. FUSD Highlights

Ms. Eberhard provided her FUSD Highlights presentation.

3. Curriculum and Instruction Report

a. Current Events

There were no questions regarding Ms. Walton's report.

4. Finance and Budget Report

Mr. Walmer reviewed the requirements of the Earned Paid Sick Time requirements of the Fair Wages and Healthy Families Act. Mr. Walmer expects to present revised leave policy at the May 9th meeting and may ask for Board approval without a second reading in order to issue contracts to employees in May.

5. Operations and Support Services Report

a. Current Events

Mr. Kuhn provided a PowerPoint presentation about his action items that will be considered later in the meeting.

6. Human Resources Report (no report)

7. Governing Board Members' Report

Board Members reported on various activities, conferences and meetings they have attended.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. Naming of Library at Coconino High School

Stacie Zanzucchi, Coconino High School Principal, reviewed the contributions of Dr. Jane A. Julien and recommended that the library at Coconino High School be named the Dr. Jane A. Julien Library.

Ms. Kelty moved to approve naming the auditorium at Coconino High School the Dr. Jane A. Julien Library. Dr. Gilmore seconded; motion carried 3-0.

2. ASBA 2018 Political Agenda

Board Members identified items they would like to propose for the 2018 political agenda. Ms. Kelty will provide a worksheet to Ms. Fredericks to submit to ASBA that outlines the Board's proposal.

Ms. Fredericks moved to adopt and submit proposed issues as discussed and outlined by Ms. Kelty to the Arizona School Boards Association Legislative Committee for consideration for the 2018 political agenda. Ms. Kelty seconded; motion carried 3-0.

3. ASBA Resolution

Ms. Kelty moved to approve a resolution opposing expansion of education savings accounts and its submission to the Arizona School Boards Association. Dr. Gilmore seconded; motion carried 3-0.

4. General Statement of Assurance

Ms. Fredericks moved to approve Mr. Dirksen as the Authorized Representative and submission of the Annual General Statement of Assurance to the Arizona Department of Education. Ms. Kelty seconded; motion carried 3-0.

5. Student School Fees

Ms. Fredericks moved to approve the Student Fee Schedule for the 2017-18 school year. Ms. Kelty seconded; motion carried 3-0.

6. Technology Purchase

Ms. Kelty moved to approve expenditure of 2012 Bond Funds for the purchase of iPads with associated cables and cases for elementary iPad refresh and backup storage equipment. Dr. Gilmore seconded; motion carried 3-0.

7. Bus Purchases

Ms. Kelty moved to approve expenditure of 2012 Bond Funds for the purchase of three route buses, one special needs bus, and one trip bus. Ms. Fredericks seconded; motion carried 3-0.

8. Parking Lot Repair/Repaved

Ms. Kelty moved to approve repaving the parking lot at Marshall Elementary School. Ms. Fredericks seconded; motion carried 3-0.

9. Parking Log Repair/Repaved

Ms. Kelty moved to approve repaving the parking lot at Sinagua Middle School. Dr. Gilmore seconded; motion carried 3-0.

10. 2018-19 Calendar (tabled 4/11/17)

Mr. Dirksen reviewed the proposed 2018-19 calendar. He informed the Board that this calendar has been reviewed and approved by Administrative Council, VOICE Committee, and meets the guidelines and recommendations of the calendar committee.

Ms. Kelty moved to approve the traditional calendar for the 2018-19 school year. Ms. Fredericks seconded; motion 3-0.

11. ADE Food Service Management Company Agreement Amendment (tabled 4/11/17)

Ms. Kelty moved to approve the Food Service Management Company Renewal Amendment that allows the District to sign and extend the contract with Southwest Foodservice Excellence for the 2017-18 school year. Ms. Fredericks seconded; motion carried 3-0.

12. Policy Revisions

Ms. Kelty moved to approve the first reading of revisions to policies IJNDBA – Website Accessibility; JFABD – Admission of Homeless Students; JFB – Open Enrollment; JFBA – Unsafe School Choice; JLCC – Communicable/Infectious Diseases; . JR – Student Records; and LBD – Relations with Charter Schools. Ms. Fredericks seconded; motion carried 3-0.

13. Meeting Dates – Ms. Fredericks said there will be an executive session on May 9, 2017 at 4:30 pm to discuss goals for the Superintendent for the 2017-18 school year and an executive session with Mr. Penca on May 23, 2017 at 4:30 pm to review those goals.

INFORMATION ITEMS

1. Future Agenda Items

Ms. Kelty requested that a resolution regarding safe and welcoming schools be included on the May 9, 2017 agenda and will send a draft resolution to Ms. Fredericks.

ADJOURNMENT OF REGULAR MEETING – The meeting was adjourned at 7:45 pm.

Signature Date

Signature Date

Signature Date

Signature Date