

## OFFICIAL MINUTES

June 10, 2014

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Public Hearing and Regular Meeting on June 10, 2014 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. Ms. Biggerstaff called the meeting to order at 5:30 pm.
2. Roll Call:

#### Board Members

Ms. Dolores Biggerstaff, President  
Ms. Christine Fredericks, Clerk  
Mr. Paul Kulpinski, Member  
Mr. Miguel Vasquez, Member  
Ms. Sarah Ells, Member

#### Administrative Staff

Ms. Barbara Hickman, Superintendent  
Ms. Mary K. Walton, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Dr. Ken Garland, Director of Budget & Finance  
Mr. Dietrich Sauer, Director of Human Resources  
Absent Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.
4. Mr. Kulpinski moved to adopt the agenda as submitted. Ms. Ells seconded; motion carried.

14 people signed the guest register

**PUBLIC HEARING**  
**ARS 15-905**  
**Proposed Annual Expenditure Budget**

Ms. Biggerstaff declared the Public Hearing open to discuss the Proposed Annual Expenditure Budget at 5:31 p.m. Dr. Garland reviewed highlights of the proposed district annual expenditure budget for fiscal year 2015. Board questions were answered. There were no questions from the public.

Mr. Kulpinski made a motion to close the Public Hearing for the Proposed 2014-15 Annual Expenditure Budget and open the Regular Meeting at 5:53 p.m. Ms. Ells seconded; motion carried.

**REGULAR MEETING**

**CALL TO THE PUBLIC**

**CONSENT AGENDA**

The Consent Agenda included the following:

1. Minutes of the Public Hearing and Regular Meeting held on May 27, 2014
2. Payment Vouchers: AS521A14; AD519A14; AV519A14; AD520A14; 011 (Detailed information is available upon request.)
3. Acceptance of Gifts to District: One color printer/copier valued at \$2,055.05 from the DeMiguel PTO to be used in the DeMiguel Elementary School Attendance Office
4. District Insurance Coverage and Brokerage Services for FY 2015 – Arizona School Alliance for Workers' Compensation; Arizona School Risk Retention Trust; and Willis of Arizona, Inc.
5. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

**RESIGNATIONS, TERMINATIONS**

**Administration:**

**Certified:**

Bushyager, Amy: Language Arts Teacher; CHS; Effective May 30, 2014

Kay, Kristie: 4th Grade Teacher; Knoles; Effective May 30, 2014

Mason, James: Math Teacher; CHS; Effective July 16, 2014

**Classified:**

Bewley, Stephanie: SE Parapro; Knoles; Effective May 29, 2014

Dunfee-Siverly, Donna: Inst. Aide; Kinsey; Effective May 22, 2014

Giesick, Anthony: SE Parapro; Killip; Effective June 30, 2014

Gilbert, Jerry: Bus Driver; Transportation; Effective June 30, 2014

O'Connor, Kasey: Inst. Aide; SMS Little Ropers; Effective May 22, 2014

Smith, Jessica: Inst. Aide; Killip; Effective May 16, 2014

Stayne, Corinne: Custodian; SMS; Effective May 27, 2014

**APPOINTMENTS**

**Administration:**

Giannola, Mary F: Admin Center; Camp Colton Coordinator; \$48,729; Effective July 1, 2014

Kissick, Patrick Todd: Kinsey; Elementary Principal; \$78,241; Effective July 1, 2014

**Certified:**

Corken, Amanda C: Leupp; 5th Grade Teacher; \$34,500; Effective July 16, 2014

Sturgis, Ashley R: Leupp; 1st Grade Teacher; \$38,459; Effective July 16, 2014

Wysong, Esther K: Leupp; 3rd Grade Teacher; \$38,000; Effective July 16, 2014

**Classified:**

Knight, Samantha M: Killip; FACTS Caregiver; Job Grade 1; \$8.90/hour; 19 hours/week; 9 month calendar; Effective August 7, 2014

**Coach/Other:**

**Volunteers:**

Gerold, Ashley: Christensen; ESY Program

Marguis, Tia: District Wide; Deaf and Hard of Hearing MA Program through U of A

Kirk, William: CHS; Football Coach

Dodson, Rena: Admin. Center HR; Intern

**Temporary/Other:**

**RETIREMENT**

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

**Administrative:**

**Certified:**

**Classified:**

**RELEASE OF CONTRACT**

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

**Administrative:**

**Certified:**

**Classified:**

**LEAVE OF ABSENCE**

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

**Administrative:**

**Certified:**

**Classified:**

Mr. Kulpinski moved to approve Consent Agenda as submitted. Ms. Fredericks seconded; motion carried.

Ms. Hickman introduced new Camp Colton Director Mary Giannola and Kinsey Principal Todd Kissick.

**STUDENT TRAVEL**

**PRESENTATIONS**

## 1. Superintendent's Report

Ms. Hickman provided an overview of current events in the District. She distributed a letter from the Coconino County Office of the Treasurer and Tax Collector dated May 30, 2014 regarding an ongoing tax appeal: Transwestern Pipeline Company v. Arizona Department of Revenue, et al. This tax appeal could create tax refund exposures for governmental entities in the county and the state. Dr. Garland said the District's portion of the refund payment and interest could be approximately \$1,000,000. Ms. Hickman reviewed a letter from the United States Department of Education Office for Civil Rights regarding a statewide discrimination complaint filed against the Arizona Department of Education under Title VI of the Civil Rights Act of 1964 and the Equal Educational Opportunities Act. To further evaluate the complaint against the Arizona Department of Education, the United States Department of Education Office for Civil Rights has requested an extensive list of documents and information from three school districts in Arizona and FUSD is one of those districts.

## 2. Curriculum and Instruction Report

Ms. Walton introduced Chris Koenker, Summit High School Principal. Mr. Koenker reported on the progress his school has made towards accreditation. Ms. Walton next introduced Dr. Linda Sargent Woods. Dr. Woods reviewed highlights of the Northern Arizona History Academy Teaching American History Program Grant. Ms. Walton then introduced Jane Gaun, FUSD Mathematics Coordinator and project directors Dr. Michael Schwanenberger and Dr. Duane Udstuen. Dr. Schwanenberger provided an update on the Improving Teacher Quality Grant.

## 3. Operations and Support Services Report

Mr. Kuhn reviewed his written report.

## 4. Finance and Budget Report (no report)

## 5. Human Resources Report (no report)

**GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**1. Bond Expenditure-Computers

Mr. Kulpinski moved to approve the purchase of iPads and iPad carts for implementation at the secondary schools. Ms. Ells seconded; motion carried.

2. Proposed 2014-15 Annual Expenditure Budget

Mr. Kulpinski moved to approve the Proposed 2014-15 District Annual Expenditure Budget. Ms. Biggerstaff seconded; motion carried.

3. Adoption of Resolution Authorizing the Calling of an Election on November 4, 2014 to Reauthorize the Continuation of the 15% M & O Override

Dr. Garland distributed and reviewed a revised version of the resolution. On the first page in the fourth "whereas" statement, the words *to continue* were added and Section 6 of the original document, Approval of Board Argument, was removed since the Board will consider the Pro Argument as a separate agenda item. Underlining of numbers was also removed.

Mr. Kulpinski moved to approve adoption of the revised resolution ordering and calling a special budget override election to be held in and for the district on November 4, 2014 and to declare the deadline for submitting arguments "for" and "against" the election to the Coconino County Superintendent of Schools as August 11, 2014 at 5:00 pm. Ms. Ells seconded; motion carried.

4. Governing Board Pro Argument for November 4, 2014 Election and Acceptance of Information for Election Pamphlet

Mr. Kulpinski suggested that the statement document be revised to more clearly reflect that this would be continuation of the existing override. Possible changes were suggested and discussed.

Mr. Kulpinski moved to approve the letter expressing a pro argument for the November 4, 2014 election and to accept the pamphlet information as revised for submittal to legal counsel. Ms. Ells seconded; motion carried.

5. Facility Fee Schedule for 2014-15

Mr. Kulpinski moved to approve the Facility Fee Schedule for the 2014-15 school year. Ms. Ells seconded; motion carried.

6. Renewal of Superintendent's Contract

Ms. Ells moved to approve renewal of the Superintendent's contract through June 30, 2016. Mr. Kulpinski seconded; motion carried.

7. Meeting Dates

Ms. Hickman reviewed upcoming meetings and topics. No new meetings were requested.

**INFORMATION ITEMS**

1. Governing Board Members' Report

- Ms. Ells reported on requests she has received from various groups to speak about the district's finances.
- Ms. Fredericks reported on the first FUSD Self Insurance Trust meeting.
- Ms. Biggerstaff reported on the 2014 high school graduation ceremonies.
- Mr. Kulpinski reported on the ASBA Legislative Committee meeting he attended Friday in Phoenix. He distributed the draft 2015 Political Agenda and copies of the article, "Capitol View Progress Report: ASBA's 2014 Political Agenda".

2. Future Agenda Items

Ms. Biggerstaff would like Board Member committee assignments on the July meeting agenda.

**ADJOURNMENT OF REGULAR MEETING**

The meeting was adjourned at 7:34 pm.

Signature		Signature	
Date		Date	

Signature		Signature	
Date		Date	

Signature		Date
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